

BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
November 14, 2011

President Randy Carben called the meeting to order at 7:00 p.m.

Upon roll call the following Trustees were present: Lila Marek, Sue Kasten, Gary Lewis, Marwan Al Safadi and Randy Carben. Trustees Alice Vilimek and Arlene Jaguszewski were absent. Also present Director Rose Taylor and Attorney Rachel Rondy.

President Randy Carben led the board in the Pledge of Allegiance.

2011 - 105 Motion by Trustee Lewis and seconded by Trustee Marek to approve the agenda.
Upon roll call vote:
Ayes: 5 Trustees Marek, Lewis, Kasten, Al Safadi and Carben.
Nays: 0
Absent: 2 Trustees Vilimek and Jaguszewski.
Motion Carried.

2011 - 106 Motion by Trustee Marek and seconded by Trustee Kasten to approve the regular meeting minutes dated October 17, 2011.
Upon roll call vote:
Ayes: 5 Trustees Marek, Lewis, Kasten, Al Safadi and Carben.
Nays: 0
Absent: 2 Trustees Vilimek and Jaguszewski.
Motion Carried.

2011 - 107 Motion by Trustee Marek and seconded by Trustee Kasten to approve the Closed Session minutes dated October 17, 2011.
Upon roll call vote:
Ayes: 5 Trustees Marek, Lewis, Kasten, Al Safadi and Carben.
Nays: 0
Absent: 2 Trustees Vilimek and Jaguszewski.
Motion Carried.

2011 - 108 Motion by Trustee Kasten and seconded by Trustee Al Safadi to approve the 4 consent agenda items as listed; 7A approval of treasurer's report dated October 2011; 7B prepaid bills in the amount of \$0.00; 7C bills in the amount of \$73,960.80; and 7D transfer of funds in the amount of \$114,000.00.
Upon roll call vote:
Ayes: 5 Trustees Marek, Lewis, Kasten, Al Safadi and Carben.
Nays: 0
Absent: 2 Trustees Vilimek and Jaguszewski.
Motion Carried.

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Director's Report: Director Taylor stated that the library will be staying with their Blue Cross/Blue Shield insurance; discussed staff that had resigned and that there is a need for new hires. She reported on the ILA conference and also reported on the Open Meetings Act Meeting. All trustees are required to complete the course on the computer and be certified prior to January 20, 2012. The library has joined Management Association of Illinois for a \$550.00 yearly fee. This is a firm that works with libraries to protect their legal interests in regards to policies and employee handbooks. The lower level repairs should be completed by mid-December; the current elevator company has been fired and new company has been hired; the new sump pump is broken and Greg Kline has been contacted. A new temporary, part-time custodian will need to be hired until George is recuperated and returns to work.

Attorney's Report: Attorney Rondy's report will be given in closed session due to a matter of litigation.

Committee Reports: There is a need for policy meeting dates.

Unfinished Business: 11A Roof Leaks will be discussed in closed session; 11B The rental property was discussed in regards to the tax issues. There was discussion regarding renting the property and the tax issues of removing the property from the tax rolls. 11C As stated earlier the library will stay with Blue Cross Blue Shield. 11D The Board discussed the Director attending the PLA conference in March 2012. The Board requested a breakdown of costs for the conference prior to approval. 11E Staff raises will be discussed in closed session; 11F 2012 Budget will be held until staff raises are determined 11G Director Evaluation, only 4 evaluations have been turned in, and the evaluation forms were given to Trustee Al Safadi; 11H the Vision and Mission Statements were discussed and Director Taylor stated that perhaps waiting until the first of the year when all trustees were present, would be a better time to discuss these statements.

New Business: 12A December 2 In-Service Day, Director Taylor requested an in-service day on Friday, December 2, 2011. The staff would attend the AM session at ATLAS, have lunch and then return to the library for afternoon training.

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2011 – 109 Motion by Trustee Lewis and seconded by Trustee Marek to approve the December 2, 2011 In-Service Day.

Upon roll call vote:

Ayes: 5 Trustees Marek, Lewis, Kasten, Al Safadi and Carben.

Nays: 0

Absent: 2 Trustees Vilimek and Jaguszewski.

Motion Carried.

New Business, cont'd: 12B Paint Young Adult Room, Director Taylor stated the Adriana William's husband is a professional painter and will be painting the young adult room.

2011 – 110 Motion by Trustee Kasten and seconded by Trustee Marek to approve painting of the Young Adult Room.

Upon roll call vote:

Ayes: 5 Trustees Marek, Lewis, Kasten, Al Safadi and Carben.

Nays: 0

Absent: 2 Trustees Vilimek and Jaguszewski.

Motion Carried.

Ms. Barbara Buczkowski of 7435 S. Sholer Avenue, Bridgeview, IL requested to speak to the Board. She was concerned with the flooding at the library that has caused her book club to move to Burbank. She stated she has been a member of the Bridgeview Library Book Club for many years, and also stated that with the Village raised tax payments she feels the library should have been repaired quite a while ago. It was stated again that the lower level should be repaired by mid-December and they were hopeful the book club could return in January.

2011- 111 Motion by Trustee Lewis and seconded by Trustee Marek to go into closed session for a matter of litigation and matters of personnel.

Ayes: 5 Trustees Marek, Lewis, Kasten, Al Safadi and Carben.

Nays: 0

Absent: 2 Trustees Vilimek and Jaguszewski.

Motion Carried.

8:12 p.m.

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President Carben reconvened the meeting at 10:07 p.m.

2011 – 112 Motion by Trustee Lewis and seconded by Trustee Marek to adjourn the meeting.
Upon voice vote with all Ayes and no Nays, the **Motion Carried.**

The meeting adjourned at 10:07 p.m.

Respectfully submitted,



Vicki Choate, Recording Secretary

APPROVED:

12/12/2011

Date



Randy Carben, President

Alice Vilimek, Secretary