

BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
April 14, 2014

President Gary Lewis called the meeting to order at 7:00 p.m.

Upon roll call the following Trustees were present: Alice Vilimek, Arlene Jaguszewski, Lila Marek and Gary Lewis. Trustees Marwan Al Safadi, Randy Carben and Sue Kasten were absent. Also present Acting Director Kinzel, Assistant Acting Director Sebuck and Attorney Parks.

President Gary Lewis led the Board and audience in the Pledge of Allegiance.

2014 – 25 Motion by Trustee Marek and seconded by Trustee Vilimek to approve the agenda.
Upon voice vote with all ayes and no nays, **Motion Carried.**

Mr. Zoran Pavichevich, a Carrier Company Representative, gave a presentation to the Board on a web based computer graphics Service Tool System and service agreement for the Carrier heating and cooling system now in place at the library.

Mr. Rich Struzik, HVAC inspector for the Village of Bridgeview, had been requested to review and explain the differences between the Carrier System and the second proposal from Rixon. Mr. Struzik, making no recommendations, explained the differences in the two contract proposals including the differences in equipment each has proposed to change.

Trustee Sue Kasten had arrived at 7:15 during the HVAC presentations.

2014 – 26 Motion by Trustee Jaguszewski and seconded by Trustee Kasten to approve the Regular Meeting minutes of March 10, 2014.
Upon roll call vote:
Ayes: 5 Marek, Kasten, Jaguszewski, Vilimek and Lewis.
Nays: 0
Absent: 1 Carben and Al Safadi.
Motion Carried.

2014 – 27 Motion by Trustee Marek and seconded by Trustee Vilimek to approve the Closed Session Meeting minutes of March 10, 2014.
Upon roll call vote:
Ayes: 5 Marek, Kasten, Jaguszewski, Vilimek and Lewis.
Nays: 0
Absent: 1 Carben and Al Safadi.
Motion Carried.

2014 – 28 Motion by Trustee Kasten and seconded by Trustee Jaguszewski to approve the 3 Consent Agenda items as listed and read: 10A Approve the Treasurer's Report dated March 2014; 10B Prepaid bills in the amount of \$10,466.03; and 10C Bills in the amount of \$19,696.42.
Upon roll call vote:
Ayes: 5 Marek, Kasten, Jaguszewski, Vilimek and Lewis.
Nays: 0
Absent: 1 Carben and Al Safadi.
Motion Carried.

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Acting Director's Report: Acting Director Kinzel gave the Acting Director's Report which had been previously presented, in written report form, to the Board. This included the new hours of operation and the upcoming events. Assistant Acting Director Sebuck also gave her report to the Board.

Attorney's Report: There was no report for open session.

Committee Reports: There were no reports.

Unfinished Business: 14A The vacation policy changes were discussed; 14B the Sick policy was discussed; and 14C the change of payroll company was discussed.

2014 – 29 Motion by Trustee Vilimek and seconded by Trustee Marek to approve the Revised Vacation Policy as presented.

Upon roll call vote:

Ayes: 5 Marek, Kasten, Jaguszewski, Vilimek and Lewis.

Nays: 0

Absent: 1 Carben and Al Safadi.

Motion Carried.

2014 – 30 Motion by Trustee Jaguszewski and seconded by Trustee Marek to approve the new Sick Leave Policy with one change in the Section Rollover Payout Upon Separation, any unpaid sick leave accrued prior to April 14, 2014 in excess of 1,920 hours will be paid out at 100% on December 31, 2014.

Upon roll call vote:

Ayes: 5 Marek, Kasten, Jaguszewski, Vilimek and Lewis.

Nays: 0

Absent: 1 Carben and Al Safadi.

Motion Carried.

2014 – 31 Motion by Trustee Kasten and seconded by Trustee Marek to approve the change from ADP to Adducci Leone for payroll preparation effective May 1st and no later than July 1, 2014.

Upon roll call vote:

Ayes: 5 Marek, Kasten, Jaguszewski, Vilimek and Lewis.

Nays: 0

Absent: 1 Carben and Al Safadi.

Motion Carried.

New Business: 15A The Carrier contract and the Rixon HVAC contract was discussed. 15B The Staff In Service Day on May 21st was discussed; 15C the IMRF meeting discussion will be held in closed session; 15D Blackout Sealcoating proposal was discussed.

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2014 – 32 Motion by Trustee Kasten and seconded by Trustee Jaguszewski to approve the Staff In Service Day for May 21, 2014.

Upon roll call vote:

Ayes: 5 Marek, Kasten, Jaguszewski, Vilimek and Lewis.

Nays: 0

Absent: 1 Carben and Al Safadi.

Motion Carried.

2014 – 33 Motion by Trustee Kasten and seconded by Trustee Jaguszewski to approve the Blackout Sealcoating 2014 proposal in the amount of \$650.00.

Upon roll call vote:

Ayes: 5 Marek, Kasten, Jaguszewski, Vilimek and Lewis.

Nays: 0

Absent: 1 Carben and Al Safadi.

Motion Carried.

2014 –34 Motion by Trustee Vilimek and seconded by Trustee Jaguszewski to go into closed session for matters of litigation and personnel.

Upon roll call vote:

Ayes: 5 Marek, Kasten, Jaguszewski, Vilimek and Lewis.

Nays: 0

Absent: 1 Carben and Al Safadi.

Motion Carried.

8:26 p.m.

President Lewis reconvened the meeting at **9:14 p.m.**

2014 – 35 Motion by Trustee Vilimek and seconded by Trustee Jaguszewski to adjourn.

Upon voice vote with all ayes and no nays, **Motion Carried.**

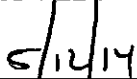
The meeting adjourned at **9:16 p.m.**

Respectfully submitted,

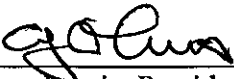


Vicki Choate, Recording Secretary

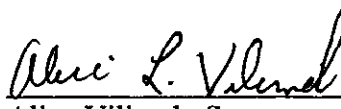
APPROVED:



Date



Gary Lewis, President



Alice Vilimek, Secretary