

6

BRIDGEVIEW PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES OF THE REGULAR MEETING  
June 9, 2014

President Gary Lewis called the meeting to order at 7:00 p.m.

Upon roll call the following Trustees were present: Alice Vilimek, Marwan Al Safadi, Lila Marek, Sue Kasten and Gary Lewis. Trustees Arlene Jaguszewski and Randy Carben and were absent. Also present Acting Director Kinzel, Assistant Acting Director Sebuck and Attorney Parks.

President Gary Lewis led the Board and audience in the Pledge of Allegiance.

**2014 – 45** Motion by Trustee Al Safadi and seconded by Trustee Vilimek to approve the agenda.  
Upon voice vote with all ayes and no nays, **Motion Carried.**

**2014 – 46** Motion by Trustee Al Safadi and seconded by Trustee Vilimek to approve the Regular Meeting minutes of May 12, 2014.  
Upon roll call vote:  
Ayes: 4 Kasten, Al Safadi, Vilimek and Lewis.  
Nays: 0  
Abstain: 1 Marek.  
Absent: 2 Carben and Jaguszewski.  
**Motion Carried.**

**2014 – 47** Motion by Trustee Al Safadi and seconded by Trustee Vilimek to approve the Closed Session Meeting minutes of May 12, 2014.  
Upon roll call vote:  
Ayes: 4 Kasten, Al Safadi, Vilimek and Lewis.  
Nays: 0  
Abstain: 1 Marek.  
Absent: 2 Carben and Jaguszewski.  
**Motion Carried.**

**2014 – 48** Motion by Trustee Kasten and seconded by Trustee Al Safadi to approve the 3 Consent Agenda items as listed and read: 8A Approve the Treasurer's Report dated May 2014; 8B Prepaid bills in the amount of \$12,539.17; and 8C Bills in the amount of \$17,349.59.  
Upon roll call vote:  
Ayes: 5 Marek, Kasten, Al Safadi, Vilimek and Lewis.  
Nays: 0  
Absent: 2 Carben and Jaguszewski  
**Motion Carried.**

Trustee Carben arrived at 7:24 p.m.

**Acting Director's Report:** Acting Director Kinzel gave the report which had been previously presented, in written report form, to the Board. This included hiring a new 19 hour staff member, SWAN update, safety procedure presentations by EMA and Officer Sroka, air conditioner repair and Staff In Service Day. Assistant Acting Director Sebuck and Julie Soto also gave their reports to the Board.

**Attorney's Report:** There is a need to develop the Family Medical Leave Act (FMLA) policy and Local Records Retention policy.

BRIDGEVIEW PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES OF THE REGULAR MEETING  
June 9, 2014  
Page two

Committee Reports: Trustee Al Safadi will start talking to staff to develop the budget process. There was no report from Policy-Bylaws Committee.

Unfinished Business: 12A The Employee Handbook was discussed and Attorney Parks' firm will help counsel the Library with its preparation.

New Business: 13A The Bridgeview Bank Signatures for Bond Payments was discussed. Information from the bank regarding who are the signers was also discussed.

**2014 -49** Motion by Trustee Al Safadi and seconded by Trustee Vilimek to go into closed session for matters of personnel and litigation.

Upon roll call vote:

Ayes: 6 Marek, Kasten, Carben, Al Safadi, Vilimek and Lewis.

Nays: 0

Absent: 1 Jaguszewski.

**Motion Carried.**

**7:44 p.m.**

President Lewis reconvened the meeting at **9:51 p.m.**

**2014 - 50** Motion by Trustee Carben and seconded by Trustee Kasten to adjourn.

Upon voice vote with all ayes and no nays, **Motion Carried.**

The meeting adjourned at **9:52 p.m.**

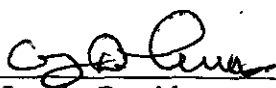
Respectfully submitted,



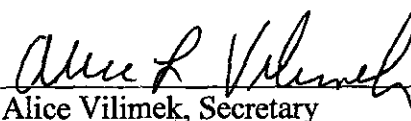
Vicki Choate, Recording Secretary

APPROVED:

Date



Gary Lewis, President



Alice Vilimek, Secretary