

BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
February 8, 2016

President Randy Carben called the meeting to order at 7:00 p.m.

Upon roll call the following Trustees were present: Lila Marek, Alice Vilimek, Nick Lamnatos, Gary Lewis and Randy Carben. Trustees Arlene Jaguszewski and Marwan Al Safadi were absent. Also present Acting Director Kinzel, Acting Assistant Director Sebuck and Attorney Ellis.

President Randy Carben led the Board and audience in the Pledge of Allegiance.

2016 - 9 Motion by Trustee Lewis and seconded by Trustee Marek to approve the agenda.

Upon roll call vote:

Ayes: 5 Marek, Lamnatos, Vilimek, Lewis and Carben.

Nays: 0

Absent: 2 Jaguszewski and Al Safadi.

Motion Carried.

Ms. Bridgid Murphy of Bridgeview Bank Group discussed the CDARS (Certificate of Deposit Account Registry Service), penalties for early withdrawal and recommendations for 3 CD's for 3 different terms. There was discussion regarding the time frame in withdrawing the funds from the Illinois Funds Account and the documentation required which will go to the attorney for review prior to approval.

2016 - 10 Motion by Trustee Vilimek and seconded by Trustee Marek to approve the Regular Meeting minutes of January 11, 2016.

Upon roll call vote:

Ayes: 5 Marek, Lamnatos, Vilimek, Lewis and Carben.

Nays: 0

Absent: 2 Jaguszewski and Al Safadi.

Motion Carried.

2016 - 11 Motion by Trustee Marek and seconded by Trustee Lamnatos to approve the Closed Session Meeting minutes of January 11, 2016.

Upon roll call vote:

Ayes: 5 Marek, Lamnatos, Vilimek, Lewis and Carben.

Nays: 0

Absent: 2 Jaguszewski and Al Safadi.

Motion Carried.

2016 - 12 Motion by Trustee Lewis and seconded by Trustee Lamnatos to approve the 3 Consent Agenda items as listed and read: 9A Approve the Treasurer's Report dated January 2016; 9B Prepaid bills in the amount of \$14,401.64; and 9C Bills in the amount of \$15,513.93.

Upon roll call vote:

Ayes: 5 Marek, Lamnatos, Vilimek, Lewis and Carben.

Nays: 0

Absent: 2 Jaguszewski and Al Safadi.

Motion Carried.

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Acting Director's Report: Acting Director Kinzel gave her report which had been previously presented, in written report form, to the Board.

Attorney's Report: Attorney Ellis had no report for Open Session.

Committee Reports: There were no committee reports however the Board did discuss the presentation made by Bridgid Murphy from Bridgeview Bank. It was also stated that the Finance Committee consists of Arlene Jaguszewski, Gary Lewis and Marwan Al Safadi and the Policy/By-Laws Committee consists of Nick Lamnatos, Lila Marek and Alice Vilimek.

Unfinished Business: 13A Illinois Funds Account Changes Discussion and Action. The Board discussed moving funds into CDARS as presented by Brigid Murphy.

- 2016 - 13** Motion by Trustee Lewis and seconded by Trustee Lamnatos to approve the transfer from the Illinois Public Investment Pool to CDARS per the Bridgeview Bank Group agreement as follows: \$186,734.41 into a 12 month CD and \$373,468.83 into a 24 month CD with the stipulation that the Board contact our accounting firm to verify the funds we are moving are actually reflected in the asset base.

Upon roll call vote:

Ayes: 5 Marek, Lamnatos, Vilimek, Lewis and Carben.

Nays: 0

Absent: 2 Jaguszewski and. Al Safadi.

Motion Carried.

New Business: 14A Review final Treasurers Report of 2015 will be discussed at next month's meeting; 14B ATLAS White Paper discussion, loan rules and fines were discussed and it was determined to let the loan rules remain the same; 14C Employee Handbook was discussed by Attorney Ellis; the committee will review and the target date for completion is May. 14D Review of the Closed Session minutes was be moved to next month's meeting.

Trustee Marwan Al Safadi arrived at 7:55 p.m.

- 2016 -14** Motion by Trustee Lewis and seconded by Trustee Marek to go into closed session for matters of litigation and personnel matters regarding a specific employee.

Upon roll call vote:

Ayes: 6 Al Safadi, Marek, Lamnatos, Lewis, Vilimek and Carben.

Nays: 0

Absent: 1 Jaguszewski.

Motion Carried.

8:00 p.m.

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President Randy Carben reconvened the meeting **8:25 p.m.**

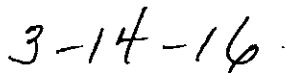
2016 – 15 Motion by Trustee Lewis and seconded by Trustee Vilimek to adjourn.
Upon voice vote with all ayes and no nays, **Motion Carried.**
The meeting adjourned at **8:28 p.m.**

Respectfully submitted,



Vicki Choate, Recording Secretary

APPROVED:



Date



Randy Carben, President



Alice Vilimek, Secretary