

BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
September 12, 2016

President Randy Carben called the meeting to order at 7:00 p.m.

Upon roll call the following Trustees were present: Nick Lamnatos, Alice Vilimek, Lila Marek, Gary Lewis, Arlene Jaguszewski and Randy Carben. Trustee Marwan Al Safadi was absent. Also present Acting Director Kinzel, Acting Assistant Director Sebuck and Attorney Katherine Ellis.

President Carben led the Board and audience in the Pledge of Allegiance.

- 2016 - 67** Motion by Trustee Lewis and seconded by Trustee Marek to approve the agenda with the following changes. 5F Presentation by Kathy Otto will be made in closed session and #7 Approval of Closed Session minutes of August 8th will be held for the next meeting.
Upon roll call vote:
Ayes: 6 Lamnatos, Lewis, Vilimek, Jaguszewski, Marek and Carben.
Nays: 0
Absent: 1 Al Safadi.
Motion Carried.

Trustee Al Safadi arrived at 7:05 p.m.

Acting Director Lori Kinzel and the Board presented Donna Plocharczyk with a gift and acknowledged her 25 years of employment and dedication to the Bridgeview Library.

Ms. Terri Mlotek, Vice-President of Heil & Heil, and Amanda Beilko, also of Heil & Heil; Ms. Estelle Markham of Myers Briggs Kamm Insurance Group, and Mr. Greg Eck of Beneficial Solutions all gave insurance presentations including individual cost of each portion of the library insurance coverage.

Mr. Tom Travato from Moraine Court Assistant Living gave a presentation regarding their facility and addressed the Board regarding their procedures for bed bug removal.

- 2016 – 68** Motion by Trustee Jaguszewski and seconded by Trustee Marek to approve the Regular Meeting minutes of August 8, 2016.
Upon roll call vote:
Ayes: 7 Lamnatos, Al Safadi, Lewis, Vilimek, Marek, Jaguszewski and Carben.
Nays: 0
Motion Carried.

- 2016 – 69** Motion by Trustee Lewis and seconded by Trustee Jaguszewski to approve the 3 Consent Agenda items as listed and read: 8A Approve the Treasurer's Report dated August 2016; 8B Prepaid bills in the amount of \$8,536.98; and 8C Bills in the amount of \$11,403.53.
Upon roll call vote:
Ayes: 7 Lamnatos, Al Safadi, Lewis, Vilimek, Marek, Jaguszewski and Carben.
Nays: 0
Motion Carried.

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Acting Director's Report: Acting Director Kinzel gave her report which had been previously presented, in written report form, to the Board. Assistant Acting Director Sebuck has been preparing items for the budget.

There was no attorney's report for open session.

Committee Reports: Finance Committee should plan a budget meeting in October and/or November to review the budget items the Acting Director's will submit.

Unfinished Business: 12A Repairs to Roof Discussion – the new leak in the Children's Department was discussed.

New Business: 13A B & C will be discussed in closed session.

2016 – 70 Motion by Trustee Lewis and seconded by Trustee Al Safadi to approve the renewal of the health plan presented by Greg Eck of Beneficial Solutions.

Upon roll call vote:

Ayes: 7 Lamnatos, Al Safadi, Lewis, Vilimek, Marek, Jaguszewski and Carben.

Nays: 0

Motion Carried.

2016 – 71 Motion by Trustee Lewis and seconded by Trustee Al Safadi to accept the renewal analysis as presented by Dearborn National for life insurance.

Upon roll call vote:

Ayes: 7 Lamnatos, Al Safadi, Lewis, Vilimek, Marek, Jaguszewski and Carben.

Nays: 0

Motion Carried.

2016 - 72 Motion by Trustee Lewis and seconded by Trustee Lamnatos to go into closed session for matters of personnel and contract negotiations.

Upon Roll call vote:

Ayes: 7 Lamnatos, Al Safadi, Lewis, Vilimek, Marek, Jaguszewski and Carben.

Nays: 0

Motion Carried.

8:26 p.m.

President Carben reconvened the meeting **10:09 p.m.**

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There will be a Special Meeting to be held at 6:00 p.m. on September 19, 2016, to discuss and take action on insurance renewals and HVAC.

2016 – 73 Motion by Trustee Lamnatos and seconded by Trustee Jaguszewski to approve the change in policy on lunches to unpaid 30 minute lunches and that the employees starting time is 15 minutes before opening and 15 minutes after close.

Upon Roll call vote:

Ayes: 7 Lamnatos, Al Safadi, Lewis, Vilimek, Marek, Jaguszewski and Carben.

Nays: 0

Motion Carried.

2016 – 74 Motion by Trustee Lewis and seconded by Trustee Carben to direct the attorney to publish for bid in the Des Plaines Valley News for a Carrier 40 ton air conditioning unit.

Upon Roll call vote:

Ayes: 7 Lamnatos, Al Safadi, Lewis, Vilimek, Marek, Jaguszewski and Carben.

Nays: 0

Motion Carried.

2016 – 75 Motion by Trustee Marek and seconded by Trustee Vilimek to adjourn.

Upon voice vote with all ayes and no nays, **Motion Carried.**

The meeting adjourned at **10:35 p.m.**

Respectfully submitted,



Vicki Choate, Recording Secretary

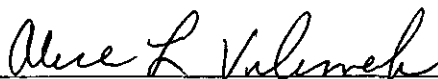
APPROVED:

10/10/16

Date



Randy Carben, President



Alice Vilimek, Secretary

