

BRIDGEVIEW PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES OF THE REGULAR MEETING  
June 11, 2012

President Randy Carben called the meeting to order at 7:08 p.m.

Upon roll call the following Trustees were present: Gary Lewis, Lila Marek, Alice Vilimek, Sue Kasten, Marwan Al Safadi and Randy Carben. Trustee Arlene Jaguszewski was absent. Also present Deputy Director Lori Kinzel and Attorney Rachel Rondy.

President Randy Carben led the Board and audience in the Pledge of Allegiance. The door to the meeting was closed due to the noise from the Book Fair that was held downstairs. However, anyone was welcome to join the open meeting.

**2012 - 59** Motion by Trustee Lewis and seconded by Trustee Vilimek to approve the agenda

Upon roll call vote:

Ayes: 6 Trustees Lewis, Marek, Vilimek, Kasten, Al Safadi and Carben.

Nays: 0

Absent: 1 Trustee Jaguszewski.

**Motion Carried.**

**2012 - 60** Motion by Trustee Lewis and seconded by Trustee Marek to approve the regular meeting minutes dated May 14, 2012.

Upon roll call vote:

Ayes: 6 Trustees Lewis, Marek, Vilimek, Kasten, Al Safadi and Carben.

Nays: 0

Absent: 1 Trustee Jaguszewski.

**Motion Carried.**

**2012 - 61** Motion by Trustee Vilimek and seconded by Trustee Marek to approve the closed session meeting minutes dated May 14, 2012.

Upon roll call vote:

Ayes: 6 Trustees Lewis, Marek, Vilimek, Kasten, Al Safadi and Carben.

Nays: 0

Absent: 1 Trustee Jaguszewski.

**Motion Carried.**

**2012 - 62** Motion by Trustee Lewis and seconded by Trustee Kasten to approve three of the four consent agenda items as read: 8B Prepaid bills in the amount of \$7,161.19; 8C Bills in the amount of \$30,680.50 and 8D Transfer of funds in the amount of \$100,000.00.

Upon roll call vote:

Ayes: 6 Trustees Lewis, Marek, Vilimek, Kasten, Al Safadi and Carben.

Nays: 0

Absent: 1 Trustee Jaguszewski.

**Motion Carried.**

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Director's Report: There was no Director's report.

Attorney's Report: Attorney Rondy reported on the draft of corporate account paperwork for Moraine Court and discussed the rental property being able to be rented and also the need to apply for exemption on the property that was donated to the library.

2012 – 63 Motion by Trustee Lewis and seconded by Trustee Marek to permit the attorney to apply for exemption status on the library properties in 2013.

Upon roll call vote:

Ayes: 6 Trustees Lewis, Marek, Vilimek, Kasten, Al Safadi and Carben.

Nays: 0

Absent: 1 Trustee Jaguszewski.

**Motion Carried.**

Committee Reports: Finance; Trustee Sue Kasten gave a detailed financial report regarding her meeting with Bridgeview Bank in relation to the library loan.

2012 – 64 Motion by Trustee Lewis and seconded by Trustee Marek to request the accountant to prepare the 2012 first quarter financials and this year's and last year's budget for presentation to the bank.

Upon roll call vote:

Ayes: 6 Trustees Lewis, Marek, Vilimek, Kasten, Al Safadi and Carben.

Nays: 0

Absent: 1 Trustee Jaguszewski.

**Motion Carried.**

Committee Reports, cont'd: Policy/ByLaws, the new wording of the proposed by-laws was distributed again.

2012 – 65 Motion by Trustee Carben and seconded by Trustee Lewis to approve of the new wording of the proposed by-laws.

Upon roll call vote:

Ayes: 5 Trustees Lewis, Marek, Vilimek, Al Safadi and Carben.

Nays: 1 Trustee Kasten.

Absent: 1 Trustee Jaguszewski.

**Motion Carried.**

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Unfinished Business: 12A Roof Leaks and 12B Rental property was previously discussed. 12C Progressive Discipline Policy was discussed;

- 2012 – 66** Motion by Trustee Lewis and seconded by Trustee Al Safadi to approve the Progressive Discipline Policy with the change in paragraph 5 to read Disciplinary action may be progressive involving any of, or any combination of, the following: oral warning, written reprimand, suspension without pay, change in position, or immediate termination.  
Upon roll call vote:  
Ayes: 5 Trustees Lewis, Marek, Vilimek, Al Safadi and Carben.  
Nays: 1 Trustee Kasten.  
Absent: 1 Trustee Jaguszewski.  
**Motion Carried.**

Unfinished Business, cont'd: and 12D Hiring and Firing was addressed in the Progressive Disciplinary Policy; 12E ByLaws was discussed and completed under ByLaws; 12F New Lighting, the Board reviewed the new quotes and are waiting for the opinion from the attorney regarding the contracts.

New Business: 13A Bushes; the new bushes have been purchased.

- 2012 – 67** Motion by Trustee Carben and seconded by Trustee Vilimek to go into closed session for matters of personnel and litigation.  
Upon voice vote with all ayes and no nays, **Motion Carried.**  
8:32 p.m.

President Carben reconvened the regular meeting at 9:24 p.m. It was noted that Trustee Al Safadi had left the meeting at 9:22 p.m.

- 2012 – 68** Motion by Trustee Lewis and seconded by Trustee Carben to approve Taylorville Glass to perform further testing under the direction of BTC to open a new part of the atrium to assess potential damage.  
Upon roll call vote:  
Ayes: 5 Trustees Lewis, Marek, Vilimek, Kasten and Carben.  
Nays: 0.  
Absent: 2 Trustees Jaguszewski and Al Safadi.  
**Motion Carried.**

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2012 -- 69 Motion by Lewis and seconded by Trustee Vilimek to approve the Treasurer's Report dated May 2012.

Upon roll call vote:

Ayes: 4 Trustees Lewis, Vilimek, Kasten and Carben.

Nays: 0.

Abstain: 1 Trustee Marek.

Absent: 2 Trustees Jaguszewski and Al Safadi.

**Motion Carried.**

2012 -- 70 Motion by Trustee Lewis and seconded by Trustee Carben to permit BTC to conduct additional water testing that does not require the closure of the library as needed coordinating with the library staff.

Upon roll call vote:

Ayes: 5 Trustees Lewis, Marek, Vilimek, Kasten and Carben.

Nays: 0.

Absent: 2 Trustees Jaguszewski and Al Safadi.

**Motion Carried.**

2012 -- 71 Motion by Trustee Lewis and seconded by Trustee Kasten to adjourn the meeting.

Upon voice vote will all ayes and no nays **Motion Carried.**

The meeting adjourned at 9:29 p.m.

Respectfully submitted,

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Vicki Choate, Recording Secretary

APPROVED:

7/9/2012

Date

Randy Carben  
Randy Carben, President

Alice L. Vilimek  
Alice Vilimek, Secretary