

BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
March 12, 2012

President Randy Carben called the meeting to order at 7:00 p.m.

Upon roll call the following Trustees were present: Gary Lewis, Lila Marek, Alice Vilimek, Arlene Jaguszewski, and Randy Carben. Trustees Sue Kasten and Marwan Al Safadi were absent. Also present Director Rose Taylor and Attorney Rachel Rondy.

President Randy Carben led the board in the Pledge of Allegiance.

There was a presentation by Current Technologies, an IT Consultant firm from Downers Grove, on the new server that is needed to support the current and new applications of the library.

President Carben asked if there were any visitors that wished to address the Board. Ms. Lori Kinzel, Deputy Director, stated that on February 14, 2012 a representative of ABC7's Windy City Live was at the library and the staff explained each of their departments. Chris, the Head of the Reference Dept. stated that there is a great need for a new server, and Amanda also stated that she spends a great deal of time teaching old computer applications.

2012 - 20 Motion by Trustee Jaguszewski and seconded by Trustee Marek to approve the agenda

Upon roll call vote:

Ayes: 5 Trustees Lewis, Jaguszewski, Marek, Vilimek, and Carben.

Nays: 0

Absent: 2 Trustees Kasten and Al Safadi.

Motion Carried.

2012 - 21 Motion by Trustee Marek and seconded by Trustee Vilimek to approve the regular meeting minutes dated February 13, 2012 with the change of removing in paragraph four the section that reads, which, in Mr. Cronch's opinion, .

Upon roll call vote:

Ayes: 5 Trustees Lewis, Jaguszewski, Marek, Vilimek, and Carben.

Nays: 0

Absent: 2 Trustees Kasten and Al Safadi.

Motion Carried.

2012 - 22 Motion by Trustee Marek and seconded by Trustee Jaguszewski to approve the closed session minutes of February 13, 2012.

Upon roll call vote:

Ayes: 5 Trustees Lewis, Jaguszewski, Marek, Vilimek, and Carben.

Nays: 0

Absent: 2 Trustees Kasten and Al Safadi.

Motion Carried.

BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
March 12, 2012
Page two

- 2012 - 23** Motion by Trustee Lewis and seconded by Trustee Jaguszewski to approve the 4 consent agenda items as listed and read; 9A approval of Treasurer's Report dated February 2012; 9B prepaid bills in the amount of \$6,486.02; 9C bills in the amount of \$124,131.79; and 9D transfer of funds in the amount of \$175,000.00.
Upon roll call vote:
Ayes: 5 Trustees Lewis, Jaguszewski, Marek, Vilimek, and Carben.
Nays: 0
Absent: 2 Trustees Kasten and Al Safadi.
Motion Carried.

Director's Report: Director Taylor gave her Director's report which had been distributed, in written form, to the Trustee's prior to the meeting.

Attorney's Report: Attorney Rondy's report will be given in closed session due to a matter of litigation.

Committee Reports: There were no committee reports.

Unfinished Business: 13A Roof Leaks will be discussed in closed session; 13B The rental property tax application is still pending. 13C 2012 Budget and 13D Staff Raises will be discussed in closed session; 13E Director Evaluation will be discussed in closed session and Trustee Al Safadi needs to get the form for the evaluation. 13F Full Time Maintenance Person, the Board asked for a report on what the part/time person does. 13G New Server, the Board would like to Call Jonathan Butkus for a presentation regarding the server; 13H Progressive Discipline Policy, would like to be put on next month's agenda;

- 2012 - 24** Motion by Trustee Lewis and seconded by Trustee Marek to table the Progressive Discipline Policy to the next meeting.
Upon roll call vote:
Ayes: 5 Trustees Lewis, Jaguszewski, Marek, Vilimek, and Carben.
Nays: 0
Absent: 2 Trustees Kasten and Al Safadi.
Motion Carried.

Unfinished Business, cont'd: 13I Director's spending limits policy, the spending limits were discussed.

BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
March 12, 2012
Page three

- 2012 – 25 Motion by Trustee Carben and seconded by Trustee Lewis to change the spending limits of the library Director of the Bridgeview Public Library is authorized to spend up to \$1,000.00, on any single item, without prior board approval.
Upon roll call vote:
Ayes: 4 Trustees Lewis, Marek, Vilimek, and Carben.
Nays: 0
Abstain: 1 Trustee Jaguszewski.
Absent: 2 Trustees Kasten and Al Safadi.
Motion Carried.

New Business: 14A Hiring and Firing,

- 2012 – 26 Motion by Trustee Lewis and seconded by Trustee Marek to table the Hiring and Firing discussion until the next board meeting.
Upon roll call vote:
Ayes: 5 Trustees Lewis, Jaguszewski, Marek, Vilimek, and Carben.
Nays: 0
Absent: 2 Trustees Kasten and Al Safadi.
Motion Carried.

New Business, cont'd: 14B B Trustees Duties, Functions and Responsibilities, and 14C Director's Duties, this informational packet was previously distributed to the Trustees. 14D New Lighting, there are hallway areas in the library that do not have enough lighting and there is a need for additional lighting to be added.

- 2012 -27 Motion by Trustee Carben and seconded by Trustee Lewis to go into closed session for matters of litigation, personnel and real estate.
Upon roll call vote:
Ayes: 5 Trustees Lewis, Jaguszewski, Marek, Vilimek, and Carben.
Nays: 0
Absent: 2 Trustees Kasten and Al Safadi.
Motion Carried.
8:30 p.m.

President Carben reconvened the meeting at 9:45 p.m.

BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING

March 12, 2012

Page four

Upon roll call the following Trustees were present: Gary Lewis, Lila Marek, Alice Vilimek, Arlene Jaguszewski, Marwan Al Safadi and Randy Carben. Trustee Sue Kasten was absent. . Also present Director Rose Taylor and Attorney Rachel Rondy. It was noted that Trustee Marwan Al Safadi arrived at 9:23 p.m. while the meeting was in closed session.

2012 - 28 Motion by Trustee Carben and seconded by Trustee Lewis to open closed session minutes of September 10, 2007, October 15, 2007, November 26, 2007, February 11, 2008, August 10, 2009, April 18, 2011 and October 3, 2011.

Upon roll call vote:

Ayes: 6 Trustees Lewis, Jaguszewski, Marek, Vilimek, Al Safadi and Carben.

Nays: 0

Absent: 1 Trustees Kasten.

Motion Carried.

2012 - 29 Motion by Trustee Lewis and seconded by Trustee Jaguszewski to adjourn the meeting. Upon voice vote will all ayes and no nays **Motion Carried.**

The meeting adjourned at 9:55 p.m.

Respectfully submitted,

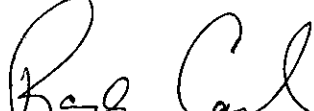


Vicki Choate, Recording Secretary

APPROVED:

4-9-2012

Date


Randy Carben, President


Alice Vilimek, Secretary