

BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
November 12, 2012

President Randy Carben called the meeting to order at 7:00 p.m.

Upon roll call the following Trustees were present: Lila Marek, Alice Vilimek, Marwan Al Safadi, Sue Kasten, Gary Lewis and Randy Carben. Trustee Arlene Jaguszewski was absent. Also present Director Rose Taylor and Attorney Kristen Parks.

President Randy Carben led the Board and audience in the Pledge of Allegiance.

2012 - 121 Motion by Trustee Lewis and seconded by Trustee Vilimek to approve the agenda.

Upon roll call vote:

Ayes: 6 Trustees Vilimek, Al Safadi, Marek, Kasten, Lewis and Carben.

Nays: 0

Absent: 1 Trustee Arlene Jaguszewski.

Motion Carried.

Ms. Brigid Murphy of Bridgeview Bank explained the new account as escrow agent for the general obligation bonds. She explained the wire transfer agreement, notification to the county regarding re-directing a percentage of the taxes to the bank for payment on the bonds, and the library and accountant responsibilities of watching and wiring of funds.

Accountant Jeff Bishop, of CDK Accounting, discussed and explained the audit by Crowe-Horwath.

2012 - 122 Motion by Trustee Marek and seconded by Trustee Kasten to approve the Regular Meeting minutes of October 15, 2012.

Upon roll call vote:

Ayes: 5 Trustees Marek, Kasten, Vilimek, Al Safadi and Carben.

Nays: 0

Abstain: 1 Trustee Lewis.

Absent: 1 Trustee Jaguszewski.

Motion Carried.

2012 - 123 Motion by Trustee Kasten and seconded by Trustee Vilimek to approve the Closed Session minutes of October 15, 2012.

Upon roll call vote:

Ayes: 5 Trustees Marek, Kasten, Vilimek, Al Safadi and Carben.

Nays: 0

Abstain: 1 Trustee Lewis.

Absent: 1 Trustee Jaguszewski.

Motion Carried.

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2012 - 124 Motion by Trustee Kasten and seconded by Trustee Lewis to approve the 4 Consent Agenda items as listed and read: 10A approve the Treasurer's Report dated October 15, 2012; 10B Prepaid bills in the amount of \$17,906.69; 10C Bills in the amount of \$27,732.63 and 10D Transfer of funds in the amount of \$70,000.00.

Upon roll call vote:

Ayes: 6 Trustees Marek, Kasten, Vilimek, Al Safadi, Lewis and Carben.

Nays: 0

Absent: 1 Trustee Jaguszewski.

Motion Carried.

Director's Report: Director Taylor discussed the Director's report which had been previously presented to the Board.

Attorney's Report: Attorney Perks' report will be discussed in closed session.

Committee Reports: Finance, Trustee Lewis asked if a special meeting might have to be held to work on the budget. There were no budget numbers on the budget report given to the Board and they requested that budget amounts be presented prior to discussion of the budget. There was a discussion of trying to increase the number of staff and a goal of re-opening on Sundays. Policy/Bylaws – There was no report.

Unfinished Business: 14A Roof Leaks will be discussed in closed session. 14B Full Time Maintenance position was discussed. 14C Budget – the budget was discussed previously under Finance committee reports; 14D Snow Removal – the bids for the snow removal were discussed. The references requested from Everest snow removal were never provided;

2012 – 125 Motion by Trustee Lewis and seconded by Trustee Marek to approve snow plowing proposal of Jeff Tippett, 7833 S. 78th Ct, Bridgeview, IL pending on an insurance certificate and business license with the Village of Bridgeview.

Upon roll call vote:

Ayes: 6 Trustees Marek, Kasten, Vilimek, Al Safadi, Lewis and Carben.

Nays: 0

Absent: 1 Trustee Jaguszewski.

Motion Carried.

Unfinished Business, cont'd: 14E Mold contract – a new proposal for mold removal was discussed.

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2012 – 126 Motion by Trustee Lewis and seconded by Trustee Kasten to accept the bid for mold treatment at the library from Standing Watch for prices listed on page two of the proposal, to complete an air test at a cost of \$1,200.00 and containment, labor and materials at a cost of \$1,555.00 and trademark mold treatment at a cost of \$2,823.00.

Upon roll call vote:

Ayes: 6 Trustees Marek, Kasten, Vilimek, Al Safadi, Lewis and Carben.

Nays: 0

Absent: 1 Trustee Jaguszewski.

Motion Carried.

14F Rental Property - there were questions regarding who is the contact person at the Village. Trustee Lewis will contact the Village for the name of a contact person. 14G Director's Re-evaluation and Raise – will be discussed in closed session.

New Business: 15A Holiday's for the year 2013 were discussed. , cont'd:

2012 – 127 Motion by Trustee Lewis and seconded by Trustee Marek to approve the library closures and paid and unpaid holiday schedule for the year 2013.

Upon roll call vote:

Ayes: 6 Trustees Marek, Kasten, Vilimek, Al Safadi, Lewis and Carben.

Nays: 0

Absent: 1 Trustee Jaguszewski.

Motion Carried.

New Business, cont'd: 15B Staff raises – will be discussed in closed session.

2012 – 128 Motion by Trustee Kasten and seconded by Trustee Carben to go into closed session for matters of personnel and litigation.

Upon roll call vote:

Ayes: 6 Trustees Marek, Lewis, Vilimek, Al Safadi, Kasten and Carben.

Nays: 0

Absent: 1 Trustee Jaguszewski.

Motion Carried.

8:45 p.m.

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President Randy Carben reconvened the regular meeting at **9:23 p.m.**

Upon roll call the following Trustees were present: Lila Marek, Alice Vilimek, Sue Kasten, Marwan Al Safadi, Gary Lewis and Randy Carben. Trustee Arlene Jaguszewski was absent.

2012 – 129 Motion by Trustee Lewis and seconded by Trustee Kasten to adjourn the meeting.
Upon voice vote with all ayes and no nays, **Motion Carried.**

The meeting adjourned at 9:25 p.m.

Respectfully submitted,

Vicki Choate

Vicki Choate, Recording Secretary

APPROVED:

12/10/12

Date

Randy Carben

Randy Carben, President

Alice Vilimek

Alice Vilimek, Secretary