

BRIDGEVIEW PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES OF THE REGULAR MEETING  
August 13, 2012

President Randy Carben called the meeting to order at 7:03 p.m.

Upon roll call the following Trustees were present: Arlene Jaguszewski, Lila Marek, Sue Kasten, Marwan Al Safadi and Randy Carben. Trustees Gary Lewis and Alice Vilimek were absent. Also present Director Rose Taylor and Attorney Safaa Zarzour.

President Randy Carben led the Board and audience in the Pledge of Allegiance.

Director Taylor introduced Amanda and Robert Wozniak who were interested in renting the library house. There was a brief presentation by Ms. Wozniak in regards to the lease. Attorney Zarzour stated this issue would be discussed in closed session.

**2012 - 79** Motion by Trustee Jaguszewski and seconded by Trustee Marek to approve the agenda

Upon roll call vote:

Ayes: 5 Trustees Jaguszewski, Marek, Kasten, Al Safadi and Carben.

Nays: 0

Absent: 2 Trustees Lewis and Vilimek.

**Motion Carried.**

**2012 - 80** Motion by Trustee Marek and seconded by Trustee Kasten to approve the regular meeting minutes dated July 9, 2012.

Upon roll call vote:

Ayes: 5 Trustees Jaguszewski, Marek, Kasten, Al Safadi and Carben.

Nays: 0

Absent: 2 Trustees Lewis and Vilimek.

**Motion Carried.**

Trustee Vilimek arrived at 7:09 p.m.

**2012 - 81** Motion by Trustee Kasten and seconded by Trustee Marek to approve the closed session meeting minutes of June 11, 2012.

Upon roll call vote:

Ayes: 5 Trustees Marek, Vilimek, Kasten, Al Safadi and Carben.

Nays: 0

Abstain: 1 Trustee Jaguszewski.

Absent: 1 Trustee Lewis.

**Motion Carried.**

BRIDGEVIEW PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES OF THE REGULAR MEETING

August 13, 2012

Page two

**2012 - 82** Motion by Trustee Carben and seconded by Trustee Vilimek to approve the closed session meeting minutes of July 9, 2012.

Upon roll call vote:

Ayes: 6 Trustees Marek, Vilimek, Kasten, Al Safadi, Jaguszewski and Carben.

Nays: 0

Absent: 1 Trustee Lewis.

**Motion Carried.**

**2012 - 83** Motion by Trustee Kasten and seconded by Trustee Jaguszewski to approve the four consent agenda items as read: 9A Approval of Treasurer's Report dated July 2012; 9B Prepaid bills in the amount of \$6,858.03 plus \$2,079.12 for House Tax; 9C Bills in the amount of \$57,721.35, and 9D Transfer of funds in the amount of \$150,000.00.

Upon roll call vote:

Ayes: 5 Trustees Jaguszewski, Vilimek, Kasten, Al Safadi and Carben.

Nays: 0

Abstain: 1 Trustee Marek

Absent: 1 Trustee Lewis.

**Motion Carried.**

Trustee Lewis arrived at 7:20 p.m.

**Director's Report:** Director Taylor discussed the Director's report which had been previously presented to the Board.

**Attorney's Report:** Attorney Zarzour introduced Attorney, Ms. Faten Dabis who is an independent contractor with Safaa's firm. The remainder of the attorney's report will be discussed in closed session.

**Committee Reports:** Finance, Trustee Sue Kasten stated she had received a call from Bridgeview Bank regarding the loan. She discussed the other details regarding the loan that were in a package she had received from the bank. Policy/By-laws, There was no report.

**Unfinished Business:** 13A Roof Leaks will be discussed in closed session. 13B Rental property, the rental property financial details will be discussed in closed session. 13C New Lighting, the two bids were discussed;

BRIDGEVIEW PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES OF THE REGULAR MEETING

August 13, 2012

Page three

2012 – 84 Motion by Trustee Lewis and seconded by Trustee Marek to approve the BME Electric bid in the amount of \$3,170.00 with a change of the date on the bid.

Upon roll call vote:

Ayes: 7 Trustees Jaguszewski, Lewis, Vilimek, Kasten, Marek, Al Safadi and Carben.

Nays: 0

**Motion Carried.**

Unfinished Business, cont'd: 13D Employee Benefits, were completed at the last meeting and should not have been on the agenda.

New Business: 14A Reference Position, the interviewing of applicants for the reference position was discussed; 14B Loan Rules was discussed;

2012 – 85 Motion by Trustee Lewis and seconded by Trustee Jaguszewski to approve the Loan Rules as presented.

Upon roll call vote:

Ayes: 7 Trustees Jaguszewski, Lewis, Vilimek, Kasten, Marek, Al Safadi and Carben.

Nays: 0

**Motion Carried.**

New Business, cont'd: 14C Library Card Policy was discussed,

2012 – 86 Motion by Trustee Lewis and seconded by Trustee Kasten to approve the new Library Card Policy as presented.

Upon roll call vote:

Ayes: 7 Trustees Jaguszewski, Lewis, Marek, Vilimek, Kasten, Al Safadi and Carben.

Nays: 0

**Motion Carried.**

New Business, cont'd: 14D Fee and Fine Policy was discussed,

2012 – 87 Motion by Trustee Jaguszewski and seconded by Trustee Vilimek to approve the Fee and Fine Policy as presented.

Upon roll call vote:

Ayes: 7 Trustees Jaguszewski, Lewis, Vilimek, Kasten, Marek, Al Safadi and Carben.

Nays: 0

**Motion Carried.**

BRIDGEVIEW PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES OF THE REGULAR MEETING

August 13, 2012

Page four

New Business, cont'd: 14E Confidentiality of Library Records Policy was discussed,

2012 – 88 Motion by Trustee Jaguszewski and seconded by Trustee Kasten to approve the Confidentiality of Library Records Policy.

Upon roll call vote:

Ayes: 7 Trustees Marek, Jaguszewski, Lewis, Vilimek, Kasten, Al Safadi and Carben.

Nays: 0

**Motion Carried.**

New Business, cont'd: 14F IPLAR was discussed; 14G Chapter 9 Programming was presented by Director Taylor for the per capita grant; 14H Supplemental Tax Funding was presented by Director Taylor for the per capita grant; 14I Employee Severance and 14J Director's Re-evaluation and Raise will be discussed in closed session.

2012 – 89 Motion by Trustee Marek and seconded by Trustee Jaguszewski to go into closed session for matters of personnel, litigation and real estate.

Upon voice vote with all ayes and no nays, **Motion Carried.**

8:22 p.m.

President Carben reconvened the regular meeting at 9:47 p.m.

Upon roll call the following Trustees were present: Arlene Jaguszewski, Lila Marek, Alice Vilimek, Sue Kasten, Marwan Al Safadi, Gary Lewis and Randy Carben.

2012 – 90 Motion by Trustee Lewis and seconded by Trustee Carben to approve the rental property lease as presented by our legal counsel pending occupancy permits provided by the Village of Bridgeview.

Upon roll call vote:

Ayes: 7 Trustees Lewis, Jaguszewski, Marek, Vilimek, Kasten, Al Safadi and Carben.

Nays: 0


**Motion Carried.**

BRIDGEVIEW PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES OF THE REGULAR MEETING  
August 13, 2012  
Page five

2012 -- 91 Motion by Trustee Lewis and seconded by Trustee Jaguszewski to adjourn the meeting.  
Upon voice vote with all ayes and no nays, **Motion Carried.**

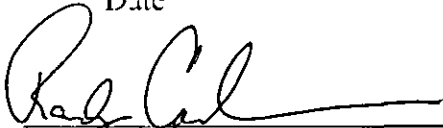
The meeting adjourned at 9:50 p.m.


Respectfully submitted,

  
\_\_\_\_\_  
Vicki Choate, Recording Secretary

APPROVED:

9-10-2012  
Date

  
\_\_\_\_\_  
Randy Carben, President

  
\_\_\_\_\_  
Alice Vilimek, Secretary