

BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
February 11, 2013

President Randy Carben called the meeting to order at 7:00 p.m.

Upon roll call the following Trustees were present: Lila Marek, Alice Vilimek, Arlene Jaguszewski, Marwan Al Safadi, Gary Lewis and Randy Carben. Trustee Sue Kasten was absent. Also present Acting Director Kinzel, Acting Assistant Director Sebuck and Attorney Kristen Parks.

President Randy Carben led the Board and audience in the Pledge of Allegiance.

2013 - 8 Motion by Trustee Lewis and seconded by Trustee Marek to approve the agenda.

Upon roll call vote:

Ayes: 6 Trustees Vilimek, Al Safadi, Marek, Jaguszewski, Lewis and Carben.

Nays: 0

Absent: 1 Trustee Kasten.

Motion Carried.

~~2013 - 9~~ Motion by Trustee Lewis and seconded by Trustee Vilimek to approve the Special Meeting minutes of December 19, 2012.

Upon roll call vote:

Ayes: 6 Trustees Marek, Jaguszewski, Vilimek, Al Safadi, Lewis and Carben.

Nays: 0

Absent: 1 Trustee Kasten.

Motion Carried.

2013 - 10 Motion by Trustee Vilimek and seconded by Trustee Marek to approve the Special Meeting Closed Session minutes of December 19, 2012.

Upon roll call vote:

Ayes: 6 Trustees Marek, Jaguszewski, Vilimek, Al Safadi, Lewis and Carben.

Nays: 0

Absent: 1 Trustee Kasten.

Motion Carried

2013 - 11 Motion by Trustee Marek and seconded by Trustee Vilimek to approve the Regular Meeting minutes of January 14, 2013.

Upon roll call vote:

Ayes: 6 Trustees Marek, Jaguszewski, Vilimek, Al Safadi, Lewis and Carben.

Nays: 0

Absent: 1 Trustee Kasten.

Motion Carried.

2013 - 12 Motion by Trustee Marek and seconded by Trustee Al Safadi to approve the Closed Session minutes of January 14, 2013.

Upon roll call vote:

Ayes: 6 Trustees Marek, Jaguszewski, Vilimek, Al Safadi, Lewis and Carben.

Nays: 0

Absent: 1 Trustee Kasten.

Motion Carried

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- 2013 - 13** Motion by Trustee Lewis and seconded by Trustee Al Safadi to approve the 4 Consent Agenda items as listed and read: 10A Approve the Treasurer's Report dated January 2013; 10B Prepaid bills in the amount of \$9,171.58; 10C Bills in the amount of \$25,981.61 and 10D Transfer of funds in the amount of \$55,000.00.
Upon roll call vote:
Ayes: 6 Trustees Marek, Jaguszewski, Vilimek, Al Safadi, Lewis and Carben.
Nays: 0
Absent: 1 Trustee Kasten.
Motion Carried.

Director's Report: Acting Director Kinzel gave the Director's Report which had been previously presented, in written report form, to the Board.

Attorney's Report: There are no issues for open session.

Committee Reports: There were no Committee Reports.

Unfinished Business: 13A ILA Trustees Forum Workshop in March was discussed; 13B New Head of Youth Services Julie Soto was welcomed and she gave a report; 13C Budget, a basic discussion of the new budget was discussed by the Board; 13D Staff Raises was touched upon during the budget discussion; 13E Roof Leaks, there was no report; 13F Time Clocks, Chris Sebuck gave a report on the time clock proposal;

- 2013 - 14** Motion by Trustee Lewis and seconded by Trustee Marek to approve the ADP time clock agreement with a \$140.00 set up fee and a monthly service charge not to exceed \$143.00 per month.
Upon roll call vote:
Ayes: 6 Trustees Marek, Jaguszewski, Vilimek, Al Safadi, Lewis and Carben.
Nays: 0
Absent: 1 Trustee Kasten.
Motion Carried.

Unfinished Business, cont'd: 13G Security Cameras; 13H Extending Hours of Operations; and 13I Jonathan Butkus IT Consulting were all discussed by the Board;

- 2013 - 15** Motion by Trustee Lewis and seconded by Trustee Jaguszewski to sign the master agreement with Jonathan Butkus IT consulting as recommended by the Administration.
Upon roll call vote:
Ayes: 6 Trustees Marek, Jaguszewski, Vilimek, Al Safadi, Lewis and Carben.
Nays: 0
Absent: 1 Trustee Kasten.
Motion Carried.

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Unfinished Business cont'd: 13J Purco Proposal, after discussion the Board would like Tom to come in and talk to the Board regarding the digital control system.

New Business: 14A Name Stamps, discontinuing the use of name stamps was discussed; 14B Management Association – Employee & Trustee Handbooks was discussed. The Management Assoc. will help prepare the handbooks; 14C Comp. Time / Flex Time was discussed by the Board; 14D Employee Settlement will be discussed in closed session.

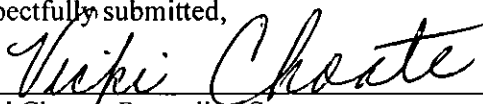
2013 - 16 Motion by Trustee Lewis and seconded by Trustee Vilimek to go into closed session for matters of personnel, litigation and lease of property.
Upon roll call vote:
Ayes: 6 Trustees Marek, Lewis, Vilimek, Al Safadi, Jaguszewski and Carben.
Nays, 0
Absent: 1 Trustee Kasten.
Motion Carried.
8:23 p.m.

President Randy Carben reconvened the regular meeting at **9:12 p.m.**

2013 - 17 Motion by Trustee Lewis and seconded by Trustee Jaguszewski to adjourn.
Upon voice vote with all ayes and no nays, **Motion Carried.**

The meeting adjourned at **9:13 p.m.**

Respectfully submitted,



Vicki Choate, Recording Secretary

APPROVED:

3-11-2013
Date



Randy Carben, President



Alice Vilimek, Secretary