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BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
January 13, 2014

President Gary Lewis called the meeting to order at 7:00 p.m.

Upon roll call the following Trustees were present: Alice Vilimek, Marwan Al Safadi, Arlene Jaguszewski, Lila Marek and Gary Lewis. Trustees Randy Carben and Sue Kasten were absent. Also present Acting Director Kinzel, Assistant Acting Director Sebuck and Attorney Parks.

President Gary Lewis led the Board and audience in the Pledge of Allegiance.

2014 - 1 Motion by Trustee Marek and seconded by Trustee Vilimek to approve the agenda. Upon voice vote with all ayes and no nays, **Motion Carried.**

2014 - 2 Motion by Trustee Marek and seconded by Trustee Vilimek to approve the Regular Meeting minutes of December 9, 2013.

Upon roll call vote:

Ayes: 5 Marek, Al Safadi, Jaguszewski, Vilimek and Lewis.

Nays: 0

Absent: 2 Kasten and Carben.

Motion Carried.

2014 - 3 Motion by Trustee Vilimek and seconded by Trustee Marek to approve the Closed Session Meeting minutes of December 9, 2013.

Upon roll call vote:

Ayes: 5 Marek, Al Safadi, Jaguszewski, Vilimek and Lewis.

Nays: 0

Absent: 2 Kasten and Carben.

Motion Carried.

2014 - 4 Motion by Trustee Jaguszewski and seconded by Trustee Al Safadi to approve the 3 Consent Agenda items as listed and read: 9A Approve the Treasurer's Report dated December 31, 2013; 9B Prepaid bills in the amount of \$23,361.48; and 9C Bills in the amount of \$48,642.06.

Upon roll call vote:

Ayes: 5 Marek, Al Safadi, Jaguszewski, Vilimek and Lewis.

Nays: 0

Absent: 2 Kasten and Carben.

Motion Carried.

Acting Director's Report: Acting Director Kinzel gave the Acting Director's Report which had been previously presented, in written report form, to the Board. Assistant Acting Director Sebuck and Julie Soto also gave reports on library programs and the Winter Reading program.

Attorney's Report: There was no report for open session.

Committee Reports: President Lewis appointed Trustee Marwan Al Safadi as Treasurer, effective this meeting, to replace Trustee Carben who had resigned from that position. President Lewis also stated that Trustee Al Safadi would serve as the Finance Committee Chairperson.

Trustee Sue Kasten arrived at 7:17 p.m.

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Unfinished Business: 13A Holiday Policy was presented and discussed;

- 2014 – 5 Motion by Trustee Jaguszewski and seconded by Trustee Vilimek to approve the Holiday Policy as presented.
Upon roll call vote:
Ayes: 6 Marek, Al Safadi, Jaguszewski, Vilimek, Kasten and Lewis.
Nays: 0
Absent: 1 Carben.
Motion carried.

Unfinished business, cont'd: 13B Vacation Policy was discussed. The policy will be reviewed by the attorney; 13C Hours of Operation Policy was discussed;

- 2014 – 6 Motion by Trustee Kasten and seconded by Trustee Marek to approve the Hours of Operation Policy as presented.
Upon roll call vote:
Ayes: 6 Marek, Al Safadi, Jaguszewski, Vilimek, Kasten and Lewis.
Nays: 0
Absent: 1 Carben.
Motion carried.

Unfinished business, cont'd: 13D Circulation Policy was discussed.

- 2014 – 7 Motion by Trustee Marek and seconded by Trustee Kasten to approve the Circulation Policy as presented.
Upon roll call vote:
Ayes: 6 Marek, Al Safadi, Jaguszewski, Vilimek, Kasten and Lewis.
Nays: 0
Absent: 1 Carben.
Motion carried.

Unfinished business, cont'd: 13E Records to be Retained Policy; 13F Prohibited Gifts Policy and 13G Budget were discussed.

- 2014 – 8 Motion by Trustee Marek and seconded by Trustee Vilimek to approve the Records to be Retained Policy as presented.
Upon roll call vote:
Ayes: 6 Marek, Al Safadi, Jaguszewski, Vilimek, Kasten and Lewis.
Nays: 0
Absent: 1 Carben.
Motion carried.

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2014 - 9 Motion by Trustee Kasten and seconded by Trustee Marek to approve the Prohibited Gifts Policy as presented.

Upon roll call vote:

Ayes: 6 Marek, Al Safadi, Jaguszewski, Vilimek, Kasten and Lewis.

Nays: 0

Absent: 1 Carben.

Motion carried.

2014 - 10 Motion by Trustee Jaguszewski and seconded by Trustee Kasten to approve the 2014 Budget and Staff Raises as presented.

Upon roll call vote:

Ayes: 6 Marek, Al Safadi, Jaguszewski, Vilimek, Kasten and Lewis.

Nays: 0

Absent: 1 Carben.

Motion carried.

New Business: Acting Assistant Director Sebuck gave a report on how the decisions are made for selecting and purchasing books, periodicals and other media for the library.

2014 - 11 Motion by Trustee Al Safadi and seconded by Trustee Kasten to go into closed session for matters of pending litigation and litigation affecting the library.

Upon roll call vote:

Ayes: 6 Marek, Al Safadi, Jaguszewski, Vilimek, Kasten and Lewis.

Nays: 0

Absent: 1 Carben.

Motion carried.

8:40 p.m.

President Lewis reconvened the meeting at **9:21 p.m.**

2014 - 12 Motion by Trustee Jaguszewski and seconded by Trustee Vilimek to adjourn.

Upon voice vote with all ayes and no nays, **Motion Carried.**

The meeting adjourned at **9:23 p.m.**

Respectfully submitted,

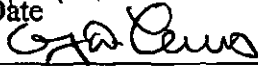


Vicki Choate, Recording Secretary

APPROVED:

2/10/14

Date



Gary Lewis, President



Alice Vilimek, Secretary