

BRIDGEVIEW PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES OF THE REGULAR MEETING  
March 11, 2013

President Randy Carben called the meeting to order at 7:12 p.m.

Upon roll call the following Trustees were present: Sue Kasten, Lila Marek, Alice Vilimek, Arlene Jaguszewski, Marwan Al Safadi, Gary Lewis and Randy Carben. Also present Acting Director Kinzel, Acting Assistant Director Sebuck and Attorneys Safaa Zarzour and Kristen Parks.

President Randy Carben led the Board and audience in the Pledge of Allegiance.

Ms. Julie Soto of 9017 S. Corcoran Rd., Hometown, IL wished to address the Board under the Visitor portion of the meeting. Ms. Soto is an employee of the library and presented her department report that was not included in the Board packets.

**2013 - 21** Motion by Trustee Lewis and seconded by Trustee Jaguszewski to approve the agenda a change of moving #13 under Unfinished Business, Purco Proposal to #5A after Agenda approval.  
Upon roll call vote:  
Ayes: 7 Trustees Vilimek, Al Safadi, Marek, Jaguszewski, Kasten, Lewis and Carben.  
Nays: 0  
**Motion Carried.**

Mr. Tom Purl of Purco and Mr. Tom Rixom gave a presentation regarding the addition of a computerized panel for the heating and cooling system.

**2013 - 22** Motion by Trustee Marek and seconded by Trustee Vilimek to approve the Regular Meeting minutes of February 11, 2013 meeting.  
Upon roll call vote:  
Ayes: 7 Trustees Vilimek, Al Safadi, Marek, Jaguszewski, Kasten, Lewis and Carben.  
Nays: 0  
**Motion Carried.**

**2013 - 23** Motion by Trustee Jaguszewski and seconded by Trustee Marek to approve the Closed Session minutes of February 11, 2013 meeting.  
Upon roll call vote:  
Ayes: 7 Trustees Vilimek, Al Safadi, Marek, Jaguszewski, Kasten, Lewis and Carben.  
Nays: 0  
**Motion Carried**

**2013 - 24** Motion by Trustee Kasten and seconded by Trustee Jaguszewski to approve the 4 Consent Agenda items as listed and read: 8A Approve the Treasurer's Report dated February 2013; 8B Prepaid bills in the amount of \$11,944.01; 8C Bills in the amount of \$20,214.04 and 8D Transfer of funds in the amount of \$60,000.00.  
Upon roll call vote:  
Ayes: 7 Trustees Vilimek, Al Safadi, Marek, Jaguszewski, Kasten, Lewis and Carben.  
Nays: 0  
**Motion Carried.**

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Director's Report: Acting Director Kinzel gave the Director's Report which had been previously presented, in written report form, to the Board.

Attorney's Report: There are no issues for open session.

Committee Reports: There were no Committee Reports.

Unfinished Business: There was no discussion on 13B Budget; 13C Staff Raises; and 13D Roof Leaks. 13E Security Cameras, there was discussion regarding the information distributed to the Board on the proposed cameras.

New Business: 14A Management Association Trustee & Employee Handbook, Mgt Assoc. will work on an employee handbook but not the trustee handbook. 14B 2013 Election, Trustees Al Safadi, Jaguszewski and Vilimek are on the ballot for this election; 14C Library Website requirements to meet FOIA; 14D Reforming Policy Committees will be done after the election; 14E Board notifications were discussed regarding whether by phone or e-mail; 14F Lighting Upgrades, grant paperwork that was sent to the Library regarding light replacement in the old section of the library was discussed; 14G Amendment of Library Borrowing Policy to Include Institutional Borrowers was discussed.

2013 - 25 Motion by Trustee Jaguszewski and seconded by Trustee Vilimek to adjourn.  
Upon voice vote with all ayes and no nays, **Motion Carried.**


The meeting adjourned at 8:39 p.m.

Respectfully submitted,

  
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Vicki Choate, Recording Secretary

APPROVED:

4-8-13  
Date

  
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Randy Carben, President

  
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Alice Vilimek, Secretary