

BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
May 12, 2014

President Gary Lewis called the meeting to order at 7:00 p.m.

Upon roll call the following Trustees were present: Alice Vilimek, Arlene Jaguszewski, Marwan Al Safadi, Randy Carben, Sue Kasten and Gary Lewis. Trustee Lila Marek was absent. Also present Acting Director Kinzel and Attorney Parks.

President Gary Lewis led the Board and audience in the Pledge of Allegiance.

- 2014 – 36** Motion by Trustee Jaguszewski and seconded by Trustee Kasten to approve the agenda. Upon voice vote with all ayes and no nays, **Motion Carried.**

Mr. Zoran Pavichevich, a Carrier Company Representative, gave a presentation to the Board on a web based computer graphics Service Tool System and service agreement for the Carrier heating and cooling system now in place at the library.

- 2014 – 37** Motion by Trustee Al Safadi and seconded by Trustee Jaguszewski to approve the Regular Meeting minutes of April 14, 2014.

Upon roll call vote:

Ayes: 5 Kasten, Jaguszewski, Vilimek, Al Safadi and Lewis.

Nays: 0

Abstain: 1 Carben.

Absent: 1 Marek.

Motion Carried.

- 2014 – 38** Motion by Trustee Vilimek and seconded by Trustee Kasten to approve the Closed Session Meeting minutes of April 14, 2014.

Upon roll call vote:

Ayes: 5 Kasten, Jaguszewski, Vilimek, Al Safadi and Lewis.

Nays: 0

Abstain: 1 Carben.

Absent: 1 Marek.

Motion Carried.

- 2014 – 39** Motion by Trustee Carben and seconded by Trustee Jaguszewski to approve the 3 Consent Agenda items as listed and read: 9A Approve the Treasurer's Report dated April 2014; 9B Prepaid bills in the amount of \$15,307.16; and 9C Bills in the amount of \$19,522.03.

Upon roll call vote:

Ayes: 5 Kasten, Jaguszewski, Vilimek, Al Safadi and Lewis.

Nays: 0

Abstain: 1 Carben.

Absent: 1 Marek.

Motion Carried.

Acting Director's Report: Acting Director Kinzel gave the Acting Director's Report which had been previously presented, in written report form, to the Board. This included information regarding a 911 call; the A/C unit that needs repair; Young Author's Night and Cook County Fair at Toyota Park on June 28, 2014.

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Attorney's Report: Attorney Parks discussed the requirements of Record Retention with the Board including the need of a policy.

Committee Reports: There were no reports.

Unfinished Business: 13A The Carrier/Rixon HVAC proposals were discussed.

2014 – 40 Motion by Trustee Jaguszewski and seconded by Trustee Kasten to approve the Carrier Proposal bid which includes the \$613.00 module with the possibility of adding on an extended warranty.

Upon roll call vote:

Ayes: 5 Kasten, Jaguszewski, Vilimek, Al Safadi and Lewis.

Nays: 0

Abstain: 1 Carben.

Absent: 1 Marek.

Motion Carried.

New Business: 14A The request from Assistant Director Kinzel to hire Management Association to help prepare an employee handbook was discussed; 14B The Board discussed the Difoggio Proposal for a new sump pump and battery backup system in the old basement of the Library; 14C The board discussed the 2014 Non-Resident Library Card Ordinance.

2014 – 41 Motion by Member Carben and seconded by Member Vilimek to approve the 2014 Non-Resident Library Card Ordinance.

Upon roll call vote:

Ayes: 5 Kasten, Jaguszewski, Vilimek, Al Safadi and Lewis.

Nays: 0

Abstain: 1 Carben.

Absent: 1 Marek.

Motion Carried.

2014 –42 Motion by Trustee Carben and seconded by Trustee Kasten to go into closed session for matters of litigation and personnel.

Upon roll call vote:

Ayes: 5 Kasten, Jaguszewski, Vilimek, Al Safadi and Lewis.

Nays: 0

Abstain: 1 Carben.

Absent: 1 Marek.

Motion Carried.

8:50 p.m.

President Lewis reconvened the meeting at 9:41 p.m.

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2014 -43 Motion by Trustee Jaguszewski and seconded by Trustee Kasten to retain the current Board Officers for the next year. Gary Lewis as President; Arlene Jaguszewski as Vice-President; Marwan Al Safadi as Treasurer and Alice Vilimek as Secretary.
Upon roll call vote:
Ayes: 5 Kasten, Jaguszewski, Vilimek, Al Safadi and Lewis.
Nays: 0
Abstain: 1 Carben.
Absent: 1 Marek.
Motion Carried.

2014 - 44 Motion by Trustee Jaguszewski and seconded by Trustee Vilimek to adjourn.
Upon voice vote with all ayes and no nays, **Motion Carried.**

The meeting adjourned at **9:45 p.m.**

Respectfully submitted,

Vicki Choate

Vicki Choate, Recording Secretary

APPROVED:

6/9/14
Date

Gary Lewis

Gary Lewis, President

Alice L. Vilimek

Alice Vilimek, Secretary