

BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE CLOSED SESSION MEETING
August 8, 2016

ALV
closed
5/14/18

President Randy Carben called the meeting to order at 8:11 p.m.

Upon roll call the following Trustees were present: Alice Vilimek, Marwan Al Safadi, Nick Lamnatos, Gary Lewis, Lila Marek and Randy Carben. Trustee Arlene Jaguszewski was absent. Also present Acting Director Kinzel, Acting Assistant Director Sebuck and Attorney Katherine Ellis.

Acting Director Kinzel and Acting Assistant Director Sebuck were requested to leave the closed session meeting while employee Julie Soto addressed the Board regarding issues she has had with the administrative staff. She discussed her disciplinary action regarding her missed time clock punches; being questioned about what was said in the last closed session meeting and items she feels are insignificant that are always brought to her attention by Ms. Kinzel. Ms. Soto left the meeting at the completion of her presentation.

President Carben discussed the talk he had with Acting Director Kinzel and Attorney Ellis also stated that she was also questioned by Ms. Kinzel regarding the last closed session meeting.

Acting Assistant Director Sebuck was asked to join the meeting. The Board discussed the Administrative/Employee issues that seem to be a problem within the Library. Ms. Sebuck stated that there is a great deal of stress within the Library of late, and that a majority of the problems fall to her as she is at the library many more hours than Ms. Kinzel. She stated there is an issue with the time clock punches that shouldn't be such an issue seeing the employee in question is a salaried employee. In regards to the employee that quit over being reprimanded for not cleaning up after her program, Ms. Sebuck stated that the issue was over 4 kernels of corn and 1 napkin and that Ms. Kinzel overreacted over such a trivial issue and that she does have a tendency to overreact over very minor issues with the staff. Ms. Sebuck left the meeting at the completion of her discussion with the Board.

Acting Director Kinzel was asked to join the meeting. The Board questioned Ms. Kinzel about the issues within the library and staff. Ms. Kinzel was asked what her plan was to fix these issues and she responded she's done everything she can to resolve these problems. She presented her work history within the library and stated she's been Acting Director for four and half years. There was no resolution reached as to the turnover in staff and issues between her and the employees.

The Board discussed the need for the air conditioning unit and questioned the attorney regarding the legal issues of the bid process and the fact that the replacement item the library needs is only sold through Carrier. Contract negotiations regarding the HVAC were also discussed.

Motion by Trustee Lewis and seconded by Trustee Lamnatos to adjourn.

Upon voice vote, with all Ayes and no Nays, **Motion Carried.**

The meeting adjourned at **10:10 p.m.**

Respectfully submitted,

Vicki Choate
Vicki Choate, Recording Secretary

APPROVED:

Date

Randy Carben, President

Alice L. Vilimek
Alice Vilimek, Secretary

Closed Session
July 8, 2019
ALV

Open session
8/10/2020
ALV

Closed Session
Dec 9 2019
ALV