

BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
February 11, 2019

Trustee President Al Safadi called the meeting to order at 7:00p.m.

Upon roll call the following Trustees were present: Trustee Alice Vilimek, Nick Lamnatos, Gary Lewis, Randy Carben and Marwan Al Safadi

Absent: Lila Marek and Vicki Choate were absent.

Attendees: Director Chris Sebeck, Attorney Katherine Ellis and Katie Blessman

Trustee Al Safadi led the Board and audience in the Pledge of Allegiance.

2019-133 Motion by Trustee Gary Lewis and seconded by Trustee Vicki Vilimek to approve the Agenda.

Upon roll call vote:

Ayes: 5 Vilimek, Lamnatos, Lewis, Carben and Al Safadi

Nay: 0

Absent: 2 Marek and Choate

Motion Carried

2019-134 Motion by Trustee Randy Carben and seconded by Trustee Gary Lewis to approve open meeting minutes of January 14, 2019.

Upon roll call vote:

Ayes: 5 Vilimek, Lamnatos, Lewis, Carben and Al Safadi

Nay: 0

Absent: 2 Marek and Choate

Motion Carried

2019-135 Motion by Trustee Gary Lewis and seconded by Trustee Randy Carben to approve closed session meeting minutes January 14, 2019.

Upon roll call vote:

Ayes: 5 Vilimek, Lamnatos, Lewis, Carben and Al Safadi

Nay: 0

Absent: 2 Marek and Choate

Motion Carried

2019-136 Motion by Trustee Gary Lewis and seconded by Trustee Nick Lamnatos to approve the approval of Meeting Minutes of December 10, 2018.

Upon roll call vote:

Ayes: 5 Vilimek, Lamnatos, Lewis, Carben and Al Safadi

Nay: 0

Absent: 2 Marek and Choate

Motion Carried

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2019—137 Motion by Trustee Randy Carben and seconded by Trustee Gary Lewis Motion to Approve the three consent Agenda Items as Listed:

- a. Approval of Treasurer's Report – January 2019
- b. Prepaid Bills in the Amount of \$22,437.76
- c. Bills in the Amount of \$16,483.84

Upon roll call vote:

Ayes: 5 Vilimek, Lamnatos, Lewis, Carben and Al Safadi

Nay: 0

Absent: 2 Marek and Choate

Motion Carried

President Al Safadi asked Director Chris to provide guidance on the detailed codes for transaction statement provided by Jeff Bishop. Trustee's also requested if feasible for Director Chris to provide a cheat sheet guide for the financial codes on the transaction statement.

- o Directors Report:

Director Chris Sebuck updated the Trustee's on leaky roof in lobby (foyer) area due to condensation from several cold days in January.

Chris submitted the list of fillers for the Economic Interest Statement including all Trustee's and administration in February 1st.

The Village Maintenance team have been on rotation handling all day to day maintenance as needed. Gary Crossman from the Village also requested Director Chris to send over an action item list for any maintenance needed in the Library.

Access360 application for eRead Illinois (e-books, audio, streaming movies, etc.) audio service is offering a 30% discounted rate for Library service going through eRead Illinois. The feature is currently being promoted thru a trail basis via hot spots in Evanston at local businesses. The goal is to encourage residents to become library card holders if they do not have one already.

- o There are no Attorney updates
- o There are no Finance updates.
- o Unfinished business:

Director Chris Sebuck reviewed and tweaked the employee handbook attendance policy to clarify the call off process for staff.

- o There are no By-Law updates.
- o Trustee Gary Lewis requests Director Chris Sebuck to explore backup generator options for the Library.

- o Trustee's to discuss Director Sebuck's feedback evaluation during closed meeting on March 11th.

2019—138 Motion by Trustee Gray Lewis and seconded by Trustee Randy Carben Motion to Approve the Trustee handbook revision as presented by Policy committee.

Upon roll call vote:

Ayes: 5 Vilimek, Lamnatos, Lewis, Carben and Al Safadi

Nay: 0

Absent: 2 Marek and Choate

Motion Carried

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2019—139 Motion by Trustee Gary Lewis and seconded by Trustee Randy Carben Motion to Approve the meeting dates as listed for 2019.

Upon roll call vote:

Ayes: 5 Vilimek, Lamnatos, Lewis, Carben and Al Safadi

Nay: 0

Absent: 2 Marek and Choate

Motion Carried

2019—140 Motion by Trustee Gary Lewis and seconded by Trustee Randy Carben to adjourn.

Upon roll call vote:

Ayes: 5 Vilimek, Lamnatos, Lewis, Carben and Al Safadi

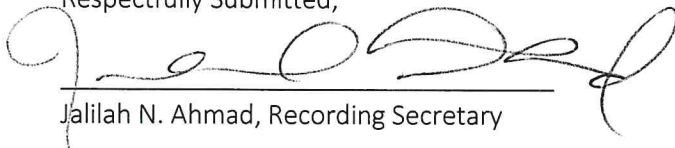
Nay: 0

Absent: 2 Marek and Choate

Motion Carried

Meeting adjourned at 7:51p.m.

Respectfully Submitted,



Jalilah N. Ahmad, Recording Secretary

Approved:

3/11/2019

Date



Marwan Al Safadi, President



Alice Vilimek, Secretary