

BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES CLOSED MEETING
January 14, 2019

Trustee called meeting to order at 7:33p.m.

Upon roll call the following Trustees were present: Trustee Alice Vilimek, Nick Lamnatos, Gary Lewis, Randy Carben and Marwan Al Safadi

Absent: Lila Marek and Vicki Choate were absent.

Attendees: Attorney Katherine Ellis

Chris Sebuck left the meeting at 7:32p.m.

Trustee Gary Lewis started the meeting with budget discussion and commending Chris Sebuck Acting Director on her budget efforts. In addition, Trustee Lewis asked his fellow Trustees for feedback on Chris Sebuck current role as Acting Director and her future at Bridgeview Library. The Trustees were all in agreement Chris has been doing a good job so far, and no complaints from personnel or from any visitors to the Library. The Trustees agreed on the Director salary of \$70,000 per year as discussed in prior Board meeting. The Board also recommended Chris shall slowly remove herself from the day to day responsibilities to grow as a Director if she accepts the position.

Trustee Lewis also asked Attorney Katherine for her feedback on how Acting Director Chris Sebuck was doing so far, Katherine agreed Chris Sebuck is a solid employee, who asks questions when need be. Trustee Lewis also stated Chris is a team player who's asked for raises for her team members and not for herself.

Acting Director Chris Sebuck speaks highly of Acting Assistant Director – Katie Blessman, Chris recommends a stipend increase of four thousand dollars for her additional responsibilities as Acting Assistant Director for 2019.

Trustee Marwan Al-Safadi asked if they had any updates on Julie Soto's – Head of Youth & Teen Services after initial compliant of salary. Trustee Lewis stated he hasn't heard anything after Julie received her three percent raise. Additional personnel will be added in 2019, the two candidates are highly educated and capable of the roles.

The Board discussed the maintenance being an ongoing topic, and if needed they will further discuss from time to time in future Board meetings. Definitely a few matters to address in the future include the generator, building maintenance that come around from time to time.

*close session
July 8. 2019
ALV*

*Open Session
Dec 9. 2019
ALV*

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Trustees Lewis thanked Chris, Trustee Carben and Trustee Marek for helping with the budget. He also mentioned he was satisfied from a financial standpoint where the Library stands today with a solid budget purposed. Trustee Al Safadi asked if the budget is public record and if so where it's posted. Gar

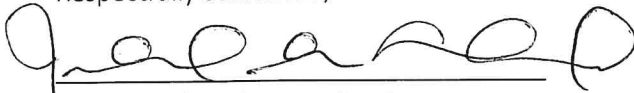
Chris Sebuck rejoined the Closed Meeting at 8:02pm

As Finance Committee Chair – Gary Lewis ran a few items by Chris Sebuck. How will we pay Katie Blessman the four thousand dollars stipend? The Board recommend we pay Katie the stipend quarterly. Chris agreed with the recommendations. Chris suggested to the Board we pay Katie \$19 dollars an hour instead of \$18.94 an increase of eighty-five dollars per calendar year. The board agreed with the recommendation. Trustee Lewis asked why some employees were paid hourly vs. salary, Chris answered only employees who are salaried are Katie and herself. Trustee Gary stated they will remove the Village bond position from the Library. Chris Sebuck received a credit charge back document from Jeff for Jennifer's position.

Library Board has made major process in the past ten years since the addition to the library.

The Board Trustees will compile and review Chris Sebuck's evaluation in the next Board meeting in February.

Respectfully Submitted,



Jalilah N. Ahmad, Recording Secretary

Approved:

2/11/19

Date:



Marwan Al Safadi, President



Alice Vilimek, Secretary