

BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
November 14, 2016

President Carben called the meeting to order at 7:00 p.m.

Upon roll call the following Trustees were present: Marwan Al Safadi, Nick Lamnatos, Alice Vilimek, Randy Carben and Gary Lewis,. Trustees Lila Marek and Arlene Jaguszewski were absent. Also present Acting Director Kinzel, Acting Assistant Director Sebeck and Attorney Katherine Ellis.

President Carben led the Board and audience in the Pledge of Allegiance.

2016 - 94 Motion by Trustee Lewis and seconded by Trustee Lamnatos to approve the agenda.

Upon roll call vote:

Ayes: 5 Lamnatos, Al Safadi, Vilimek, Lewis and Carben.

Nays: 0

Absent: 2 Marek and Jaguszewski.

Motion Carried.

Ms. Dee Brennan, Executive Director of Rails gave a presentation "Reaching Across Illinois Library System".

Mr. Aaron Skog, Executive Director of SWAN gave a presentation, "System Wide Automated Network".

2016 -95 Motion by Trustee Lewis and seconded by Trustee Al Safadi to approve the Closed Session Meeting minutes of September 12, 2016

Upon roll call vote:

Ayes: 5 Lamnatos, Al Safadi, Vilimek, Lewis and Carben.

Nays: 0

Absent: 2 Marek and Jaguszewski.

Motion Carried.

2016 -96 Motion by Trustee Lewis and seconded by Trustee Al Safadi to approve the Regular Meeting minutes of October 10, 2016.

Upon roll call vote:

Ayes: 5 Lamnatos, Al Safadi, Vilimek, Lewis and Carben.

Nays: 0

Absent: 2 Marek and Jaguszewski.

Motion Carried.

2016 - 97 Motion by Trustee Lewis and seconded by Trustee Vilimek to approve the Closed Session Meeting minutes of October 10, 2016.

Upon roll call vote:

Ayes: 5 Lamnatos, Al Safadi, Vilimek, Lewis and Carben.

Nays: 0

Absent: 2 Marek and Jaguszewski.

Motion Carried.

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2016 – 98 Motion by Trustee Lewis and seconded by Trustee Lamnatos to approve the 3 Consent Agenda items as listed and read: 11A Approve the Treasurer's Report dated October 2016; 11B Prepaid bills in the amount of \$42,482.21; and 11C Bills in the amount of \$16,874.78.

Upon roll call vote:

Ayes: 5 Lamnatos, Al Safadi, Vilimek, Lewis and Carben.

Nays: 0

Absent: 2 Marek and Jaguszewski.

Motion Carried.

Acting Director's Report: Acting Director Kinzel gave her report which had been previously presented, in written report form, to the Board.

Attorney Report: There was no report.

Committee Reports: Discussion as to whom sits on the Finance and Policy/By-Laws committee. President Carben stated that the Finance committee consists of Chair, Trustee Lewis, Trustees Lamnatos and Al Safadi. The Policy/Bylaws committee consists of Chair, Trustee Vilimek, Trustees Jaguszewski and Marek.

Unfinished Business: 15A Employee Handbook Discussion and Action. Page 17 of the Employee Handbook was distributed and discussed.

2016 – 99 Motion by Trustee Lamnatos and seconded by Trustee Al Safadi to accept as written the paragraph Salaried Employees, Page 17, of the Bridgeview Public Library Employee Handbook. .

Upon roll call vote:

Ayes: 4 Lamnatos, Al Safadi, Vilimek and Carben.

Nays: 0

Abstain: 1 Lewis.

Absent: 2 Marek and Jaguszewski.

Motion Carried.

Unfinished Business, cont'd: Items 15B 2017 Salary Budget Discussion and Action and 15C 2017 Line Item Budget Discussion and Action will be carried over to next month's agenda.

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New Business: The Board discussed the following items: 16A Rone Construction Proposal Concrete Pad; 16B 2017 Government Travel Expense Control Act; 16C Children's Department Ceiling/Roof Discussion; 16D Patron TV Discussion and Action 16E LK Properties Equipment Pad Proposal; 16F LS Contracting Group Equipment Pad Proposal and 16G Purchase New Computers.

2016 – 100 Motion by Trustee Carben and seconded by Trustee Lewis to approve the LK Properties Equipment Pad Proposal minus the concrete not to exceed \$4,300.00.

Upon roll call vote:

Ayes: 5 Lamnatos, Al Safadi, Vilimek, Lewis and Carben.

Nays: 0

Absent: 2 Marek and Jaguszewski.

Motion Carried.

2016 – 101 Motion by Trustee Carben and seconded by Trustee Lewis if the concrete for the pad is not donated to approve the LK Properties Equipment Pad Proposal not to exceed \$5,800.00.

Upon roll call vote:

Ayes: 5 Lamnatos, Al Safadi, Vilimek, Lewis and Carben.

Nays: 0

Absent: 2 Marek and Jaguszewski.

Motion Carried.

A request was made to attach the LK Properties and Construction LLC proposal to the minutes. Copy attached.

2016 – 102 Motion by Trustee Lewis and seconded by Trustee Vilimek to pass the Resolution to Comply with the Government Travel Expense Control Act.

Upon roll call vote:

Ayes: 5 Lamnatos, Al Safadi, Vilimek, Lewis and Carben.

Nays: 0

Absent: 2 Marek and Jaguszewski.

Motion Carried.

2016 - 103 Motion by Trustee Lewis and seconded by Trustee Carben to approve Service Master mold quarantine and removal not to exceed \$1,018.00.

Upon roll call vote:

Ayes: 5 Lamnatos, Al Safadi, Vilimek, Lewis and Carben.

Nays: 0

Absent: 2 Marek and Jaguszewski.

Motion Carried.

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2016 - 104 Motion by Trustee Lewis and seconded by Trustee Vilimek to go into closed session for matters of personnel and litigation.

Upon roll call vote:

9:06 p.m.

President Carben reconvened the meeting at 9:36 p.m.

2016 -105 Motion by Trustee Lewis and seconded by Trustee Lamnatos to adjourn.

Upon voice vote with all ayes and no nays, **Motion Carried.**

The meeting adjourned at 9:38 p.m.

Respectfully submitted,

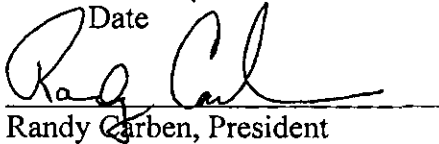


Vicki Choate, Recording Secretary

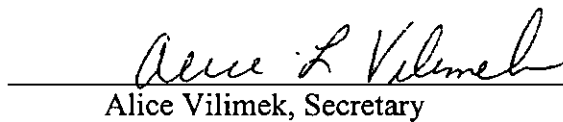
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APPROVED:

DEC. 12, 2016

Date



Randy Carben, President



Alice Vilimek, Secretary