

BRIDGEVIEW PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES OF THE REGULAR MEETING  
October 10, 2016

Vice-President Al Safadi called the meeting to order at 7:00 p.m.

Upon roll call the following Trustees were present: Marwan Al Safadi, Nick Lamnatos, Alice Vilimek, Lila Marek and Arlene Jaguszewski. Trustees Randy Carben and Gary Lewis were absent. Also present Acting Director Kinzel, Acting Assistant Director Sebuck and Attorney Katherine Ellis.

Vice-President Al Safadi led the Board and audience in the Pledge of Allegiance.

**2016 - 85** Motion by Trustee Lamnatos and seconded by Trustee Marek to approve the agenda with the following changes. To move #10 to #8; Original #8 to #9 and original #9 to #10. Upon voice vote with all ayes and no nays, **Motion Carried.**

Ms. Julie Soto presented a written report and discussed her programs and hours in her position as Head of Youth Services. She presented the hours in regards to the December 1<sup>st</sup> change in overtime pay for salaried employees due to the FLSA law change.

**2016 – 86** Motion by Trustee Marek and seconded by Trustee Vilimek to approve the Regular Meeting minutes of September 12, 2016.  
Upon roll call vote:  
Ayes: 5 Lamnatos, Al Safadi, Vilimek, Marek and Jaguszewski.  
Nays: 0  
Absent: 2 Lewis and Carben.  
**Motion Carried.**

**2016 – 87** Motion by Trustee Marek and seconded by Trustee Jaguszewski to approve the Closed Session Meeting minutes of August 8, 2016.  
Upon roll call vote:  
Ayes: 5 Lamnatos, Al Safadi, Vilimek, Marek and Jaguszewski.  
Nays: 0  
Absent: 2 Lewis and Carben.  
**Motion Carried.**

The Closed Session Meeting Minutes of September 12, 2016 will be placed on the next agenda.

**2016 – 88** Motion by Trustee Lamnatos and seconded by Trustee Jaguszewski to approve the Special Meeting minutes of September 19, 2016.  
Upon roll call vote:  
Ayes: 5 Lamnatos, Al Safadi, Vilimek and Jaguszewski.  
Abstain: 1 Marek  
Nays: 0  
Absent: 2 Lewis and Carben.  
**Motion Carried.**

BRIDGEVIEW PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES OF THE REGULAR MEETING  
October 10, 2016  
Page two

- 2016 – 89 Motion by Trustee Jaguszewski and seconded by Trustee Lamnatos to approve the 3 Consent Agenda items as listed and read: 11A Approve the Treasurer's Report dated September 2016; 11B Prepaid bills in the amount of \$12,440.90; and 11C Bills in the amount of \$36,173.31.

Upon roll call vote:

Ayes: 5 Lamnatos, Al Safadi, Vilimek, Marek and Jaguszewski.

Nays: 0

Absent: 2 Lewis and Carben.

**Motion Carried.**

Acting Director's Report: Acting Director Kinzel gave her report which had been previously presented, in written report form, to the Board.

Attorney Ellis distributed the changes that were to be made to the Attendance and Time Reporting policy. The changes to the meal and break policy and the overtime changes were distributed, which the Policy committee must review and submit to the Board.

Committee Reports: There was discussion as to whom sits on the Finance and Policy/By-Laws committee. Nick Lamnatos sits on both committee and the full committees will be confirmed at the next meeting.

Unfinished Business: 15A Employee Handbook Discussion and Action will be placed on the next agenda for approval.

New Business: 16A and B were discussed. BME Electric proposals. Phone calls were made to Trustee Gary Lewis and Trustee Randy Carben. Trustee Lewis did not answer and Trustee Carben joined the meeting via telephone regarding the BME electric proposals. Trustee Carben stated he had reviewed the proposals and had no issues with the proposals. Trustee Carben left the meeting within minutes and before the vote.

- 2016 – 90 Motion by Trustee Jaguszewski and seconded by Trustee Marek to approve the BME Electric Proposal for HVAC system and relocating light standard not to exceed \$15,920.00.

Upon roll call vote:

Ayes: 5 Lamnatos, Al Safadi, Vilimek, Marek and Jaguszewski.

Nays: 0

Absent: 2 Lewis and Carben.

**Motion Carried.**

BRIDGEVIEW PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES OF THE REGULAR MEETING  
October 10, 2016  
Page three

**2016 – 91** Motion by Trustee Marek and seconded by Trustee Vilimek to accept the BME proposal for heat trace for downspouts not to exceed \$1,325.00.  
Upon roll call vote:  
Ayes: 5 Lamnatos, Al Safadi, Vilimek, Marek and Jaguszewski.  
Nays: 0  
Absent:; 2 Lewis and Carben.  
**Motion Carried.**

New Business, cont'd: 16C and D, 2017 Salary Budget and 2017 Line Item budget discussions will be placed on the next agenda.

**2016 - 92** Motion by Trustee Jaguszewski and seconded by Trustee Marek to go into closed session for matters of personnel and litigation.  
Upon Roll call vote:  
Ayes: 5 Lamnatos, Al Safadi, Vilimek, Marek and Jaguszewski.  
Nays: 0  
Absent: 2 Lewis and Carben.  
**Motion Carried.**  
**8:08 p.m.**

Vice-President Al Safadi reconvened the meeting at **8:19 p.m.**

**2016 – 93** Motion by Trustee Marek and seconded by Trustee Lamnatos to adjourn.  
Upon voice vote with all ayes and no nays, **Motion Carried.**

The meeting adjourned at **8:22 p.m.**

Respectfully submitted,

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Vicki Choate, Recording Secretary

APPROVED:

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Date

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Randy Carben, President

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Alice Vilimek, Secretary