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BRIDGEVIEW PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES OF THE REGULAR MEETING  
September 12, 2022

President Randy Carben called the meeting to order at 7:01 p.m.

Upon roll call the following Trustees were present: Alice Porfirio, Alice Vilimek, Betty Martinez, Marwan Al Safadi, Nick Lamnatos, Gary Lewis and Randy Carben

Absent: All Present

Attendees: Director Chris Sebuck and Attorney Safaa Zarzour

President Randy Carben led the Board and audience in the Pledge of Allegiance.

2022-045 Motion by Trustee Lewis and seconded by Trustee Vilimek to approve the Agenda.

Upon roll call vote:

Ayes: 7 Porfirio, Vilimek, Martinez, Lamnatos, Al Safadi, Lewis and Carben

Nay: 0

Absent: 0 All Present

*Motion Carried*

2022-046 Motion by Trustee Al Safadi and seconded by Trustee Lewis to approve Open Session meeting minutes from August 8, 2022.

Upon roll call vote:

Ayes: 7 Porfirio, Vilimek, Martinez, Lamnatos, Al Safadi, Lewis and Carben

Nay: 0

Absent: 0 All Present

*Motion Carried*

Jeff Bishop CDK Accounting recapped the audit result findings. He stated overall the Library is in good standings. The Library has \$350,000 allocated in reserves in the event of building improvements are required. The Library closed the year in a positive and favorable cash flow. Jeff recommends the Board of Trustees and Director Sebuck to continue to monitor the annual budget. So far they have done a good job. He also recommends reconciling the second installment property tax for the Library as it will be issued early next year.

In lieu of budget discussion the Board of Trustees ensued in discussing the original Roof project.

2022- 047 Motion by Trustee Lewis and seconded by Trustee Al-Safadi to approve the three consent Agenda Items as Listed:

a. Approval of Treasurer's Report – August 2022

b. Prepaid Bills in the Amount of \$17,865.51

c. Bills in the Amount of \$14,717.69

Upon roll call vote:

Ayes: 7 Porfirio, Vilimek, Martinez, Lamnatos, Al Safadi and Lewis, CARBEN

Nay: 0

Absent: 0 All Present

*Motion Carried*

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○ Directors Report:

A few highlights from Director Sebuck: In late August Director noticed potential mold on the furniture and carpet in the study rooms. Director reached out immediately to LK Construction for assistance in the matter. Stan determined the leak originated in the attic over the circulation area and traveled via the HVAC. The area was treated by LK Construction. Trustee Lewis recommends Director Sebuck to reach out to mold inspector to service the areas and inspect the attic.

○ Attorney Report:

No updates

○ Committee Report

Finance- no update

Policy/By-Laws – the committee will have a brief discussion after tonight's meeting however resume after the Holidays.

○ Unfinished Business

Kamm Library Insurance Program Renewal proposal discussion and action

2022- 048 Motion by Trustee Lewis and seconded by Trustee Al-Safadi to approve Kamm's Library Insurance umbrella increase policy in the amount not to exceed \$24,010.

Upon roll call vote:

Ayes: 7 Porfirio, Vilimek, Martinez, Lamnatos, Al Safadi, Lewis and Carben

Nay: 0

Absent: 0 All Present

*Motion Carried*

○ New Business

LK Construction East parking lot concrete proposal discussion and action

2022- 049 Motion by Trustee Al-Safadi and seconded by Trustee Lewis to approve LK Construction East Parking Lot concrete proposal for the repairs needed in the amount not to exceed \$10,000 without Board of Trustees approval.

Upon roll call vote:

Ayes: 7 Porfirio, Vilimek, Martinez, Lamnatos, Al Safadi, Lewis and Carben

Nay: 0

Absent: 0 All Present

*Motion Carried*

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- Items for next Agenda  
Budget Discussion

2022- 050 Motion by Trustee Lewis and seconded Al Safadi by to adjourn.  
Upon voice vote with all Trustees ayes and no nays:  
Motion Carried.  
Meeting adjourned at 8:30p.m.

Respectfully Submitted,




Jalilah N. Ahmad, Recording Secretary

Approved:

10/10/2022

Date:



Randy Carben, President



Alice Vilimek, Secretary