

**Board Meeting Agenda
December 9, 2024**

- 1. Call to Order at 7:00 pm by President Porfirio**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Approval of Agenda**
- 5. Visitor comments – two to five minutes - not to exceed 20 minutes**
- 6. Approval of Meeting Minutes of November 11, 2024**
- 7. Approval of Closed Session Meeting Minutes - None**
- 8. Motion to Approve the 3 consent Agenda Items as Listed:**
 - a. Approval of Treasurer's Report – November 2024**
 - b. Prepaid Bills in the Amount of \$32,468.82**
 - c. Bills in the Amount of \$24,058.93**
- 9. Directors Report**
- 10. Attorney Report**
- 11. Committee Report**
 - a. Finance – Chairperson**
 - b. Policy/By-Laws- Chairperson**
- 12. Unfinished Business**
 - a. Library Property with House Discussion and Action**
 - b. NSS Exteriors Skylight removal and replacement discussion and action**
 - c. NSS Exteriors Skylight removal and Aluminum Roof replacement discussion and action**
- 13. New Business:**
 - a. Non-Resident Fee Annual Ordinance Discussion and Action**
 - b. 2025 Board Meeting Dates Discussion and Action**
 - c. Security Cameras Discussion and Action**
 - d. Roof Repair Discussion and Action**
- 14. Items for Next Agenda**
- 15. Board Member Comments**
- 16. Closed Session Discussion and Action If Necessary**
- 17. Adjournment**

**Board Meeting Agenda
November 11, 2024**

- 1. Call to Order at 7:00 pm by President Porfirio**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Approval of Agenda**
- 5. LK Construction regarding roof**
- 6. Visitor comments – two to five minutes - not to exceed 20 minutes**
- 7. Approval of Meeting Minutes of October 14, 2024**
- 8. Approval of Closed Session Meeting Minutes - None**
- 9. Motion to Approve the 3 consent Agenda Items as Listed:**
 - a. Approval of Treasurer's Report – October 2024**
 - b. Prepaid Bills in the Amount of \$13,390.79**
 - c. Bills in the Amount of \$22,127.36**
- 10. Directors Report**
- 11. Attorney Report**
- 12. Committee Report**
 - a. Finance – Chairperson**
 - b. Policy/By-Laws- Chairperson**
- 13. Unfinished Business**
 - a. Library Property with House Discussion and Action**
 - b. NSS Exteriors Skylight removal and replacement discussion and action**
 - c. NSS Exteriors Skylight removal and Aluminum Roof replacement discussion and action**
 - d. Patron Policy Handbook Revision/Update Discussion and Action (third & final)**
 - e. 2025 Salary Budget Discussion and Action**
 - f. 2025 Committed Funds Discussion and Action**
 - g. 2025 Operating Budget Discussion and Action**
- 14. New Business:**
 - a. None**
- 15. Items for Next Agenda**
- 16. Board Member Comments**
- 17. Closed Session Discussion and Action If Necessary**
- 18. Adjournment**

Bridgeview Public Library

Board of Trustees

Finance Committee Meeting

November 11, 2024 5:00pm

1. Welcome and Call to Order
2. Approval of Agenda
3. Public Introduction/Comment

4. 2024 Finance Committee Officers and Members

Chairperson Randy Carben

Member Marwan Al Safadi

Member Nick Lamnatos

5. New Business

Review FY2025 budgets

6. Items for and Scheduling of next Finance Committee Meeting

7. Closed Session discussion and action if necessary

8. Adjournment

**Board Meeting Agenda
October 14, 2024**

1. Call to Order at 7:00 pm by President Porfirio
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Visitor comments – two to five minutes - not to exceed 20 minutes
6. Approval of Meeting Minutes of September 9, 2024
7. Approval of Closed Session Meeting Minutes - None
8. Motion to Approve the 3 consent Agenda Items as Listed:
 - a. Approval of Treasurer's Report – September 2024
 - b. Prepaid Bills in the Amount of \$46,775.89
 - c. Bills in the Amount of \$50,752.68
9. Directors Report
10. Attorney Report
11. Committee Report
 - a. Finance – Chairperson
 - b. Policy/By-Laws- Chairperson
12. Unfinished Business
 - a. Library Property with House Discussion and Action
 - b. NSS Exteriors Skylight removal and replacement discussion and action
 - c. NSS Exteriors Skylight removal and Aluminum Roof replacement discussion and action
 - d. Patron Policy Handbook Revision/Update Discussion and Action (second)
 - e. 2025 Salary Budget Discussion and Action
 - f. 2025 Committed Funds Discussion and Action
 - g. 2025 Operating Budget Discussion and Action
13. New Business:
 - a. None
14. Items for Next Agenda
15. Board Member Comments
16. Closed Session Discussion and Action If Necessary
17. Adjournment

Bridgeview Public Library

Board of Trustees

Policy Committee Meeting

September 9, 2024 8:00pm

1. Welcome and Call to Order
2. Approval of Agenda
3. Public Introduction/Comment

4. 2024 Policy Committee Officers and Members

Chairperson	Betty Martinez
Member	Anna Ziaja-Castillo
Member	Alice Vilimek

5. New Business

Revise and update library policies

6. Items for and Scheduling of next Policy Committee Meeting

7. Adjournment

**Board Meeting Agenda
September 9, 2024**

- 1. Call to Order at 7:00 pm by President Porfirio**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Approval of Agenda**
- 5. Visitor comments – two to five minutes - not to exceed 20 minutes**
- 6. Jeff Bishop from CDK Accounting**
- 7. Approval of Meeting Minutes of August 12, 2024**
- 8. Approval of Closed Session Meeting Minutes - None**
- 9. Motion to Approve the 3 consent Agenda Items as Listed:**
 - a. Approval of Treasurer's Report – August 2024**
 - b. Prepaid Bills in the Amount of \$52,244.61**
 - c. Bills in the Amount of \$16,349.44**
- 10. Directors Report**
- 11. Attorney Report**
- 12. Committee Report**
 - a. Finance – Chairperson**
 - b. Policy/By-Laws- Chairperson**
- 13. Unfinished Business**
 - a. Library Property with House Discussion and Action**
 - b. NSS Exteriors Skylight removal and replacement discussion and action**
 - c. NSS Exteriors Skylight removal and Aluminum Roof replacement discussion and action**
- 14. New Business:**
 - a. Patron Policy Handbook Revision/Update Discussion and Action**
 - b. Kamm Insurance Renewal Discussion and Action**
 - c. 2025 Salary Budget Discussion and Action**
 - d. 2025 Committed Funds Discussion and Action**
 - e. 2025 Operating Budget Discussion and Action**
- 15. Items for Next Agenda**
- 16. Board Member Comments**
- 17. Closed Session Discussion and Action If Necessary**
- 18. Adjournment**

**Board Meeting Agenda
August 12, 2024**

- 1. Call to Order at 7:00 pm by President Porfirio**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Approval of Agenda**
- 5. Visitor comments – two to five minutes - not to exceed 20 minutes**
- 6. Approval of Meeting Minutes of July 8, 2024**
- 7. Approval of Closed Session Meeting Minutes - None**
- 8. Motion to Approve the 3 consent Agenda Items as Listed:**
 - a. Approval of Treasurer's Report – July 2024**
 - b. Prepaid Bills in the Amount of \$58,531.75**
 - c. Bills in the Amount of \$24,725.68**
- 9. Directors Report**
- 10. Attorney Report**
- 11. Committee Report**
 - a. Finance – Chairperson**
 - b. Policy/By-Laws- Chairperson**
- 12. Unfinished Business**
 - a. Library Property with House Discussion and Action**
 - b. NSS Exteriors Skylight removal and replacement discussion and action**
 - c. NSS Exteriors Skylight removal and Aluminum Roof replacement discussion and action**
- 13. New Business:**
 - a. None**
- 14. Items for Next Agenda**
- 15. Board Member Comments**
- 16. Closed Session Discussion and Action If Necessary**
- 17. Adjournment**

**Board Meeting Agenda
July 8, 2024**

- 1. Call to Order at 7:00 pm by President Porfirio**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Approval of Agenda**
- 5. Visitor comments – two to five minutes - not to exceed 20 minutes**
- 6. Approval of Meeting Minutes of June 10, 2024**
- 7. Approval of Closed Session Meeting Minutes - None**
- 8. Motion to Approve the 3 consent Agenda Items as Listed:**
 - a. Approval of Treasurer's Report – June 2024**
 - b. Prepaid Bills in the Amount of \$52,431.51**
 - c. Bills in the Amount of \$19,988.83**
- 9. Directors Report**
- 10. Attorney Report**
- 11. Committee Report**
 - a. Finance – Chairperson**
 - b. Policy/By-Laws- Chairperson**
- 12. Unfinished Business**
 - a. Library Property with House Discussion and Action**
 - b. NSS Exteriors Skylight removal and replacement discussion and action**
 - c. NSS Exteriors Skylight removal and Aluminum Roof replacement discussion and action**
 - d. Employee Handbook Trial Period Policy Update discussion and action**
 - e. Topographic Survey & Drainage Investigation – Novotny Engineering proposal discussion and action**
- 13. New Business:**
 - a. None**
- 14. Items for Next Agenda**
- 15. Board Member Comments**
- 16. Closed Session Discussion and Action If Necessary**
- 17. Adjournment**

**Board Meeting Agenda
June 10, 2024**

- 1. Call to Order at 7:00 pm by President Porfirio**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Approval of Agenda**
- 5. Visitor comments – two to five minutes - not to exceed 20 minutes**
- 6. Approval of Meeting Minutes of May 13, 2024**
- 7. Approval of Closed Session Meeting Minutes - None**
- 8. Motion to Approve the 3 consent Agenda Items as Listed:**
 - a. Approval of Treasurer's Report – May 2024**
 - b. Prepaid Bills in the Amount of \$37,391.56**
 - c. Bills in the Amount of \$16,511.88**
- 9. Directors Report**
- 10. Attorney Report**
- 11. Committee Report**
 - a. Finance – Chairperson**
 - b. Policy/By-Laws- Chairperson**
- 12. Unfinished Business**
 - a. Library Property with House Discussion and Action**
 - b. NSS Exteriors Skylight removal and replacement discussion and action**
 - c. NSS Exteriors Skylight removal and Aluminum Roof replacement discussion and action**
 - d. Employee Handbook Trial Period Policy Update discussion and action**
- 13. New Business:**
 - a. Topographic Survey & Drainage Investigation – Novotny Engineering proposal discussion and action**
- 14. Items for Next Agenda**
- 15. Board Member Comments**
- 16. Closed Session Discussion and Action If Necessary**
- 17. Adjournment**

**Board Meeting Agenda
May 13, 2024**

- 1. Call to Order at 7:00 pm by President Porfirio**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Approval of Agenda**
- 5. Visitor comments – two to five minutes - not to exceed 20 minutes**
- 6. Approval of Meeting Minutes of April 8, 2024**
- 7. Approval of Closed Session Meeting Minutes - None**
- 8. Motion to Approve the 3 consent Agenda Items as Listed:**
 - a. Approval of Treasurer's Report – April 2024**
 - b. Prepaid Bills in the Amount of \$91,730.13**
 - c. Bills in the Amount of \$83,659.68**
- 9. Directors Report**
- 10. Attorney Report**
- 11. Committee Report**
 - a. Finance – Chairperson**
 - b. Policy/By-Laws- Chairperson**
- 12. Unfinished Business**
 - a. Library Property with House Discussion and Action**
 - b. NSS Exteriors Skylight removal and replacement discussion and action**
 - c. NSS Exteriors Skylight removal and Aluminum Roof replacement discussion and action**
- 13. New Business:**
 - a. Employee Handbook Trial Period Policy Update discussion and action**
- 14. Items for Next Agenda**
- 15. Board Member Comments**
- 16. Closed Session Discussion and Action If Necessary**
- 17. Adjournment**

**Board Meeting Agenda
April 8, 2024**

- 1. Call to Order at 7:00 pm by President Porfirio**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Approval of Agenda**
- 5. Visitor comments – two to five minutes - not to exceed 20 minutes**
- 6. Approval of Meeting Minutes of March 11, 2024**
- 7. Approval of Closed Session Meeting Minutes - None**
- 8. Motion to Approve the 3 consent Agenda Items as Listed:**
 - a. Approval of Treasurer's Report – March 2024**
 - b. Prepaid Bills in the Amount of \$50,224.75**
 - c. Bills in the Amount of \$8,505.57**
- 9. Directors Report**
- 10. Attorney Report**
- 11. Committee Report**
 - a. Finance – Chairperson**
 - b. Policy/By-Laws- Chairperson**
- 12. Unfinished Business**
 - a. Library Property with House Discussion and Action**
 - b. NSS Exteriors Skylight removal and replacement discussion and action**
 - c. NSS Exteriors Skylight removal and Aluminum Roof replacement discussion and action**
- 13. New Business:**
 - a. None**
- 14. Items for Next Agenda**
- 15. Board Member Comments**
- 16. Closed Session Discussion and Action If Necessary**
- 17. Adjournment**

**Board Meeting Agenda
March 11, 2024**

- 1. Call to Order at 7:00 pm by President Porfirio**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Approval of Agenda**
- 5. Visitor comments – two to five minutes - not to exceed 20 minutes**
- 6. Paul Mitoraj – NSS Exteriors**
- 7. Approval of Meeting Minutes of February 12, 2024**
- 8. Approval of Closed Session Meeting Minutes - None**
- 9. Motion to Approve the 3 consent Agenda Items as Listed:**
 - a. Approval of Treasurer's Report – February 2024**
 - b. Prepaid Bills in the Amount of \$24,144.36**
 - c. Bills in the Amount of \$30,957.42**
- 10. Directors Report**
- 11. Attorney Report**
- 12. Committee Report**
 - a. Finance – Chairperson**
 - b. Policy/By-Laws- Chairperson**
- 13. Unfinished Business**
 - a. Library Property with House Discussion and Action**
 - b. NSS Exteriors Skylight removal and replacement discussion and action**
- 14. New Business:**
 - a. NSS Exteriors Skylight removal and Aluminum Roof replacement discussion and action**
- 15. Items for Next Agenda**
- 16. Board Member Comments**
- 17. Closed Session Discussion and Action If Necessary**
- 18. Adjournment**

**Board Meeting Agenda
February 12, 2024**

- 1. Call to Order at 7:00 pm by President Porfirio**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Approval of Agenda**
- 5. Visitor comments – two to five minutes - not to exceed 20 minutes**
- 6. Jonathan Butkus – Verity IT**
- 7. Approval of Meeting Minutes of January 8, 2024**
- 8. Approval of Closed Session Meeting Minutes - None**
- 9. Motion to Approve the 3 consent Agenda Items as Listed:**
 - a. Approval of Treasurer's Report – January 2024**
 - b. Prepaid Bills in the Amount of \$35,555.34**
 - c. Bills in the Amount of \$17,139.86**
- 10. Directors Report**
- 11. Attorney Report**
- 12. Committee Report**
 - a. Finance – Chairperson**
 - b. Policy/By-Laws- Chairperson**
- 13. Unfinished Business**
 - a. Library Property with House Discussion and Action**
 - b. NSS Exteriors Skylight removal and replacement discussion and action**
- 14. New Business:**
 - a. Verity IT Server Replacement Project discussion and action**
- 15. Items for Next Agenda**
- 16. Board Member Comments**
- 17. Closed Session Discussion and Action If Necessary**
- 18. Adjournment**

**Board Meeting Agenda
January 8, 2024**

- 1. Call to Order at 7:00 pm by President Porfirio**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Approval of Agenda**
- 5. Visitor comments – two to five minutes - not to exceed 20 minutes**
- 6. Approval of Meeting Minutes of December 11, 2023**
- 7. Approval of Closed Session Meeting Minutes - None**
- 8. Motion to Approve the 3 consent Agenda Items as Listed:**
 - a. Approval of Treasurer's Report – December 2023**
 - b. Prepaid Bills in the Amount of \$54,617.42**
 - c. Bills in the Amount of \$11,772.21**
- 9. Directors Report**
- 10. Attorney Report**
- 11. Committee Report**
 - a. Finance – Chairperson**
 - b. Policy/By-Laws- Chairperson**
- 12. Unfinished Business**
 - a. Library Property with House Discussion and Action**
- 13. New Business:**
 - a. 2024 Board Meeting Dates Discussion and Action**
 - b. American Library Association Library Bill of Rights Resolution Discussion and Action**
 - c. 2024 Non-Resident Card Resolution Discussion and Action**
 - d. (820 ILCS 192/) Paid Leave for All Workers Act Policy Discussion and Action**
 - e. NSS Exteriors Kalwall skylight removal and replacement Discussion and Action**
- 14. Items for Next Agenda**
- 15. Closed Session Discussion and Action If Necessary**