BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
August 10, 2026

President Marwan Al Safadi called the meeting to order at 7:05 p.m.

Upon roll call the following Trustees were present: Alice Porfirio, Alice Vilimek, Anna Ziaja-Castillo, Nick Lamnatos and Marwan Al Safadi

Absent: Betty Martinez and Anthony Roeback
Attendees: Director Chris Sebuck, Assistant Director Kathryn Blessman & Attorney Safaa Zarzour

President Marwan Al Safadi led the Board and audience in the Pledge of Allegiance.

2026–031 Motion by Trustee Vilimek and seconded by Trustee Porfirio approve the agenda.
Upon roll call vote:
Ayes: 5 Porfirio, Vilimek, Castillo, Al Safadi & Lamnatos
Nay: 0
Absent: 2 Martinez, Roeback
Motion Carried

2026–032 Motion by Trustee Al Safadi and seconded by Trustee Vilimek approve Open Session minutes for July 13, 2026.
Upon roll call vote:
Ayes: 4 Porfirio, Vilimek, Al Safadi & Lamnatos
Abstain: 1 Castillo
Nay: 0
Absent: 2 Martinez, Roeback
Motion Carried

2026–033 Motion by Trustee Porfirio and seconded by Trustee Lamnatos approve Closed Session minutes for July 13, 2026.
Upon roll call vote:
Ayes: 4 Porfirio, Vilimek, Al Safadi & Lamnatos
Abstain: 1 Castillo
Nay: 0
Absent: 2 Martinez, Roeback
Motion Carried

2026–034 Motion by Trustee Castillo, and seconded by Trustee Lamnatos to approve the three consents Agenda Items as Listed:
a. Approval of Treasurer's Report – July 2026
b. Prepaid Bills in the Amount of $56,946.69
c. Bills in the Amount of $28,501.77
Upon roll call vote:
Ayes: 5 Porfirio, Vilimek, Castillo, Al Safadi & Lamnatos
Nay: 0
Absent: 2 Martinez, Roeback
Motion Carried

- **Directors Report:**
  - Summer Reading participation was lower than previous years, attributed in part to construction, severe weather, flooding, and heat. Approximately 108 children participated in the elementary/kids program. Adult Summer Reading had approximately 18 registrations, with four reported completions. Despite lower overall participation, individual programs and events were reported as well attended.
  - Building / Flooding / Facilities: Multiple water-intrusion incidents were discussed, including flooding on July 3 and July 23, as well as additional recent water intrusion. Water entered portions of the lobby, children's area, basement, and around the front entrance/windows. Staff and contractors responded with wet vacuums, mopping, fans, and dehumidifiers. Board discussed purchasing a shop vac and addressing weather stripping at the front doors. Additional roof/window-area leaking was reported.
  - A water-service/vendor charge of approximately $710 is held pending resolution of service and insurance claim
  - Due to continued roof leaking, the library plans to pursue a formal competitive bid/RFP process for roof-related work
  - Finance / Budget Planning: Budget preparation will begin in September. Jeff Bishop is expected to attend the September 14 meeting to discuss the audit, budget, financial position, retirement/transition matters, and previously submitted Board questions.
  - The Board discussed the process and timing for a formal budget hearing, including public notice requirements.
  - Finance Committee review and the budget hearing are anticipated during the fall budget process, with October discussed as a target timeframe. Trustee Roeback will join the finance committee.

- **Attorney Report:**
  - Attorney continue to follow up on the insurance claims and will keep the Library Board of Trustees updated. The attorney also followed up with Mayor Landek regarding assistance from Public Works.

- **Committee Report**
  - Finance – The committee will start reviewing the budget soon, followed by a scheduled budget hearing
  - Policy/By-Laws – The proposed Jury Duty Policy was presented as follows: Employees of the Bridgeview Public Library who are not exempt from jury service shall be given time off from their regular employment with the Bridgeview Public Library for jury duty. Employees who are summoned for jury service and who respond and appear at the designated location for such service shall receive their regular compensation as employees of the Library of Bridgeview.

    Employees should follow department procedure in notifying supervisors regarding upcoming jury duty. (1st reading, August 10th)

- **Unfinished Business items:**
  - None

- **New Business:**
  - Employee Handbook Jury Duty Policy Update Per Illinois Law Discussion and Action
- **Items for next Agenda**
  - Budget Committee Discussion
  - Jeff Bishop, CDK Accounting Audit Review

2026–035 Motion by Trustee Lamnatos and seconded by Trustee Al Safadi to adjourn.
Upon voice vote with all Trustees ayes and no nays:
Motion Carried.
Meeting adjourned at 7:41p.m.

Respectfully Submitted,

Jalilah N. Ahmad, Recording Secretary

Approved:

09/14/2026
Date:

Marwan Al Safadi, President

Alice Vilimek, Secretary