

BRIDGEVIEW PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES OF THE SPECIAL MEETING  
January 4, 2010

Vice-President Randy Carben called the meeting to order at 6:18 p.m.

Upon roll call the following Trustees were present: Violet Bradley, Randy Carben, Sue Kasten, Gary Lewis, and Lila Marek. Trustees Alice Vilimek and Arlene Jaguszewski were absent.  
Also present: Director Rose Taylor.

Vice-President Carben led the board and audience in the Pledge of Allegiance.

- 2010 - 1** Motion by Trustee Marek and seconded by Trustee Lewis to approve the agenda.  
Upon roll call vote:  
Ayes: 5 Trustees Marek, Bradley, Carben, Kasten, and Lewis.  
Nays: 0  
Absent: 2 Trustees Vilimek and Jaguszewski.  
**Motion Carried.**

- 2010 - 2** Motion by Trustee Lewis and seconded by Trustee Marek to go into closed session regarding matters of personnel.  
Upon roll call vote:  
Ayes: 5 Trustees Marek, Bradley, Carben, Kasten, and Lewis.  
Nays: 0  
Absent: 2 Trustees Vilimek and Jaguszewski.  
**Motion Carried.**  
**6:20 p.m.**

Upon roll call the following Trustees were present: Violet Bradley, Randy Carben, Sue Kasten, Gary Lewis, Lila Marek and Arlene Jaguszewski. Trustees Alice Vilimek was absent. 6:59 p.m.

The Board discussed each budget line item with detailed explanation from Director Taylor.

- 2010 - 3** Motion by Trustee Lewis and seconded by Trustee Carben to go into closed session to discuss matters of personnel.  
Upon voice vote with all ayes and no nays the **MOTION CARRIED.**  
**7:55 p.m.**

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- 2010 - 4** Motion by Trustee Lewis and seconded by Trustee Jaguszewski to adjourn the meeting.  
Upon roll call vote:  
Ayes: 6 Trustees Kasten, Marek, Carben, Bradley, Lewis and Jaguszewski.  
Nays: 0  
Absent: 1 Trustee Vilimek.  
**Motion Carried.**

The meeting adjourned at 8:25 p.m.

Respectfully submitted,

Vicki Choate  
Vicki Choate, Recording Secretary

APPROVED:

1-11-10  
Date

Arlene Jaguszewski, President  
Arlene Jaguszewski, President

Alice Vilimek, Secretary

Rae D. Carl  
VICE PRESIDENT

BRIDGEVIEW PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES OF THE CLOSED SESSION SPECIAL MEETING  
January 4, 2010

closed  
3/12/12

Vice-President Randy Carben called the meeting to order at 6:22 p.m.

Upon roll call the following Trustees were present: Violet Bradley, Randy Carben, Sue Kasten, Gary Lewis, and Lila Marek. Trustees Alice Vilimek and Arlene Jaguszewski were absent.

Trustee Lewis opened the discussion with the matter of personnel regarding employee Margaret Freil and Director Taylor. A decision regarding the hours of Ms. Freil has to be determined and the budget issues regarding the full time employees and classifications were discussed.

President Arlene Jaguszewski arrived at 6:35 p.m.

A 2.25% raise for Director Taylor was discussed and it was decided that no insurance would be offered at this time.

The full time positions and their salaries were discussed and the need for further positions to be filled in the library.

The budget for salaries was discussed per each line item.

Motion by Trustee Lewis and seconded by Trustee Jaguszewski to adjourn.

With all ayes and no nays, Motion Carried.

The meeting adjourned at 6:55 p.m.

The Closed Session meeting was reconvened by President Jaguszewski at 8:02 p.m.

Upon roll call the following Trustees were present: Violet Bradley, Randy Carben, Sue Kasten, Gary Lewis, Arlene Jaguszewski and Lila Marek. Trustee Alice Vilimek was absent. Also present was Director Taylor.

Trustee Lewis opened the discussion asking President Jaguszewski to discuss the raise being offered to Director Taylor. President Jaguszewski stated to Director Taylor that the Board has decided on a 2.25% raise and no insurance would be offered at this time.

by closed  
reviewed 6/10/13

REMOVED  
1/10/11

STAY CLOSED

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The budget items for aides, clerical and the need for a youth position was discussed.

Motion by Trustee Carben and seconded by Trustee Bradley to adjourn  
With all ayes and no nays, Motion Carried.

The meeting adjourned at 8:22 p.m.

Respectfully submitted,

Vicki Choate  
Vicki Choate, Recording Secretary

APPROVED:

3/8/10

Date

Randal L. Carben  
Randal L. Carben, President

Alice L. Vilimek 3/08/10  
Alice Vilimek, Secretary

RANDAL L. CARBEN  
VICE-PRESIDENT



BRIDGEVIEW PUBLIC LIBRARY  
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President Arlene Jaguszewski called the meeting to order at 7:00 p.m.

President Jaguszewski led the board and audience in the Pledge of Allegiance.

Upon roll call the following Trustees were present: Violet Bradley, Randy Carben, Sue Kasten, Gary Lewis, Lila Marek and Arlene Jaguszewski. Trustee Alice Vilimek was absent. Also present: Attorney Safaa Zarzour and Director Rose Taylor.

- 2010 - 5** Motion by Trustee Lewis and seconded by Trustee Kasten to approve the agenda noting that the date on the agenda should read January 11, 2010.  
Upon roll call vote:  
Ayes: 6 Trustees Bradley, Carben, Kasten, Lewis, Marek and Jaguszewski..  
Nays: 0  
Absent: 1 Trustee Vilimek.  
**Motion Carried.**
- 2010 - 6** Motion by Trustee Lewis and seconded by Trustee Marek to approve the regular meeting minutes of December 14, 2009.  
Upon roll call vote:  
Ayes: 6 Trustees Bradley, Carben, Kasten, Lewis, Marek and Jaguszewski.  
Nays: 0  
Absent: 1 Trustee Vilimek.  
**Motion Carried.**
- 2010 - 7** Motion by Trustee Marek and seconded by Trustee Carben to approve the regular meeting closed session minutes of December 14, 2009.  
Upon roll call vote:  
Ayes: 6 Trustees Bradley, Carben, Kasten, Lewis, Marek and Jaguszewski.  
Nays: 0  
Absent: 1 Trustee Vilimek.  
**Motion Carried.**
- 2010 - 8** Motion by Trustee Marek and seconded by Trustee Carben to approve the special meeting minutes of December 14, 2009.  
Upon roll call vote:  
Ayes: 6 Trustees Bradley, Carben, Kasten, Lewis, Marek and Jaguszewski.  
Nays: 0  
Absent: 1 Trustee Vilimek.  
**Motion Carried.**

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- \* 2010 - 9 Motion by Trustee Lewis and seconded by Trustee Carben to approve the special meeting closed session minutes of December 14, 2009.

Upon roll call vote:

Ayes: 6 Trustees Bradley, Carben, Kasten, Lewis, Marek and Jaguszewski.

Nays: 0

Absent: 1 Trustee Vilimek.

**Motion Carried.**

- 2010 - 10 Motion by Trustee Lewis and seconded by Trustee Bradley to approve the special meeting minutes of January 4, 2010.

Upon roll call vote:

Ayes: 6 Trustees Bradley, Carben, Kasten, Lewis, Marek and Jaguszewski.

Nays: 0

Absent: 1 Trustee Vilimek.

**Motion Carried.**

- 2010 - 11 Motion by Trustee Lewis and seconded by Trustee Bradley to table item #10 on the agenda, approval of the closed session minutes of January 4, 2010.

Upon roll call vote:

Ayes: 6 Trustees Bradley, Carben, Kasten, Lewis, Marek and Jaguszewski.

Nays: 0

Absent: 1 Trustee Vilimek.

**Motion Carried.**

- 2010 - 12 Motion by Trustee Kasten and seconded by Trustee Bradley to approve the four consent agenda items as listed.

Upon roll call vote:

Ayes: 6 Trustees Bradley, Carben, Kasten, Lewis, Marek and Jaguszewski.

Nays: 0

Absent: 1 Trustee Vilimek.

**Motion Carried.**

Under the Director's Report: Director Taylor discussed the SWAN quarterly report; Foster Family Program; Treasurer's bond company; Trustee Training; FOIA training at Prairie Trails; ADT fire box was installed; phone line contracts; staff luncheon and early voting.

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There was no attorney's report.

Under Committee Reports: Trustee Lewis discussed having quarterly discussions regarding finance.

President Jaguszewski read correspondence she had received from Julie Soto to the Board.

- 2010 - 13** Motion by Trustee Marek and seconded by Trustee Bradley that the correspondence received by Julie Soto be placed in her employee file.  
Upon roll call vote:  
Ayes: 6 Trustees Bradley, Carben, Kasten, Lewis, Marek and Jaguszewski.  
Nays: 0  
Absent: 1 Trustee Vilimek.  
**Motion Carried.**

Trustee Lewis stated they are waiting for responses regarding the roof leaks and that no water testing can be done until the temperature reaches and sustains 40 degrees.

- 2010 - 14** Motion by Trustee Lewis and seconded by Trustee Bradley to table the meeting room policy.  
Upon roll call vote:  
Ayes: 6 Trustees Bradley, Carben, Kasten, Lewis, Marek and Jaguszewski.  
Nays: 0  
Absent: 1 Trustee Vilimek.  
**Motion Carried.**

- 2010 - 15** Motion by Trustee Lewis and seconded by Trustee Marek to approve the Trustee Forum 2010 workshop for all trustees who wish to go.  
Upon roll call vote:  
Ayes: 6 Trustees Bradley, Carben, Kasten, Lewis, Marek and Jaguszewski.  
Nays: 0  
Absent: 1 Trustee Vilimek.  
**Motion Carried.**

Under New Business: Approval of Time Clocks, Trustee Carben discussed the issue of time clocks and stated that this issue should be researched under separate committee.

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Items for the next agenda: Mr. Bishop should be asked to attend the February meeting.

- 2010 - 16** Motion by Trustee Lewis and seconded by Trustee Carben to go into closed session for matters of personnel and pending litigation.

Upon roll call vote:

Ayes: 6 Trustees Bradley, Carben, Kasten, Lewis, Marek and Jaguszewski.

Nays: 0

Absent: 1 Trustee Vilimek.

**Motion Carried.**

7:55 p.m.

President Jaguszewski reconvened the regular meeting at 9:55 p.m.

Upon roll call the following Trustees were present: Violet Bradley, Randy Carben, Sue Kasten, Gary Lewis, Lila Marek and Arlene Jaguszewski. Trustee Alice Vilimek was absent. Also present: Attorney Safaa Zarzour and Director Rose Taylor.

- 2010 - 17** Motion by Trustee Lewis and seconded by Trustee Jaguszewski to approve the 2010 budget with changes in personnel wages and salaries as discussed.

Upon roll call vote:

Ayes: 4 Trustees Kasten, Lewis, Marek and Jaguszewski.

Nays: 2 Trustees Bradley and Carben.

Absent: 1 Trustee Vilimek.

**Motion Carried.**

- 2010 - 18** Motion by Trustee Lewis and seconded by Trustee Marek to adjourn the meeting.  
Upon voice vote with all ayes and no nays, Motion Carried

The meeting adjourned at 9:55 p.m.

Respectfully submitted,

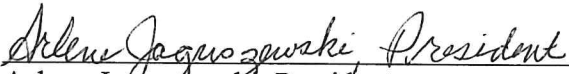


Vicki Choate, Recording Secretary

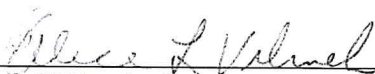
APPROVED:



Date



Arlene Jaguszewski, President



Alice Vilimek, Secretary



BRIDGEVIEW PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES OF THE CLOSED SESSION MEETING  
January 11, 2010

closed  
3/12/12

President Arlene Jaguszewski called the meeting to order at 8:07 p.m.

Upon roll call the following Trustees were present: Violet Bradley, Randy Carben, Sue Kasten, Gary Lewis, Lila Marek and Arlene Jaguszewski. Trustee Alice Vilimek and was absent.

Trustee Lewis opened the meeting with a matter of pending litigation regarding the roof leaks, discussing the meeting with Rudy Casey and John Frega of Frega and Associates.

Attorney Zarzour discussed the following issues: the meeting with Frega & Associates; preparation of the complaint; lack of response from Poulos; cost of fixing the roof vs. replacing the roof; statute of limitations; and other issues from the construction including sump pump issues and poor positioning of the air conditioners.

The next items discussed were matters of personnel including adjusting the hours of employee Margaret Freil. Director Taylor was asked to join the closed session at 9:10 p.m. Staffing issues and salary line items of the budget for personnel were discussed.

Motion by Trustee Lewis and seconded by Trustee Marek to adjourn.  
With all ayes and no nays, **Motion Carried.**

The meeting adjourned at 9:50 p.m.

Respectfully submitted,

Vicki Choate  
Vicki Choate, Recording Secretary

Stay closed.  
revised 4/11/16 ALV.

APPROVED:

3/8/10  
Date

Randy Carben  
Arlene Jaguszewski, President

Alice Vilimek 3/8/10  
Alice Vilimek, Secretary

RANDAL L. CARBEN VICE-PRESIDENT

REMOVED 1/10/11

STAY CLOSED

stay closed  
revised 6/10/13

9/10/18  
closed session  
ALV



BRIDGEVIEW PUBLIC LIBRARY  
BOARD OF TRUSTEES  
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February 8, 2010

President Arlene Jaguszewski called the meeting to order at 7:00 p.m.

President Jaguszewski led the board and audience in the Pledge of Allegiance.

Upon roll call the following Trustees were present: Violet Bradley, Sue Kasten, Gary Lewis, Lila Marek, Alice Vilimek and Arlene Jaguszewski. Trustee Randy Carben was absent. Also present: Attorney M. Yaser Tabbara and Director Rose Taylor.

**2010 - 19** Motion by Trustee Lewis and seconded by Trustee Marek to approve the agenda.

Upon roll call vote:

Ayes: 6 Trustees Bradley, Kasten, Lewis, Marek, Vilimek and Jaguszewski..

Nays: 0

Absent: 1 Trustee Carben.

**Motion Carried.**

**2010 - 20** Motion by Trustee Lewis and seconded by Trustee Bradley to approve the regular meeting minutes of January 11, 2010.

Upon roll call vote:

Ayes: 6 Trustees Bradley, Kasten, Lewis, Marek, Vilimek and Jaguszewski.

Nays: 0

Absent: 1 Trustee Carben.

**Motion Carried.**

Jeff Bishop, accountant, reviewed and discussed the financial report, revenues collected including the 2008 taxes collected in 2009. He explained the audit billing and discussed the budget line items suggesting the board include a capital contingency line item in the final budget.

Trustee Carben arrived at 7:35 p.m.

**2010 - 21** Motion by Trustee Lewis and seconded by Trustee Kasten to table #7 of the agenda, approval of the closed session minutes of January 11, 2010.

Upon roll call vote:

Ayes: 7 Trustees Kasten, Lewis, Marek, Vilimek, Bradley, Carben and Jaguszewski.

Nays: 0

**Motion Carried.**

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- 2010 - 22** Motion by Trustee Lewis and seconded by Trustee Bradley to approve the four consent agenda items as presented.

Upon roll call vote:

Ayes: 6 Trustees Lewis, Marek, Vilimek, Bradley, Kasten, and Jaguszewski.

Nays: 1 Trustee Carben.

**Motion Carried.**

Under the Director's Report: Director Taylor discussed the FOIA classes attended; department head meetings; Julie Soto's report including a letter from Wilkins School regarding family reading night; Trustee Forum; and policies.

Under the Attorney's Report: Mr. Tabbara stated his report would be given in closed session as it refers to matters of litigation.

Under Committee Reports: There was no finance report and the policy/by-laws committee is scheduled to meet again on February 22, 2010 at 1 p.m.

Under Unfinished Business: the roof leaks will be discussed in closed session.

Under New Business: The Board discussed the fees for the meeting room and scheduling the use of the room.

- 2010 - 23** Motion by Trustee Carben and seconded by Trustee Lewis to table the approval of the meeting room policy.

Upon roll call vote:

Ayes: 7 Trustees Marek, Vilimek, Bradley, Carben, Kasten, Lewis and Jaguszewski.

Nays: 0

**Motion Carried.**

- 2010 - 24** Motion by Trustee Jaguszewski and seconded by Trustee Vilimek to approve an In-Service Day in April.

Upon roll call vote:

Ayes: 6 Trustees Lewis, Marek, Vilimek, Bradley, Kasten, and Jaguszewski.

Nays: 1 Trustee Carben.

**Motion Carried.**

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**2010 – 25** Motion by Trustee Lewis and seconded by Trustee Kasten to approve the sick leave policy as presented.  
Upon roll call vote:  
Ayes: 7 Trustees Bradley, Carben, Kasten, Lewis, Marek, Vilimek, and Jaguszewski.  
Nays: 0  
**Motion Carried.**

**2010 – 26** Motion by Trustee Lewis and seconded by Trustee Carben to table the Progressive Discipline Policy.  
Upon roll call vote:  
Ayes: 7 Trustees Carben, Kasten, Lewis, Marek, Vilimek, Bradley, and Jaguszewski.  
Nays: 0  
**Motion Carried.**

**2010 – 27** Motion by Trustee Lewis and seconded by Trustee Bradley to approve the Grievance/Problem Policy.  
Upon roll call vote:  
Ayes: 5 Trustees Kasten, Lewis, Vilimek, Bradley and Jaguszewski.  
Nays: 2 Trustees Marek and Carben.  
**Motion Carried.**

**2010 – 28** Motion by Trustee Carben and seconded by Trustee Bradley to approve membership in ILA for Board members.  
Upon roll call vote:  
Ayes: 7 Trustees Marek, Vilimek, Bradley, Carben, Kasten, Lewis and Jaguszewski.  
Nays: 0  
**Motion Carried.**

President Jaguszewski appointed herself as Open Meetings Act officer. Susan Woodbury has been appointed the FOIA officer.

**2010 - 29** Motion by Trustee Lewis and seconded by Trustee Carben to go into closed session for matters of litigation.  
Upon roll call vote:  
Ayes: 7 Trustees Bradley, Carben, Kasten, Lewis, Marek, Vilimek and Jaguszewski.  
Nays: 0  
**Motion Carried.**  
9:37 p.m.

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President Jaguszewski reconvened the regular meeting at 9:56 p.m.

**2010 – 30** Motion by Trustee Lewis and seconded by Trustee Bradley to adjourn the meeting.  
Upon voice vote with all ayes and no nays, Motion Carried

The meeting adjourned at 9:57 p.m.

Respectfully submitted,

Vicki Choate  
Vicki Choate, Recording Secretary

APPROVED:

3/8/10

Date

RANDAL L. CARBON

Arlene Jaguszewski, President

Alice L. Vilimek 3/8/10  
Alice Vilimek, Secretary

RANDAL L. CARBON

VILE PRESIDENT

X

closed  
3/12/12/

BRIDGEVIEW PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES OF THE CLOSED SESSION MEETING  
February 8, 2010

President Arlene Jaguszewski called the meeting to order at 9:45 p.m.

Upon roll call the following Trustees were present: Violet Bradley, Randy Carben, Sue Kasten, Gary Lewis, Lila Marek, Alice Vilimek and Arlene Jaguszewski. Also present Attorney Tabbara.

Attorney Tabbara opened the meeting with a matter of pending litigation regarding the issue of roof leaks. He informed the board that their firm had received two letters from Poulos' attorneys and they have drafted a response letter to their letters; Fregas' office also wants further conversations with the firm; the attorneys prefer to draft the complaint prior to any further conversations with the parties involved; Brian Barrows of McBrady has been instructed to go through the attorney's office in the future regarding any of the roof issues; and the statute of limitations is in April and the complaint will be filed prior to that deadline.

Trustee Lewis stated that the board consensus is an aggressive attitude toward litigation and asked if anyone has changed their opinion on this issue to please inform the Board. Everyone stated they were in agreement to pursue litigation aggressively.

It was stated that Frega & Associates has already gone to his insurance company's adjuster regarding errors and omissions.

It was decided that due to the late hour the review of the closed session minutes would be held for a future meeting.

Motion by Trustee Lewis and seconded by Trustee Carben to adjourn.

Upon roll call vote:

Ayes: 7 Trustees Vilimek, Lewis, Bradley, Carben, Marek, Kasten and Jaguszewski.

Nays: 0

**Motion Carried.**

The meeting adjourned at 9:55 p.m.

Respectfully submitted,

*Vicki Choate*

Vicki Choate, Recording Secretary

APPROVED

*3/8/10*

Date

*Randal L. Carben*

Arlene Jaguszewski, President

RANDAL L. CARBEN

VILE - PRESIDENT

*Alice Vilimek 3/08/10*

Alice Vilimek, Secretary

closed  
revisited  
4/11/16 ALK

9/10/18  
closed session  
AL

REVIEWED 7/10/11  
STAY CLOSED

stay closed  
revised 6/10/13



BRIDGEVIEW PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES OF THE REGULAR MEETING  
March 8, 2010

Vice-President Randy Carben called the meeting to order at 7:00 p.m.

Upon roll call the following Trustees were present: Violet Bradley, Sue Kasten, Gary Lewis, Lila Marek, Alice Vilimek and Randy Carben. Trustee Arlene Jaguszewski was absent. Also present: Attorney M. Yaser Tabbara and Director Rose Taylor.

Vice-President Randy Carben led the board and audience in the Pledge of Allegiance.

- 2010 - 31** Motion by Trustee Lewis and seconded by Trustee Marek to approve the agenda.  
Upon roll call vote:  
Ayes: 6 Trustees Bradley, Kasten, Lewis, Marek, Vilimek and Carben.  
Nays: 0  
Absent: 1 Trustee Jaguszewski.  
**Motion Carried.**

Vice-President Randy Carben presented a certificate and gift card to each of the employees that were honored for their years of service. Margaret Friel for 5 years of service; Lori Kinzel for 10 years of service and Marie Krugel for 20 years of service. Julie Soto introduced the Youth Services Staff and the other members of the staff in attendance. Cake and coffee will be served.

- 2010 - 32** Motion by Trustee Lewis and seconded by Trustee Vilimek to take a recess for refreshments.  
Upon voice vote with all ayes and no nays, **Motion Carried.**  
7:10 p.m.

The meeting reconvened at 7:29 p.m.

Upon roll call the following Trustees were present: Violet Bradley, Sue Kasten, Gary Lewis, Lila Marek, Alice Vilimek and Randy Carben. Trustee Arlene Jaguszewski was absent. Also present: Attorney M. Yaser Tabbara and Director Rose Taylor.

- 2010 - 33** Motion by Trustee Lewis and seconded by Trustee Marek to approve the regular meeting minutes of February 8, 2010.  
Upon roll call vote:  
Ayes: 6 Trustees Lewis, Marek, Vilimek, Bradley, Kasten, and Carben.  
Nays: 0  
Absent: 1 Trustee Jaguszewski.  
**Motion Carried.**

BRIDGEVIEW PUBLIC LIBRARY  
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- 2010 - 34** Motion by Trustee Lewis and seconded by Trustee Marek to approve the closed session minutes of February 8, 2010.

Upon roll call vote:

Ayes: 6 Trustees Lewis, Marek, Vilimek, Bradley, Kasten, and Carben.

Nays: 0

Absent: 1 Trustee Jaguszewski.

**Motion Carried.**

- 2010 - 35** Motion by Trustee Marek and seconded by Trustee Kasten to approve the closed session minutes of January 11, 2010.

Upon roll call vote:

Ayes: 6 Trustees Lewis, Marek, Vilimek, Bradley, Kasten, and Carben.

Nays: 0

Absent: 1 Trustee Jaguszewski.

**Motion Carried.**

- 2010 - 36** Motion by Trustee Marek and seconded by Trustee Bradley to approve the special meeting closed session minutes of January 4, 2010.

Upon roll call vote:

Ayes: 6 Trustees Lewis, Marek, Vilimek, Bradley, Kasten, and Carben.

Nays: 0

Absent: 1 Trustee Jaguszewski.

**Motion Carried.**

- 2010 - 37** Motion by Trustee Lewis and seconded by Trustee Kasten to approve the four consent agenda items as presented.

Upon roll call vote:

Ayes: 6 Trustees Lewis, Marek, Vilimek, Bradley, Kasten, and Carben.

Nays: 0

Absent: 1 Trustee Jaguszewski.

**Motion Carried.**

Under the Director's Report: Director Taylor discussed the I/T Technology; Census Bureau meeting and the Census training at the library; the per capita grant for \$15,658.57 was received; and the letter received from Indian Springs School District and Lyle School's Early childhood center complimenting and thanking Julie Soto's participation in the school's reading programs.

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Under the Attorney's Report: Mr. Tabbara stated his report would be given in closed session as it refers to matters of litigation.

Under Committee Reports: Under Finance Committee, Trustee Lewis requested an end of the quarter review of the budget at the next meeting. Under Policy/By-Laws Committee, there was a discussion regarding the meeting room policy changes. Trustee Lewis suggested that a committee of the whole hold a workshop for policy review.

Under Unfinished Business: the meeting room policy and changes were discussed. Not for Profit set up fees would be eliminated; Local for Profit organizations would be charged \$50.00 and non-local for Profit groups would be charged \$100.00.

- 2010 – 38** Motion by Trustee Carben and seconded by Trustee Marek to approve the meeting room policy with the following changes; organizations that have the meeting room pre-scheduled as of today's date, would not be charged. Any new reservations of the meeting rooms would be charged as follows: there will be no set up fees charged; for Profit organizations within the library district would be charged \$50.00 and for Profit organizations outside the library district would be charged \$100.00.

Upon roll call vote:

Ayes: 6 Trustees Lewis, Marek, Vilimek, Bradley, Kasten, and Carben.

Nays: 0

Absent: 1 Trustee Jaguszewski.

**Motion Carried.**

- 2010 – 39** Motion by Trustee Lewis and seconded by Trustee Vilimek to approve the photo/video policy.

Ayes: 6 Trustees Lewis, Marek, Vilimek, Bradley, Kasten, and Carben.

Nays: 0

Absent: 1 Trustee Jaguszewski.

**Motion Carried.**

- 2010 – 40** Motion by Trustee Carben and seconded by Trustee Lewis to table the discussion of the Progressive Discipline Policy.

Ayes: 6 Trustees Lewis, Marek, Vilimek, Bradley, Kasten, and Carben.

Nays: 0

Absent: 1 Trustee Jaguszewski.

**Motion Carried.**

BRIDGEVIEW PUBLIC LIBRARY  
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**2010 - 41** Motion by Trustee Lewis and seconded by Trustee Carben to go into closed session for matters of personnel, litigation and review of closed session minutes.

Upon roll call vote:

Ayes: 6 Trustees Lewis, Marek, Vilimek, Bradley, Kasten, and Carben.

Nays: 0

Absent: 1 Trustee Jaguszewski.

**Motion Carried.**

8:09 p.m.

Vice-President Randy Carben reconvened the regular meeting at 9:15 p.m.

**2010 - 42** Motion by Trustee Marek and seconded by Trustee Carben to release the closed session minutes of November 12, 2008; January 12, 2009; February 9, 2009; September 14, 2009; and October 19, 2009.

Upon roll call vote:

Ayes: 6 Trustees Lewis, Marek, Vilimek, Bradley, Kasten, and Carben.

Nays: 0

Absent: 1 Trustee Jaguszewski.

**Motion Carried.**

**2010 - 43** Motion by Trustee Lewis and seconded by Trustee Bradley to adjourn the meeting.

Upon voice vote with all ayes and no nays, Motion Carried

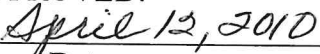
The meeting adjourned at 9:17 p.m.


Respectfully submitted,



Vicki Choate, Recording Secretary

APPROVED:

  
Date

  
Arlene Jaguszewski, President

  
Alice Vilimek, Secretary

BRIDGEVIEW PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES OF THE REGULAR MEETING  
April 12, 2010

President Arlene Jaguszewski called the meeting to order at 7:00 p.m.

Upon roll call the following Trustees were present: Violet Bradley, Randy Carben, Lila Marek, Gary Lewis, Alice Vilimek and Arlene Jaguszewski. Trustee Sue Kasten was absent.  
Also present: Director Rose Taylor.

President Jaguszewski led the board and audience in the Pledge of Allegiance.

**2010 - 44** Motion by Trustee Lewis and seconded by Trustee Marek to approve the agenda .  
Upon voice vote with all ayes and no nays the **Motion Carried.**

**2010 - 45** Motion by Trustee Carben and seconded by Trustee Vilimek to approve the  
Regular meeting minutes of March 8, 2010.  
Upon roll call vote:  
Ayes: 6 Trustees Carben, Lewis, Marek, Vilimek, Bradley and Jaguszewski.  
Nays: 0  
Absent: 1 Trustee Kasten.  
**Motion Carried.**

**2010- 46** Motion by Trustee Carben and seconded by Trustee Marek to approve the Closed  
Session minutes of March 8, 2010.  
Upon roll call vote:  
Ayes: 6 Trustees Carben, Lewis, Marek, Vilimek, Bradley and Jaguszewski.  
Nays: 0  
Absent: 1 Trustee Kasten.  
**Motion Carried.**

**2010 -47** Motion by Trustee Lewis and seconded by Trustee Bradley to approve the four  
consent agenda items as presented.  
Upon roll call vote:  
Ayes: 5 Trustees Lewis, Marek, Vilimek, Bradley, and Jaguszewski.  
Nays: 1 Trustee Carben  
Absent: 1 Trustee Kasten.  
**Motion Carried.**



BRIDGEVIEW PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES OF THE REGULAR MEETING

April 12, 2010

Page Two

The Director's report was given by Director Taylor which included reports on the dental insurance; Unique Management letter regarding collections; purchasing library bags to sell or for checking out with their library book selections; a member from Bridgeview Bank will be attending the next regular meeting to discuss line of credit/loan issues; and tax incentives for hiring new employees.

There was no attorney's report.

Under Committee reports: The Finance committee will discuss the amended budget under new business; and there were no new meetings of the Policy-By-Laws committee.

Under Unfinished Business: The roof leaks will be discussed in closed session; the data bases purchased last year from Ebsco are up for renewal and a new company, Gale, was selected. An Intergovernmental Agreement and Ordinance is needed with a deadline date of May 28, 2010. Trustee Lewis distributed a disciplinary action form from his company and would like to discuss this procedure with the board and the attorney prior to completing the Progressive Discipline Policy.

Under New Business: A.) The 2010 Amended Budget was distributed and discussed. There is still some confusion regarding amending the budget and President Jaguszewski will discuss these issues with the board accountant, Jeff Bishop, and report back to the board at the next meeting. B.) The 1/4ly Budget Review will be discussed at the next meeting; C.) The board discussed the Organizational Chart page within the Board's policy book which was published in 2002. There were some internal questions brought to the Board as to the authority and equality of the Library Director and Director of Building and Grounds. A separate meeting of three members of the board and the Director of Building and Grounds was discussed; Trustee Carben discussed speaking to the past board members and his desire to bring in signed affidavits of past board members as to what the intentions of the past board members were at the time the title was given to George Mitchell. Mr. George Mitchell addressed the board with his concerns. D.) a Review of the Grievance Procedure will be discussed at the next meeting. E.) The board discussed the need for the parking lot to be sealed and restriped.

**2010 - 48** Motion by Trustee Carben and seconded by Trustee Marek to approve the Blackout Sealcoating proposal bid of \$3,090.00.

Upon roll call vote:

Ayes: 6 Trustees Carben, Lewis, Marek, Vilimek, Bradley and Jaguszewski.

Nays: 0

Absent: 1 Trustee Kasten.

**Motion Carried.**

BRIDGEVIEW PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES OF THE REGULAR MEETING  
April 12, 2010  
Page Three

**2010 - 49** Motion by Trustee Lewis and seconded by Trustee Marek to go into closed session for matters of litigation.  
Upon roll call vote:  
Ayes: 6 Trustees Carben, Lewis, Marek, Vilimek, Bradley and Jaguszewski.  
Nays: 0  
Absent: 1 Trustee Kasten.  
**Motion Carried.**  
**8:48 p.m.**

**2010 - 50** Motion by Trustee Lewis and seconded by Trustee Carben to adjourn.  
Upon voice vote with all Ayes and no Nays the **Motion Carried.**

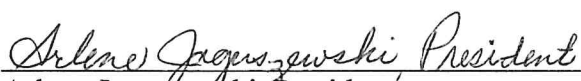
The meeting adjourned at 9:00 p.m.

Respectfully submitted,

  
\_\_\_\_\_  
Vicki Choate, Recording Secretary

APPROVED:

May 10, 2010  
Date

  
\_\_\_\_\_  
Arlene Jaguszewski, President

  
\_\_\_\_\_  
Alice Vilimek, Secretary

BRIDGEVIEW PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES OF THE CLOSED SESSION MEETING  
April 12, 2010

President Arlene Jaguszewski called the meeting to order at 8:55 p.m.

Upon roll call the following Trustees were present: Violet Bradley, Randy Carben, Gary Lewis, Lila Marek, Alice Vilimek and Arlene Jaguszewski. Trustee Sue Kasten was absent. Also present Director Rose Taylor and George Mitchell.

Director Taylor stated that she had spoken to the attorney in the afternoon and he had sent her a report late in the afternoon. She reported that

1.) after doing more research on the statute of limitation issue it was determined that we are not bound to filing by April since the parties we are suing attempted to cure the defects thereby putting us under the impression that they will fix it and there's no need for litigation. However, we are insistent on filing prior to the fourth year anniversary of the library's letter informing the contractor of the defects. We should be filing by April 16, 2010.

2.) the complaint is completed done and we are waiting for our construction litigation expert to check it and get back to us with any comments or suggestions and he is aware of our self imposed deadline.

3.) he is asking for documents that were provided to Mr. Brian Barrows. George was under the impression that Brian had given them to the attorney's and he will be checking with Brian to find out where the documents went.

It was also stated that all the involved parties were named in the suit.

Motion by Trustee Lewis and seconded by Trustee Carben to adjourn.

Upon voice vote with all ayes and no nays.

**Motion Carried.**

The meeting adjourned at 8:59 p.m.

Respectfully submitted,

*Vicki Choate*  
Vicki Choate, Recording Secretary

APPROVED:

*May 10, 2010*  
Date

*Arlene Jaguszewski, President*  
Arlene Jaguszewski, President

*Alice L. Vilimek*  
Alice Vilimek, Secretary

BRIDGEVIEW PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES OF THE REGULAR MEETING MEETING  
May 10, 2010

President Arlene Jaguszewski called the meeting to order at 7:00 p.m.

Upon roll call the following Trustees were present: Violet Bradley, Sue Kasten, Lila Marek, Gary Lewis, Alice Vilimek and Arlene Jaguszewski. Trustee Randy Carben was absent.  
Also present: Director Rose Taylor and Attorney Safaa Zarzour.

President Jaguszewski led the board and audience in the Pledge of Allegiance.

- 2010 - 51** Motion by Trustee Marek and seconded by Trustee Vilimek to approve the agenda.  
Upon roll call vote:  
Ayes: 6 Trustees Bradley, Kasten, Lewis, Marek, Vilimek and Jaguszewski.  
Nays: 0  
Absent: 1 Trustee Carben.  
**Motion Carried.**

Trustee Randy Carben arrived at 7:04 p.m.

Mr. Joe Kroc, Assistant Vice President – Commercial Loans, of Bridgeview Bank Group, distributed an agenda and discussed the following items with the board: the current rate, maturation date and current commitment on the outstanding amount of the commercial line of credit of the library; options for renewal of the line of credit; necessary items to begin underwriting an extension; and the bank's goal to provide the library with flexibility from a budgetary standpoint. The board, Director Taylor and Attorney Zarzoura discussed some of the options including varied monthly payment amounts and various terms with Mr. Kroc.

- 2010 – 52** Motion by Trustee Marek and seconded by Trustee Kasten to approve the Regular meeting minutes of April 12, 2010.  
Upon roll call vote:  
Ayes: 7 Trustees Carben, Bradley, Kasten, Lewis, Marek, Vilimek and Jaguszewski.  
Nays: 0  
**Motion Carried.**

- 2010- 53** Motion by Trustee Marek and seconded by Trustee Bradley to approve the Closed Session minutes of April 12, 2010.  
Upon roll call vote:  
Ayes: 7 Trustees Carben, Bradley, Kasten, Lewis, Marek, Vilimek and Jaguszewski.  
Nays: 0  
**Motion Carried.**

BRIDGEVIEW PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES OF THE REGULAR MEETING  
May 10, 2010  
Page Two

- 2010 -54** Motion by Trustee Lewis and seconded by Trustee Bradley to approve the four consent agenda items as presented.  
Upon roll call vote:  
Ayes: 6 Trustees Lewis, Marek, Vilimek, Bradley, Kasten and Jaguszewski.  
Nays: 1 Trustee Carben  
**Motion Carried.**

The Director's report was given by Director Taylor which included a thank you for the flowers received after her surgery; ADT meeting; museum passes which include 15 places; new MLS consultants and removing the cameras in the library that are not operable.

Under the attorney's report: Attorney Zarzour discussed the Resolution approving the Intergovernmental Agreement that is necessary for Item 12B. Data Base Purchase providing electronic database services.

Under Committee reports: There were no committee reports.

Under Unfinished Business: The roof leaks will be discussed in closed session.

- 2010 – 55** Motion by Trustee Lewis and seconded by Trustee Bradley to approve the purchase of the group database from MLS.  
Upon roll call vote:  
Ayes: 7 Trustees Carben, Bradley, Kasten, Lewis, Marek, Vilimek and Jaguszewski.  
Nays: 0  
**Motion Carried.**

Trustee Lewis asked that item 12C, progressive discipline policy be held over until next month. Attorney Zarzour did give some suggestions to include in the policy, i.e. theft.

Under New Business: 13A, Trustee Lewis stated with the review with Mr. Kroc of Bridgeview Bank he was satisfied with the budget review at this time. 13B, Director Taylor reviewed the IPLAR report with the board. 13C, the board discussed the Chain of Command from MLS and discussed amending the by-laws to reflect an organizational chart for the library. Each board member was given the opportunity to voice their opinion on who they feel is responsible for what within the library. There was also a discussion whether George reported to the library director or directly to the library board. 13D, the Grievance Procedure was discussed. 13E, Director Taylor reviewed Chapter 11, System & ILLINET Membership Responsibilities for the per capita grant. 13F, Director Taylor reviewed Chapter 6, Access for the per capita grant.



BRIDGEVIEW PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES OF THE REGULAR MEETING  
May 10, 2010  
Page Three

13G. Nominations for Board Officers:

Trustee Lewis nominated the current board as is. Trustee Bradley seconded the nomination.

Trustee Randy Carben declined the nomination as Vice-President.

Trustee Lewis nominated Arlene Jaguszewski as President. Trustee Bradley seconded the nomination. After three more requests for any further nominations for President, and there being none, nominations for President were closed. Arlene Jaguszewski is the nominee for President.

Trustee Jaguszewski nominated Sue Kasten as Vice-President. Trustee Bradley seconded the nomination. After three more requests for any further nominations for Vice-President, and there being none, nominations for Vice-President were closed. Sue Kasten is the nominee for Vice-President.

Trustee Lewis nominated Alice Vilimek as Secretary. Trustee Jaguszewski seconded the nomination. After three more requests for any further nominations for Secretary and there being none, nominations for Secretary were closed. Alice Vilimek is the nominee for Secretary.

Trustee Bradley nominated Gary Lewis as Treasurer. Trustee Vilimek seconded the nomination. After three more requests for any further nomination for Treasurer and there being none, nominations for Treasurer were closed. Gary Lewis is nominee for Treasurer.

13H. A paper ballot vote was conducted for the election of officers.

The results of the vote are as follows:

Nominee for President Jaguszewski

Ayes: 5

Nays: 1

Abstain: 1

Arlene Jaguszewski was elected President.

Nominee for Vice-President Kasten.

Ayes: 6

Nays: 0

Abstain: 1

Sue Kasten was elected Vice-President.

BRIDGEVIEW PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES OF THE REGULAR MEETING

May 10, 2010

Page Four

Nominee for Secretary Vilimek.

Ayes: 7

Nays: 0

Abstain: 0

Alice Vilimek was elected Secretary.

Nominee for Treasurer Lewis.

Ayes: 5

Nays: 1

Abstain: 1

Gary Lewis was elected Treasurer.

The officers for the Library Board are as follows:

President – Arlene Jaguszewski

Vice-President – Sue Kasten

Secretary – Alice Vilimek

Treasurer – Gary Lewis

**2010 - 56** Motion by Trustee Lewis and seconded by Trustee Kasten to go into closed session for matters of litigation.

Upon roll call vote:

Ayes: 7 Trustees Carben, Lewis, Marek, Vilimek, Bradley, Kasten and Jaguszewski.

Nays: 0

**Motion Carried.**

**8:41 p.m.**

The meeting reconvened at 9:06 p.m.

Upon roll call the following Trustees were present: Violet Bradley, Sue Kasten, Lila Marek, Gary Lewis, Alice Vilimek, Randy Carben and Arlene Jaguszewski.

**2010 – 57** Motion by Trustee Lewis and seconded by Trustee Bradley to approve the Resolution to Approve the Intergovernmental Agreement with Metropolitan Library System (Electronic Database System).

Upon roll call vote:

Ayes: 7 Trustees Carben, Lewis, Marek, Vilimek, Bradley, Kasten and Jaguszewski.

Nays: 0

**Motion Carried.**

BRIDGEVIEW PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES OF THE REGULAR MEETING  
May 10, 2010  
Page Five

**2010 - 58** Motion by Trustee Lewis and seconded by Trustee Kasten to adjourn.  
Upon voice vote with all Ayes and no Nays the **Motion Carried.**

The meeting adjourned at 9:09 p.m.

Respectfully submitted,

*Vicki Choate*  
Vicki Choate, Recording Secretary

APPROVED:

*6-14-2010*  
Date

*Arlene Jaguszewski, President* *Alice L. Vilimek*  
Arlene Jaguszewski, President Alice Vilimek, Secretary

X

BRIDGEVIEW PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES OF THE CLOSED SESSION MEETING  
May 10, 2010

closed  
3/12/12

President Arlene Jaguszewski called the meeting to order at 8:45 p.m.

Upon roll call the following Trustees were present: Violet Bradley, Sue Kasten, Lila Marek, Randy Carben, Gary Lewis, Alice Vilimek and Arlene Jaguszewski.

Also present: Director Rose Taylor and Attorney Safaa Zarzour.

Attorney Zarzour discussed the litigation regarding the roof leaks. He stated the documents they needed have been gathered. George Mitchell stated he had found the punch lists from the construction and the punch lists from Frega in regards to the roof leaks. Attorney Zarzour stated the statute of limitations for filing the suit is not an issue; he discussed the contracts for the library construction in regards to standard contracts with arbitration clauses and contracts with riders to the arbitration clause. He explained the difference between naming a contractor in the suit as a defendant, and not naming a contractor and having another contractor bring them into the suit as a third party defendant.

Motion by Trustee Lewis and seconded by Trustee Bradley to adjourn.  
Upon voice vote with all Ayes and no Nays the **Motion Carried.**

closed  
Resubmitted  
4/11/16 ALV

The meeting adjourned at 9:05 p.m.

Respectfully submitted,

Vicki Choate  
Vicki Choate, Recording Secretary

APPROVED:

6-14-2010  
Date

Arlene Jaguszewski, President  
Arlene Jaguszewski, President

Alice Vilimek  
Alice Vilimek, Secretary

REMOVED 1/14/11  
STAY CLOSED

stay closed  
reviewed 6/10/13

9/10/18  
closed session  
ALV

BRIDGEVIEW PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES OF THE REGULAR MEETING MEETING  
June 14, 2010

President Arlene Jaguszewski called the meeting to order at 7:00 p.m.

Upon roll call the following Trustees were present: Violet Bradley, Sue Kasten, Lila Marek, Gary Lewis, and Arlene Jaguszewski. Trustees Alice Vilimek and Randy Carben were absent.  
Also present: Director Rose Taylor.

President Jaguszewski led the board and audience in the Pledge of Allegiance.

- 2010 - 59** Motion by Trustee Lewis and seconded by Trustee Kasten to approve the agenda.  
Upon roll call vote:  
Ayes: 5 Trustees Bradley, Kasten, Lewis, Marek, and Jaguszewski.  
Nays: 0  
Absent: 2 Trustees Vilimek and Carben.  
**Motion Carried.**

Trustee Alice Vilimek arrived at 7:06 p.m.

- 2010 - 60** Motion by Trustee Lewis and seconded by Trustee Marek to approve the Regular meeting minutes of May 10, 2010.  
Upon roll call vote:  
Ayes: 6 Trustees Bradley, Kasten, Lewis, Marek, Vilimek and Jaguszewski.  
Nays: 0  
Absent: 1 Trustee Carben.  
**Motion Carried.**
- 2010- 61** Motion by Trustee Vilimek and seconded by Trustee Marek to approve the Closed Session minutes of May 10, 2010.  
Upon roll call vote:  
Ayes: 6 Trustees Bradley, Kasten, Lewis, Marek, Vilimek and Jaguszewski.  
Nays: 0  
Absent: 1 Trustee Carben.  
**Motion Carried.**

- 2010 -62** Motion by Trustee Lewis and seconded by Trustee Bradley to approve the four consent agenda items as listed. A.)Approval of the Treasurer's Report of May, 2010; B.)Prepaid Bills in the amount of \$4,294.06; C.)Bills in the amount of \$60,237.62; and D.) Transfer of funds in the amount of \$90,000.00  
Upon roll call vote:  
Ayes: 6 Trustees Lewis, Marek, Vilimek, Bradley, Kasten and Jaguszewski.  
Nays: 0  
Absent: 1 Trustee Carben.  
**Motion Carried.**



BRIDGEVIEW PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES OF THE REGULAR MEETING

June 14, 2010

Page Two

The Director's report was given by Director Taylor which included a report on an employee fall; the Summer Reading Program; the meeting with Attorney Tabarra regarding the documents needed regarding the roof leaks; the PC reservation meeting; Mr. Blaha, insurance agent, to do a risk assessment inspection; the 1/4ly MLS and SWAN meeting which included a report on the scaling back of services from MLS and that SWAN will be leaving MLS and will be a separate entity.

There was no attorney's report.

Under Committee reports: The finance committee would like to hold a meeting in August regarding next year's budget. The meeting would be a Committee of the Whole for the budget review.

Under Unfinished Business: 11B. American Appraisal sent a letter stating that the property should be inspected again. The cost would be \$4,400.00, and the property was not inspected since 1/15/2001. 11C. The Chain of Command was discussed.

**2010 – 63** Motion by Trustee Lewis and seconded by Trustee Kasten to amend the Chain of Command outlined in the current policy.

Upon roll call vote:

Ayes: 6 Trustees Bradley, Kasten, Lewis, Marek, Vilimek and Jaguszewski.

Nays: 0

Absent: 1 Trustee Carben.

**Motion Carried.**

Unfinished Business, continued: 11D. Complaint Procedure changes were discussed.

**2010 – 64** Motion by Trustee Lewis and seconded by Trustee Marek to approve the new Employee Complaint/Problem Resolution Policy with the change of wording in #7, from decision of the *Committee* to decision of the *Board* will be final.

Upon roll call vote:

Ayes: 6 Trustees Bradley, Kasten, Lewis, Marek, Vilimek and Jaguszewski.

Nays: 0

Absent: 1 Trustee Carben.

**Motion Carried.**

Unfinished Business, continued: 11E. Progressive Discipline Policy. This will be discussed again at next month's meeting.

BRIDGEVIEW PUBLIC LIBRARY  
BOARD OF TRUSTEES  
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June 14, 2010

Page Three

Under New Business: 12 A, Director Taylor reviewed Chapter 1, Core Standards and 12B, Director Taylor reviewed Chapter 2, Governance and Administration for the per capita grant.

**2010 - 65** Motion by Trustee Lewis and seconded by Trustee Marek to adjourn.  
Upon voice vote with all Ayes and no Nays the **Motion Carried.**

The meeting adjourned at 7:55 p.m.

Respectfully submitted,

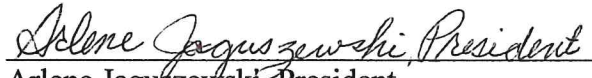


Vicki Choate, Recording Secretary

APPROVED:

6-14-10

Date



Arlene Jaguszewski, President



Alice Vilimek, Secretary

BRIDGEVIEW PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES OF THE REGULAR MEETING MEETING  
July 12, 2010

President Arlene Jaguszewski called the meeting to order at 7:00 p.m.

Upon roll call the following Trustees were present: Violet Bradley, Gary Lewis, Alice Vilimek, Lila Marek, Randy Carben, and Arlene Jaguszewski. Trustee Sue Kasten was absent.  
Also present: Director Rose Taylor.

President Jaguszewski led the board and audience in the Pledge of Allegiance.

**2010 - 66** Motion by Trustee Lewis and seconded by Trustee Vilimek to approve the agenda with the following additions: Under New Business to add 11F Progressive Discipline Policy discussion and 11G ILA early bird registration.

Upon roll call vote:

Ayes: 6 Trustees Bradley, Carben, Vilimek, Lewis, Marek, and Jaguszewski.

Nays: 0

Absent: 1 Trustee Kasten.

**Motion Carried.**

**2010 - 67** Motion by Trustee Marek and seconded by Trustee Bradley to approve the Regular meeting minutes of June 14, 2010.

Upon roll call vote:

Ayes: 5 Trustees Bradley, Vilimek, Lewis, Marek, and Jaguszewski.

Nays: 0

Abstain: 1 Trustee Carben.

Absent: 1 Trustee Kasten.

**Motion Carried.**

**2010 -68** Motion by Trustee Lewis and seconded by Trustee Bradley to approve the four consent agenda items as listed. A.)Approval of the Treasurer's Report of June, 2010; B.)Prepaid Bills in the amount of \$4,549.89; C.)Bills in the amount of \$19,801.26; and D.) Transfer of funds in the amount of \$60,000.00

Upon roll call vote:

Ayes: 5 Trustees Lewis, Marek, Vilimek, Bradley, and Jaguszewski.

Nays: 1 Trustee Carben.

Absent: 1 Trustee Kasten.

**Motion Carried.**

BRIDGEVIEW PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES OF THE REGULAR MEETING

July 12, 2010

Page Two

The Director's report was given by Director Taylor which included a report on the value of the library collection; discussion with the insurance broker; green plan planning for the per capita grant; and the staff meeting regarding MLS, SAWN, changes within our library and the adult reading program.

There was no attorney's report.

Under Committee reports: The finance committee will hold a committee of the whole meeting on August 9, 2010 at 6:30 p.m. to discuss finances and quarterly review of the budget. The policy-bylaws committee has scheduled meetings for July 22, 2010 at 10:00 a.m. and July 29, 2010 at 10:30 a.m.

Under Unfinished Business: 10A roof leaks, the lawsuit has not been filed yet but should be filed this month; and 10B the proposed Chain of Command was discussed.

**2010 – 69** Motion by Trustee Marek and seconded by Trustee Bradley to approve the Bridgeview Public Library organizational chart.

Upon roll call vote:

Ayes: 5 Trustees Lewis, Marek, Vilimek, Bradley, and Jaguszewski.

Nays: 1 Trustee Carben.

Absent: 1 Trustee Kasten.

**Motion Carried.**

Under New Business: 11 A, B and C - Director Taylor reviewed Chapter 7, Collection Management and Resource Sharing; Chapter 8, Public Services: Reference and Reader's Advisory Services and Chapter 10 Marketing, Promotion and Collaboration for the per capita grant. 11 D, the Board discussed the SWAN resolutions.

**2010 – 70** Motion by Trustee Lewis and seconded by Trustee Carben to approve Resolution No. 10-02 a Resolution Concurring in the Recommendation of Metropolitan Library System to Repeal the Existing System Wide Automation Network Full Participation Agreement.

Upon roll call vote:

Ayes: 6 Trustees Bradley, Lewis, Marek, Carben, Vilimek and Jaguszewski.

Nays: 0

Absent: 1 Trustee Kasten.

**Motion Carried.**

BRIDGEVIEW PUBLIC LIBRARY  
BOARD OF TRUSTEES  
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July 12, 2010

Page Three

- 2010 – 71** Motion by Trustee Lewis and seconded by Trustee Carben to approve Resolution No. 10-03 a Resolution Providing for the Execution of an Intergovernmental Agreement Establishing the System Wide Automated Network ("SWAN") and Authorizing Membership in SWAN.

Upon roll call vote:

Ayes: 6 Trustees Bradley, Lewis, Marek, Carben, Vilimek and Jaguszewski.

Nays: 0

Absent: 1 Trustee Kasten.

**Motion Carried.**

Under New Business, continued: 11E. The Board discussed the letter received from Bridgeview Bank regarding the Line of Credit terms. The Board agreed to have Trustee Gary Lewis talk to the bank regarding the options available for the line of credit. 11F, Trustee Lewis distributed the Progressive Discipline Policy and 11G, the ILA Early Bird registration for the ILA Conference at Navy Pier September 28<sup>th</sup> through September 30<sup>th</sup>.

- 2010 - 72** Motion by Trustee Lewis and seconded by Trustee Carben to adjourn.  
Upon voice vote with all Ayes and no Nays the **Motion Carried.**

The meeting adjourned at 8:12 p.m.

Respectfully submitted,

*Vicki Choate*

Vicki Choate, Recording Secretary

APPROVED:

*Aug. 9, 2010*

Date

*Arlene Jaguszewski*

Arlene Jaguszewski, President

*Alice L. Vilimek*

Alice Vilimek, Secretary



RESOLUTION NO. 10-02

**RESOLUTION CONCURRING IN THE RECOMMENDATION OF  
METROPOLITAN LIBRARY SYSTEM TO REPEAL THE EXISTING SYSTEM  
WIDE AUTOMATION NETWORK FULL PARTICIPATION AGREEMENT**

**BE IT RESOLVED** by the Board of Bridgeview Public (hereinafter referred  
Library  
to as the "Library") as follows:

1. The Library has previously executed the System Wide Automation Network Full Participation Agreement ("Agreement") with the Metropolitan Library System ("Metropolitan") for the purpose of providing automated library services.

2. The Agreement provides that it may be repealed, upon recommendation by Metropolitan and the concurrence of an affirmative vote of two-thirds of the governing boards of the full participating libraries who have entered into the Agreement.

3. Due to financial constraints, Library understands that Metropolitan will be reviewing this Agreement and is likely to recommend that the Agreement be repealed.

4. The Library has been involved in the process of making other arrangements for the provision of automated library services through a different entity.

5. Due to these circumstances, upon the decision of the Board of the Metropolitan Library System to recommend repeal of the Agreement, the Library will concur in that vote and approve the repeal of the Agreement.

Adopted this 12 day of July, 2010 by the Board of Trustees  
pursuant to a roll call vote as follows:

AYES: 6

NAYS: 0

ABSENT: 1

APPROVED by the President and Board of Library Trustees of the \_\_\_\_\_

Bridgview Public Library this 12<sup>th</sup> day of July,  
(Enter Name of Library)

2010.

Arlene M Jaguszewski  
President

ATTEST:

Alice L. Klinech  
Secretary

RESOLUTION NO. 10-02

**RESOLUTION PROVIDING FOR THE EXECUTION OF AN  
INTERGOVERNMENTAL AGREEMENT ESTABLISHING THE  
SYSTEM WIDE AUTOMATED NETWORK ("SWAN") AND AUTHORIZING  
MEMBERSHIP IN SWAN**

**BE IT RESOLVED** by the Board of Bridgeway Public (hereinafter referred  
Library  
to as the "Library") as follows:

1. **AUTHORITY:** This Resolution is adopted pursuant to the Intergovernmental Cooperation clause of the Constitution of the State of Illinois, the Intergovernmental Cooperation Act, the Illinois Public Library District Act (or the Illinois Local Library Act where applicable). The Library has the authority to enter into intergovernmental agreements for the provision of library services.

2. **FINDINGS:** The Library has reviewed the Intergovernmental Agreement Establishing the System Wide Automated Network ("SWAN") and Authorizing Membership in SWAN, a copy of which is attached hereto as Exhibit A and made a part hereof, and has determined that it is in the best interests of the Library to join SWAN as a member library and that it approves the Agreement.

3. **AUTHORIZATION:** That the President and Secretary of this Library are, therefore, authorized and directed to execute the Intergovernmental Agreement Establishing the System Wide Automated Network ("SWAN") and Authorizing Membership in SWAN.

Adopted this 12 day of July, 2010 by the Board of Trustees  
pursuant to a roll call vote as follows:

AYES: 6

NAYS: 0

ABSENT: 1

**APPROVED** by the President and Board of Library Trustees of the \_\_\_\_\_  
Bridgview Public Library this 12<sup>th</sup> day of July,  
(Enter Name of Library)

2010.

Arlene M Jaguszewski  
President

ATTEST:

Alice L Valinch  
Secretary

Bridgeview Public Library  
Policy Committee Meeting  
July 29, 2010

Chairman Vilimek called the meeting to order at 10:30 a. m.

Present: Alice Vilimek, Arlene Jaguszewski, Sue Kasten, Violet Bradley and Director Rose Taylor

Absent: None

The Committee reviewed the Progressive Discipline Policy and the Appearance Guidelines. It was decided to change the name of the Appearance Guidelines to Dress Code and bring them back to the next committee meeting. The review of Relatives of Board/Staff and Children of Employees are ready to go to the Board.

Motion by Alice Vilimek and seconded by Arlene Jaguszewski to adjourn.

The meeting adjourned at 12:40 p.m.

The next meeting is scheduled for August 5, 2010 at 2:00 p.m.

Alice Vilimek  
Chairperson of the Policy and Bylaws Committee



**Bridgeview Public Library  
Finance Committee of the Whole Meeting  
August 9, 2010**

**Meeting was called to order by Chairman Gary D. Lewis at 6:00 p.m.**

**Present: Trustees Lewis, Kasten, Bradley, Marek, Jaguszewski and Vilimek. Also present was Director Taylor, George Mitchell and Greg Klein.**

**Meeting touched briefly on the process that will be involved for the preparation, review and approval of the budget for 2011. However, with the flooding crisis in the basement area of the Library, priority was given to the discussion and review of the financial ramifications of the damage caused by the water downstairs. Greg Klein and George Mitchell took the Trustees on a tour of the damaged sections of the lower level. Several recommendations regarding necessary improvements that need to be made as well as their cost were discussed. Some work will be started immediately due to the loss of several key mechanical components. The insurance adjusters have been out and we should see a settlement quickly.**

**Meeting was adjourned at 6:55 p.m.**

**Gary D. Lewis  
Finance Committee Chairman**

BRIDGEVIEW PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES OF THE REGULAR MEETING MEETING  
August 9, 2010

President Arlene Jaguszewski called the meeting to order at 7:00 p.m.

Upon roll call the following Trustees were present: Violet Bradley, Gary Lewis, Alice Vilimek, Lila Marek, Sue Kasten, and Arlene Jaguszewski. Trustee Randy Carben was absent.  
Also present: Director Rose Taylor.

President Jaguszewski led the board and audience in the Pledge of Allegiance.

- 2010 - 73** Motion by Trustee Lewis and seconded by Trustee Kasten to approve the agenda  
Upon roll call vote:  
Ayes: 6 Trustees Bradley, Kasten, Vilimek, Lewis, Marek, and Jaguszewski.  
Nays: 0  
Absent: 1 Trustee Carben.  
**Motion Carried.**
- 2010 - 74** Motion by Trustee Marek and seconded by Trustee Vilimek to approve the  
Regular meeting minutes of July 12, 2010.  
Upon roll call vote:  
Ayes: 6 Trustees Bradley, Kasten, Vilimek, Lewis, Marek, and Jaguszewski.  
Nays: 0  
Absent: 1 Trustee Carben.  
**Motion Carried.**
- 2010 -75** Motion by Trustee Lewis and seconded by Trustee Bradley to approve the four consent  
agenda items as listed. A.)Approval of the Treasurer's Report of July, 2010; B.)Prepaid  
Bills in the amount of \$5,156.10; C.)Bills in the amount of \$18,463.32; and D.) Transfer  
of funds in the amount of \$60,000.00  
Upon roll call vote:  
Ayes: 6 Trustees Bradley, Kasten, Vilimek, Lewis, Marek, and Jaguszewski.  
Nays: 0  
Absent: 1 Trustee Carben.  
**Motion Carried.**

Ms. Chris Sebeck, Head of Reference, gave a presentation to the Board including her  
background, work history and goals for the department and the green initiative program.

BRIDGEVIEW PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES OF THE REGULAR MEETING  
August 9, 2010  
Page Two

The Director's report was given by Director Taylor which included reporting on the recent flood; the library loan from Bridgeview Bank; community outreach including the school open houses; school tours and discussed the procedures for repairs to the library due to the flood.

There was no attorney's report.

Under Committee reports: The finance committee will hold a committee of the whole meeting on September 13, 2010 at 6:30 p.m. to discuss finances and quarterly review of the budget. The policy-bylaws committee has been working on four policies of which two will be presented this evening.

Under Unfinished Business: 11A roof leaks, due to pending litigation the roof leak discussion will be held for closed session and 11B Line of Credit was discussed. Mr. Bill Iocollia and Mr. Joe Kroc met with Trustee Lewis regarding the line of credit and term loan. Trustee Lewis explained the new line of credit agreement and term loan.

- 2010 – 76** Motion by Trustee Lewis and seconded by Trustee Kasten to approve the new line of credit agreement and term loan with Bridgeview Bank effective January, 2012.  
Upon roll call vote:  
Ayes: 6 Trustees Bradley, Kasten, Vilimek, Lewis, Marek, and Jaguszewski.  
Nays: 0  
Absent: 1 Trustee Carben.  
**Motion Carried.**

Under New Business: 12 A, B and C - Director Taylor reviewed Chapter 4, Facilities; Chapter 5, Technology; and Chapter 9, Programming for the per capita grant. 12 D, the Board discussed the new policy Children of Employees.

- 2010 – 77** Motion by Trustee Lewis and seconded by Trustee Marek to approve the new policy Children of Employees as presented.  
Upon roll call vote:  
Ayes: 6 Trustees Bradley, Kasten, Vilimek, Lewis, Marek, and Jaguszewski.  
Nays: 0  
Absent: 1 Trustee Carben.  
**Motion Carried.**

BRIDGEVIEW PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES OF THE REGULAR MEETING

August 9, 2010

Page Three

Under New Business, continued: 12E. The policy Relatives of Board/Staff Members was discussed; 12F, Early Voting, the library will be unavailable due to the flooding of the basement; 12G, Bids for Flood damage will be discussed with Attorney Zarzour and the insurance adjuster; and 12H, Director Evaluation time frame was discussed.

**2010 – 78** Motion by Trustee Lewis and seconded by Trustee Bradley to go into closed session to discuss a matter of pending litigation.

Upon roll call vote:

Ayes: 6 Trustees Bradley, Kasten, Vilimek, Lewis, Marek, and Jaguszewski.

Nays: 0

Absent: 1 Trustee Carben.

**Motion Carried.**

**8:30 p.m.**

President Jaguszewski reconvened the regular meeting at 8:47 p.m.

**2010 - 79** Motion by Trustee Lewis and seconded by Trustee Marek to adjourn.  
Upon voice vote with all Ayes and no Nays the **Motion Carried.**

The meeting adjourned at 8:49 p.m.

Respectfully submitted,

*Vicki Choate*  
Vicki Choate, Recording Secretary

APPROVED:

9/13/10  
Date

*Arlene Jaguszewski, President*  
Arlene Jaguszewski, President

*Alice Vilimek Secretary*  
Alice Vilimek, Secretary

X

BRIDGEVIEW PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES OF THE CLOSED SESSION MEETING  
August 9, 2010

closed  
3/12/12

President Arlene Jaguszewski called the meeting to order at 8:32 p.m.

Upon roll call the following Trustees were present: Violet Bradley, Gary Lewis, Lila Marek, Alice Vilimek, Sue Kasten and Arlene Jaguszewski. Trustee Randy Carben was absent. Also present Director Rose Taylor.

Trustee Lewis discussed the lawsuit with Attorney Zarzour and it is ready to proceed. Attorney Tabarra will file the suit on Wednesday.

Upon review of the contracts Frega and Associates do have an arbitration clause therefore they will not be included in the original lawsuit.

Motion by Trustee Lewis and seconded by Trustee Kasten to adjourn.  
Upon voice vote with all ayes and no nays.  
**Motion Carried.**

closed  
Revised 4/11/16  
ALV

The meeting adjourned at 8:45 p.m.

Respectfully submitted,

Vicki Choate  
Vicki Choate, Recording Secretary

APPROVED:

Sep. 13, 2010  
Date

Arlene Jaguszewski President  
Arlene Jaguszewski, President

Alice Vilimek Secretary  
Alice Vilimek, Secretary

REMOVED 1/10/11  
STAY CLOSED

stay closed  
reviewed 6/10/13

9/10/18  
closed session  
ALV



Bridgeview Public Library  
Policy Committee Meeting  
August 12, 2010

Chairman Vilimek called the meeting to order at 10:15 a.m.  
Present: Alice Vilimek, Sue Kasten, and Director, Rose Taylor  
Absent: Violet Bradley

The Committee reviewed the Staff Internet Policy and decided to bring it to the Board for approval. Changes were made to the Progressive Discipline Policy and the Dress Code. They will also go the Board for approval.  
Motion by Alice Vilimek and seconded by Sue Kasten to adjourn.

The meeting adjourned at 1:00 p.m.

The next meeting is scheduled for August 5, 2010 at 2:00 p.m.

Alice Vilimek  
Chairperson of the Policy and Bylaws Committee

**Bridgeview Public Library  
Finance Committee of the Whole Meeting  
September 13, 2010**

**Meeting was called to order by Chairman Gary D. Lewis at 6:30 p.m.**

**Present: Trustees Lewis, Kasten, Carben, Bradley, Marek, Jaguszewski and Vilimek. Also present was Director Taylor.**

**Director Taylor reviewed the budget for 2010. Various issues have caused a severe cash flow problem but the Library should be able to weather the storm. A number of possible revenue sources may assist the Library in 2011 but spending should be curtailed nonetheless.**

**Meeting was adjourned at 6:59 p.m.**

**Gary D. Lewis  
Finance Committee Chairman**

BRIDGEVIEW PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES OF THE REGULAR MEETING MEETING  
September 13, 2010

President Arlene Jaguszewski called the meeting to order at 7:00 p.m.

Upon roll call the following Trustees were present: Violet Bradley, Randy Carben, Sue Kasten, Gary Lewis, Lila Marek, Alice Vilimek and Arlene Jaguszewski. Also present: Director Rose Taylor and Attorney Safaa Zarzour.

President Jaguszewski led the board and audience in the Pledge of Allegiance.

- 2010 - 80** Motion by Trustee Marek and seconded by Trustee Bradley to approve the agenda  
Upon roll call vote:  
Ayes: 7 Trustees Bradley, Carben, Kasten, Vilimek, Lewis, Marek, and Jaguszewski.  
Nays: 0  
Absent: 0.  
**Motion Carried.**

Mr. Guy Blaszak, of Heil & Heil Insurance, discussed the current insurance policy, including coverage amounts, FEMA flood quote, determination if the library sits on a flood plain, and payment options.

- 2010- 81** Motion by Trustee Lewis and seconded by Trustee Carben to approve Utica National Insurance policy renewal as recommended by Heil & Heil Insurance Company pending the library protector endorsement of the sewer and drain backup.  
Upon roll call vote:  
Ayes: 7 Trustees Bradley, Carben, Kasten, Vilimek, Lewis, Marek, and Jaguszewski.  
Nays: 0  
Absent: 0.  
**Motion Carried.**

- 2010 – 82** Motion by Trustee Marek and seconded by Trustee Vilimek to approve the regular meeting minutes of August 9, 2010.  
Upon roll call vote:  
Ayes: 7 Trustees Bradley, Carben, Kasten, Vilimek, Lewis, Marek, and Jaguszewski.  
Nays: 0  
Absent: 0.  
**Motion Carried.**

BRIDGEVIEW PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES OF THE REGULAR MEETING  
September 13, 2010  
Page Two

**2010 -83** Motion by Trustee Lewis and seconded by Trustee Marek to approve the closed session minutes of August 9, 2010.

Upon roll call vote:

Ayes: 6 Trustees Bradley, Kasten, Vilimek, Lewis, Marek, and Jaguszewski.

Nays: 0

Abstain: 1 Trustee Carben

Absent: 0.

**Motion Carried.**

**2010- 84** Motion by Trustee Lewis and seconded by Trustee Bradley to approve the four consent agenda items as listed. A.)Approval of the Treasurer's Report of August, 2010; B.)Prepaid Bills in the amount of \$4,154.90; C.)Bills in the amount of \$21,861.07; and D.) Transfer of funds in the amount of \$60,000.00

Ayes: 6 Trustees Bradley, Kasten, Vilimek, Lewis, Marek, and Jaguszewski.

Nays: 0

Abstain: 1 Trustee Carben

Absent: 0.

**Motion Carried.**

The Director's report was given by Director Taylor which included reporting on the FEMA meeting regarding the flooding and if the area was considered a disaster area; Webenar classes; policy meeting; work on the per capita grant; quarterly meeting with SWAN and on line library card registration.

The attorney's report will be given in Closed Session due to a item of pending litigation.

Under Committee reports: The finance committee held a budget process meeting prior to the regular meeting. The policy-bylaws committee has a scheduled meeting for Tuesday at 3:30 p.m.

Under Unfinished Business: 12A roof leaks, due to pending litigation the roof leak discussion will be held for closed session; 12B The Relatives of Board/Staff Members policy was discussed, 12C Bids for Flood Damage, discussion of the bid process, quotes, scope of work to be done and perhaps an intergovernmental agreement with the Village, 12D The Director Evaluations will be turned by the October 18<sup>th</sup> meeting.

Under New Business: 13 A, Director Taylor reviewed Chapter 3, Personnel for the per capita grant. 13B, the Board discussed the In Service Day proposed for November 12,

BRIDGEVIEW PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES OF THE REGULAR MEETING  
September 13, 2010  
Page Three

- 2010 – 85** Motion by Trustee Vilimek and seconded by Trustee Bradley to approve the in-service day on November, 12, 2010.  
Upon roll call vote:  
Ayes: 7 Trustees Bradley, Kasten, Vilimek, Carben, Lewis, Marek, and Jaguszewski.  
Nays: 0  
**Motion Carried.**

New Business, cont'd - 13C, the payment to Service Master for the clean up after the flood was over \$23,000.00 and will be turned into the insurance company; 13D, the Library Internet Policy was discussed;

- 2010 – 86** Motion by Trustee Lewis and seconded by Trustee Kasten to approve the Staff Internet Policy as presented.  
Upon roll call vote:  
Ayes: 7 Trustees Bradley, Kasten, Carben, Vilimek, Lewis, Marek, and Jaguszewski.  
Nays: 0  
**Motion Carried.**

New Business, cont'd – 13E, the Dress code proposed was discussed;

- 2010 - 87** Motion by Trustee Lewis and seconded by Trustee Marek to approve the Dress Code Policy as presented.  
Upon roll call vote:  
Ayes: 7 Trustees Bradley, Kasten, Carben, Vilimek, Lewis, Marek, and Jaguszewski.  
Nays: 0  
**Motion Carried.**

Attorney Zarzour discussed the Internet Policy and recommended a change to bullet 2.

- 2010 - 88** Motion by Trustee Lewis and seconded by Trustee Kasten to amend motion #86 to approve the Dress Code Policy with the following change, under bullet point 2, eliminate the word 'excessive' prior to the words 'unauthorized use of the internet'.  
Upon roll call vote:  
Ayes: 7 Trustees Bradley, Kasten, Carben, Vilimek, Lewis, Marek, and Jaguszewski.  
Nays: 0  
**Motion Carried.**

BRIDGEVIEW PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES OF THE REGULAR MEETING  
September 13, 2010  
Page Four

- 2010 – 89** Motion by Trustee Lewis and seconded by Trustee Marek to approve the Progressive Discipline Policy, enumerated #2, as presented.  
Upon roll call vote:  
Ayes: 6 Trustees Lewis, Marek, Vilimek, Bradley, Kasten and Jaguszewski.  
Nays: 1 Trustee Carben  
**Motion Carried.**

New Business, cont'd 13G, Trustee Lewis discussed the Tax Anticipation Warrant; 13H, the proposal for replacement of the Ejector pumps and piping was discussed.

- 2010 – 90** Motion by Trustee Lewis and seconded by Trustee Marek to approve the proposal of Klein Plumbing in the amount of \$3,800.00 for 2 new ejector pumps limiting Item #5 of the proposal, special bonding or special insurance to a maximum cost of \$100.00.  
Upon roll call vote:  
Ayes: 7 Trustees Bradley, Kasten, Carben, Vilimek, Lewis, Marek, and Jaguszewski.  
Nays: 0  
**Motion Carried.**

- 2010 – 91** Motion by Trustee Lewis and seconded by Trustee Bradley to go into closed session to discuss a matter of pending litigation.  
Upon roll call vote:  
Ayes: 7 Trustees Bradley, Kasten, Carben, Vilimek, Lewis, Marek, and Jaguszewski.  
Nays: 0  
**Motion Carried.**  
**9:12 p.m.**

President Jaguszewski reconvened the regular meeting at 9:42 p.m.

Upon roll call the following Trustees were present: Violet Bradley, Randy Carben, Sue Kasten, Gary Lewis, Lila Marek, Alice Vilimek and Arlene Jaguszewski. Also present: Director Rose Taylor and Attorney Safaa Zarzour.

- 2010 – 92** Motion by Trustee Lewis and seconded by Trustee Kasten to authorize Director Taylor to engage a company to do a new mold study to present to the board.  
Upon roll call vote:  
Ayes: 7 Trustees Bradley, Kasten, Carben, Vilimek, Lewis, Marek, and Jaguszewski.  
Nays: 0  
**Motion Carried.**



BRIDGEVIEW PUBLIC LIBRARY  
BOARD OF TRUSTEES  
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September 13, 2010  
Page Five

**2010 - 93** Motion by Trustee Lewis and seconded by Trustee Carben to adjourn.  
Upon voice vote with all Ayes and no Nays the **Motion Carried.**

The meeting adjourned at 9:44 p.m.

Respectfully submitted,

*Vicki Choate*  
Vicki Choate, Recording Secretary

APPROVED:

*10-18-2010*  
Date

*Arlene Jaguszewski, President*  
Arlene Jaguszewski, President

*Alice L. Vilimek*  
Alice Vilimek, Secretary

BRIDGEVIEW PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES OF THE CLOSED SESSION MEETING  
September 13, 2010

*done*  
3/12/12

President Arlene Jaguszewski called the meeting to order at 9:20 p.m.

Upon roll call the following Trustees were present: Violet Bradley, Randy Carben, Gary Lewis, Lila Marek, Alice Vilimek, Sue Kasten and Arlene Jaguszewski. Also present Director Rose Taylor and Attorney Safaa Zarzour.

Attorney Zarzour opened the discussion of the roof construction litigation. The lawsuit was filed on August 25, 2010 and listed 9 defendants with 11 counts. 4 counts of breach of contract, 5 warranty claims and 2 surety insurance performance bonds. All defendants were served with the exception of 1 company that refused service. Frega and Associates was not named as a defendant.

Questions were answered regarding the legal process. Attorney Zarzour discussed Answering the Complaint or Motion to Dismiss and then Discovery would follow. He also discussed the time frame of a court case and the merits of the case.

It was recommended that the board call a special closed session meeting for a presentation by Brian Barrows, also including Attorneys Zarzour and Tabarra to discuss and review the litigation.

There was further discussion regarding the time frame of litigation and the board's desired results of the lawsuit.

Motion by Trustee Lewis and seconded by Trustee Bradley to adjourn.  
Upon voice vote with all ayes and no nays.

**Motion Carried.**

The meeting adjourned at 9:40 p.m.

Respectfully submitted,

*Vicki Choate*  
Vicki Choate, Recording Secretary

*closed*  
*Reviewed 4/11/16*  
*AZ ✓*

APPROVED:

10-18-2010  
Date

*Arlene Jaguszewski, President*  
Arlene Jaguszewski, President

*Alice L Vilimek*  
Alice Vilimek, Secretary

*REVIEWED 1/10/11*  
*STAY CLOSED*

*stay closed*  
*reviewed 6/10/13*

*9/10/18*  
*closed session*  
*AZ ✓*

Bridgeview Public Library  
Policy Committee Meeting  
September 14, 2010

Chairman Vilimek called the meeting to order at 3:30 p.m.

Present: Alice Vilimek, Sue Kasten, Violet Bradley and Director, Rose Taylor

Absent: none

The Committee changed the Relatives of Board/Staff Members Policy and decided to bring it back to the Board for approval. The Committee revised the Holiday Policy and will also bring it to the Board for approval.

Motion by Alice Vilimek and seconded by Sue Kasten to adjourn.

The meeting adjourned at 5:00 p.m.

Alice Vilimek

Chairperson of the Policy and Bylaws Committee

BRIDGEVIEW PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES OF THE REGULAR MEETING  
October 18, 2010

President Arlene Jaguszewski called the meeting to order at 7:00 p.m.

Upon roll call the following Trustees were present: Violet Bradley, Randy Carben, Sue Kasten, Gary Lewis, Lila Marek, Alice Vilimek and Arlene Jaguszewski. Also present: Director Rose Taylor and Attorney Safaa Zarzour.

President Jaguszewski led the board and audience in the Pledge of Allegiance.

- 2010 - 94** Motion by Trustee Lewis and seconded by Trustee Marek to approve the agenda  
Upon roll call vote:  
Ayes: 7 Trustees Bradley, Carben, Kasten, Vilimek, Lewis, Marek, and Jaguszewski.  
Nays: 0  
Absent: 0.  
**Motion Carried.**

Mr. Greg Ech, of Beneficial Insurance, discussed the renewal of the Blue Cross health insurance including the increase of premium and the changes to the benefits.

- 2010 - 95** Motion by Trustee Marek and seconded by Trustee Bradley to approve the regular meeting minutes of September 13, 2010.  
Upon roll call vote:  
Ayes: 7 Trustees Bradley, Carben, Kasten, Vilimek, Lewis, Marek, and Jaguszewski.  
Nays: 0  
Absent: 0.  
**Motion Carried.**

- 2010 -96** Motion by Trustee Carben and seconded by Trustee Marek to approve the closed session minutes of September 13, 2010.  
Upon roll call vote:  
Ayes: 7 Trustees Bradley, Kasten, Vilimek, Lewis, Carben, Marek, and Jaguszewski.  
Nays: 0  
Absent: 0.  
**Motion Carried.**

- 2010 - 97** Motion by Trustee Lewis and seconded by Trustee Bradley to accept the Policy Committee minutes of July 29, August 12, and September 14, 2010.  
Upon roll call vote:  
Ayes: 7 Trustees Bradley, Kasten, Vilimek, Lewis, Carben, Marek, and Jaguszewski.  
Nays: 0  
Absent: 0.  
**Motion Carried.**

BRIDGEVIEW PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES OF THE REGULAR MEETING  
October 18, 2010  
Page Two

- 2010- 98** Motion by Trustee Lewis and seconded by Trustee Kasten to approve the four consent agenda items as listed. A.)Approval of the Treasurer's Report of September, 2010; B.)Prepaid Bills in the amount of \$9,545.33; C.)Bills in the amount of \$10,513.82; and D.) Transfer of funds in the amount of \$57,200.00.

Upon roll call:

Ayes: 6 Trustees Bradley, Kasten, Vilimek, Lewis, Marek, and Jaguszewski.

Nays: 0

Abstain: 1 Trustee Carben.

Absent: 0.

**Motion Carried.**

The Director's report was given by Director Taylor which included quarterly meeting on MLS; SWAN; the Bridgeview Bank meeting; PC registration; the increase of circulation; and Webenar training for staff.

The attorney's report will be given in Closed Session due to a item of pending litigation.

Under Committee reports: The finance committee will be meeting early November; The policy-bylaws committee will be meeting on Wednesday, November 3, 2010 at 3:30 p.m.

Under Unfinished Business: 15A roof leaks, due to pending litigation the roof leak discussion will be held for closed session; 15B Tax Anticipation Warrant was discussed including the meeting with Bridgeview Bank and a meeting with the Village; 15C 2011 Budget, the finance committee, as a meeting of the whole, will be meeting on Monday, November 8, 2010 at 6:00 p.m.; 15D The Relatives of Board/Staff Members policy was discussed.

- 2010- 99** Motion by Trustee Lewis and seconded by Trustee Kasten to approve the Relatives of Board/Staff Members policy with the changes as noted.

Upon roll call:

Ayes: 7 Trustees Bradley, Kasten, Carben, Vilimek, Lewis, Marek, and Jaguszewski.

Nays: 0

Absent: 0.

**Motion Carried.**

Unfinished Business, cont'd: 15E Quotes for Flood Damage will be placed on the next agenda; 15F Director Evaluation, the evaluation forms were collected by President Jaguszewski.



BRIDGEVIEW PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES OF THE REGULAR MEETING

October 18, 2010

Page Three

Under New Business: 16 A, the Holiday Policy was discussed.

**2010 – 100** Motion by Trustee Lewis and seconded by Trustee Carben to approve the Holiday Policy as presented.

Upon roll call vote:

Ayes: 7 Trustees Bradley, Kasten, Vilimek, Carben, Lewis, Marek, and Jaguszewski.

Nays: 0

**Motion Carried.**

New Business, cont'd – 16B, the 2011 Holiday was discussed;

**2010 – 101** Motion by Trustee Lewis and seconded by Trustee Carben to approve the 2011 Holiday Schedule as presented.

Upon roll call vote:

Ayes: 7 Trustees Bradley, Kasten, Carben, Vilimek, Lewis, Marek, and Jaguszewski.

Nays: 0

**Motion Carried.**

New Business, cont'd – 16C General Obligation Debt Certificates, Series 2010, it was determined that these debt certificates will be shredded; 16D, Health Insurance, the board discussed the presentation and premiums for the Blue Cross health insurance.

**2010 - 102** Motion by Trustee Carben and seconded by Trustee Kasten to approve continuing with the existing policy, Blue Cross/Blue Shield, for our health insurance.

Upon roll call vote:

Ayes: 7 Trustees Bradley, Kasten, Carben, Vilimek, Lewis, Marek, and Jaguszewski.

Nays: 0

**Motion Carried.**

**2010 - 103** Motion by Trustee Lewis and seconded by Trustee Carben to go into closed session to discuss a matter of litigation and personnel.

Upon roll call vote:

Ayes: 7 Trustees Bradley, Kasten, Carben, Vilimek, Lewis, Marek, and Jaguszewski.

Nays: 0

**Motion Carried.**

**8:18 p.m.**



BRIDGEVIEW PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES OF THE REGULAR MEETING

October 18, 2010

Page Four

President Jaguszewski reconvened the regular meeting at 8:34 p.m.

**2010 – 104** Motion by Trustee Lewis and seconded by Trustee Carben to adjourn.  
Upon voice vote with all Ayes and no Nays the **Motion Carried.**

The meeting adjourned at 8:36 p.m.

Respectfully submitted,

*Vicki Choate*  
Vicki Choate, Recording Secretary

APPROVED:

*Nov. 8, 2010*  
Date

*Arlene Jaguszewski, President*  
Arlene Jaguszewski, President

*Alice Vilimek, Secretary*  
Alice Vilimek, Secretary

BRIDGEVIEW PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES OF THE CLOSED SESSION MEETING  
October 18, 2010

closed  
3/12/12

President Arlene Jaguszewski called the meeting to order at 8:25 p.m.

Upon roll call the following Trustees were present: Violet Bradley, Randy Carben, Gary Lewis, Lila Marek, Alice Vilimek, Sue Kasten and Arlene Jaguszewski. Also present Director Rose Taylor and Attorney Safaa Zarzour.

Attorney Zarzour opened the discussion of the roof construction litigation stating that all defendants have requested an extension from the court. He explained there are four options in a lawsuit. Do nothing and accept a default judgment from the court; request an extension; request a motion to dismiss or file your answer. He also stated that it was unusual that all defendants requested an extension. The time frame of a court granted extension is 21 days. He also stated that ABS, the roofer, has filed bankruptcy.

Mr. Brian Barrows will make a presentation to the board at a later date regarding the roof inspections.

Director Taylor stated there was another mold inspection done including a mold air inspection in three areas of the library.

Motion by Trustee Lewis and seconded by Trustee Carben to adjourn.

Upon voice vote with all ayes and no nays.

**Motion Carried.**

The meeting adjourned at 8:32 p.m.

Respectfully submitted,

Vicki Choate  
Vicki Choate, Recording Secretary

closed & Resubmitted  
4/11/16 A & V

APPROVED:

Nov. 8, 2010  
Date

Arlene Jaguszewski President  
Arlene Jaguszewski, President

Alice Vilimek Secretary  
Alice Vilimek, Secretary

REVIEWED 1/10/11

STAY CLOSED

stay closed  
reviewed 6/10/13

9/10/18  
closed session  
A & V

Bridgeview Public Library  
Policy Committee Meeting  
November 3, 2010

Chairman Vilimek called the meeting to order at 3:30 p.m.

Present: Alice Vilimek, Sue Kasten, Arlene Jaguszewski and Director, Rose Taylor

Absent: Violet Bradley

The Committee wrote the Resignation Policy and Librarian-in Charge Policy. These two policies will be brought to the Board at the November Meeting for approval. The Committee talked about a Work Schedule Policy, Emergency Closing Policy, and Insurance Policy. These will require more thought and will be worked on at the next meeting. The next Policy Meeting is scheduled for December 8, 2010. Motion to adjourn made by Alice Vilimek and seconded by Sue Kasten to adjourn.

The meeting adjourned at 5:00 p.m.

Alice Vilimek

Chairperson of the Policy and Bylaws Committee

**Bridgeview Public Library  
Finance Committee of the Whole Meeting  
November 8, 2010**

**Meeting was called to order by Chairman Gary D. Lewis at 6:00 p.m.**

**Present: Trustees Lewis, Kasten, Carben, Bradley, Marek, Jaguszewski and Vilimek. Also present was Director Taylor.**

**The Committee along with Director Taylor performed a line by line review of the proposed 2011 Budget. The Director is still waiting for final income revenue numbers from Jeff Bishop before further discussions and action can take place.**

**Meeting was adjourned at 6:57 p.m.**

**Gary D. Lewis  
Finance Committee Chairman**

BRIDGEVIEW PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES OF THE REGULAR MEETING  
November 8, 2010

President Arlene Jaguszewski called the meeting to order at 7:00 p.m.

Upon roll call the following Trustees were present: Violet Bradley, Randy Carben, Sue Kasten, Gary Lewis, Lila Marek, Alice Vilimek and Arlene Jaguszewski. Also present: Director Rose Taylor.

President Jaguszewski led the board and audience in the Pledge of Allegiance.

**2010 - 105** Motion by Trustee Marek and seconded by Trustee Lewis to approve the agenda  
Upon roll call vote:  
Ayes: 7 Trustees Bradley, Carben, Kasten, Vilimek, Lewis, Marek, and Jaguszewski.  
Nays: 0  
**Motion Carried.**

**2010 – 106** Motion by Trustee Marek and seconded by Trustee Bradley to approve the regular meeting minutes of October 18, 2010.  
Upon roll call vote:  
Ayes: 7 Trustees Bradley, Carben, Kasten, Vilimek, Lewis, Marek, and Jaguszewski.  
Nays: 0  
**Motion Carried.**

**2010 -107** Motion by Trustee Lewis and seconded by Trustee Kasten to approve the closed session minutes of October 18, 2010.  
Upon roll call vote:  
Ayes: 7 Trustees Bradley, Kasten, Vilimek, Lewis, Carben, Marek, and Jaguszewski.  
Nays: 0  
**Motion Carried.**

**2010- 108** Motion by Trustee Lewis and seconded by Trustee Vilimek to approve the four consent agenda items as listed. A.)Approval of the Treasurer's Report of October, 2010; B.)Prepaid Bills in the amount of \$9,005.43; C.)Bills in the amount of \$19,811.22; and D.) Transfer of funds in the amount of \$15,000.00.  
Upon roll call:  
Ayes: 6 Trustees Bradley, Kasten, Vilimek, Lewis, Marek, and Jaguszewski.  
Nays: 0  
Abstain: 1 Trustee Carben.  
**Motion Carried.**

The Director's report was given by Director Taylor which included information on the pc reservations; received final payment from Utica insurance for the insurance claim; there is a need for a 19 hour circulation desk employee and Youth Services, Julie Soto, has terminated her employment with the library.

BRIDGEVIEW PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES OF THE REGULAR MEETING  
November 8, 2010  
Page Two

There was no attorney's report.

Under Committee reports: There was no finance committee report and the Policy/By-Laws committee has a December meeting scheduled.

Under Unfinished Business: 11A roof leaks, due to pending litigation the roof leak discussion will be held for closed session; 11B 2011 Budget, will continued to be reviewed; 11C Quotes for the flood damage was discussed and 11D Director's Evaluation will be discussed in closed session due to a matter of personnel.

Under New Business: 12 A, a revised schedule of 2011 Holidays was discussed;

**2010 – 109** Motion by Trustee Marek and seconded by Trustee Bradley to accept the revised 2011 Holiday schedule.

Upon roll call vote:

Ayes: 7 Trustees Bradley, Kasten, Vilimek, Lewis, Carben, Marek, and Jaguszewski.

Nays: 0

**Motion Carried.**

New Business, cont'd: 12B the resignation policy was discussed wanting the amount of days for notice to 14 days from 30 days.

**2010 – 110** Motion by Trustee Carben and seconded by Trustee Lewis to accept the Resignation Policy with the two changes: paragraph one change to 14 calendar days notice for full time and paragraph two change to 7 calendar days for part-time.

Upon roll call vote:

Ayes: 7 Trustees Bradley, Kasten, Vilimek, Lewis, Carben, Marek, and Jaguszewski.

Nays: 0

**Motion Carried.**

New Business, cont'd: 12C Librarian-in-Charge list was discussed and it will be discussed again at the next meeting; 12D Salary Range for Head of Youth Services was discussed and will be discussed again at the next regular meeting; and 12E the Intergovernmental Agreement with the Village will be on the next agenda.



BRIDGEVIEW PUBLIC LIBRARY  
BOARD OF TRUSTEES  
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Page Three

**2010 - 111** Motion by Trustee Carben and seconded by Trustee Bradley to go into closed session to discuss matters of litigation and personnel.

Upon roll call vote:

Ayes: 7 Trustees Bradley, Kasten, Carben, Vilimek, Lewis, Marek, and Jaguszewski.

Nays: 0

**Motion Carried.**

**7:55 p.m.**

President Jaguszewski reconvened the regular meeting at 9:16 p.m.

**2010 – 112** Motion by Trustee Lewis and seconded by Trustee Carben to adjourn.

Upon voice vote with all Ayes and no Nays the **Motion Carried.**

The meeting adjourned at 9:17 p.m.

Respectfully submitted,

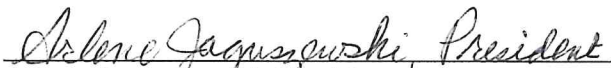



Vicki Choate, Recording Secretary

APPROVED:

12-13-10

Date

  
Arlene Jaguszewski, President

  
Alice Vilimek, Secretary

X

BRIDGEVIEW PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES OF THE CLOSED SESSION MEETING  
November 8, 2010

closed  
3/12/12

President Arlene Jaguszewski called the meeting to order at 7:58 p.m.

Upon roll call the following Trustees were present: Violet Bradley, Randy Carben, Sue Kasten, Gary Lewis, Lila Marek, Alice Vilimek and Arlene Jaguszewski. Also present: Director Rose Taylor.

Director Taylor, in the absence of Attorney Zarzour, discussed the e-mail he sent to the library with the legal status of the litigation regarding the roof leaks. All defendants have been served and all defendants have answered with the exception of ABS. A default motion has been filed against ABS. Poulos has filed 3 affirmative defense claims, 1) breach of contract; 2) statute of limitations time frame and 3) suit in excess of the bond. The initial status hearing is scheduled for December 23, 2010.

Director Taylor left the closed session meeting at 8:07 p.m.

The Board reviewed and discussed the Director's evaluation including the final averages from the results of the answers to each question on the evaluation form.

Also discussed library personnel responsibilities; the accumulation of employee comp time and the resignation of employee Julie Soto.

Director Taylor rejoined the meeting at 9:12 p.m.

Motion by Trustee Lewis and seconded by Trustee Marek to adjourn.  
Upon voice vote with all Ayes and no Nays the **Motion Carried.**

The meeting adjourned at 9:15 p.m.

Respectfully submitted,

Vicki Choate  
Vicki Choate, Recording Secretary

closed minutes  
2/11/16 ALV

APPROVED:

12/13/10  
Date

Arlene Jaguszewski, President  
Arlene Jaguszewski, President

Alice Vilimek, Secretary  
Alice Vilimek, Secretary

stay closed  
reviewed 6/10/13

9/10/18  
closed session  
ALV

REVIEWED 1/10/11  
STAY CLOSED

Bridgeview Public Library  
Policy Committee Meeting  
November 11, 2010

Chairman Vilimek called the meeting to order at 3:30 p.m.

Present: Alice Vilimek, Sue Kasten, Arlene Jaguszewski and Director, Rose Taylor

Absent: Violet Bradley

The Committee wrote the Resignation Policy and Librarian-in Charge Policy. These two policies will be brought to the Board at the November Meeting for approval. The Committee talked about a Work Schedule Policy, Emergency Closing Policy, and Insurance Policy. These will require more thought and will be worked on at the next meeting. The next Policy Meeting is scheduled for December 8, 2010. Motion to adjourn made by Alice Vilimek and seconded by Sue Kasten to adjourn.

The meeting adjourned at 5:00 p.m.

Alice Vilimek

Chairperson of the Policy and Bylaws Committee

BRIDGEVIEW PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES OF THE SPECIAL MEETING  
November 22, 2010

President Arlene Jaguszewski called the meeting to order at 6:00 p.m.

Upon roll call the following Trustees were present: Violet Bradley, Randy Carben, Sue Kasten, Gary Lewis, Lila Marek, Alice Vilimek and Arlene Jaguszewski. Also present: Attorney Safaa Zarzour and Director Rose Taylor.

President Jaguszewski led the board and audience in the Pledge of Allegiance.

**2010 – 113** Motion by Trustee Carben and seconded by Trustee Marek to approve the agenda with one change, moving #5 Unfinished Business to the end of the agenda.

Upon roll call vote:

Ayes: 7 Trustees Bradley, Carben, Kasten, Vilimek, Lewis, Marek, and Jaguszewski.

Nays: 0

**Motion Carried.**

Under New Business: 6A, Purchase of Property, this item will be held for closed session; 6B, Bond, the Board discussed the information that was distributed regarding the new bond issue. Mayor Steven Landek explained to the Board the debt certificates, increasing the levy; restructuring the debt and purchasing the house that was acquired by the Village for the library expansion.

**2010 – 114** Motion by Trustee Carben and seconded by Trustee Lewis to approve Ordinance No. 2010-1, An Ordinance of the Bridgeview Public Library, Cook County, Illinois Authorizing and Providing for an Installment Purchase Agreement providing for the Issue of Not To Exceed \$3,100,000 General Obligation Debt Certificates, Series 2010, Evidencing the Rights to Payment Under Such Agreement, Prescribing the Details of the Agreement and Certificates, and Providing for the Security For and Means of Payment Under the Agreement of the Certificates.

Upon roll call vote:

Ayes: 7 Trustees Bradley, Carben, Kasten, Vilimek, Lewis, Marek, and Jaguszewski.

Nays: 0

**Motion Carried.**

Under Unfinished Business: 5A, Budget, the Board needs to wait for the new numbers for the budget which will depend on the bond issue so this discussion will take place at a future meeting.

BRIDGEVIEW PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES OF THE SPECIAL MEETING  
November 22, 2010  
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**2010 – 115** Motion by Trustee Lewis and seconded by Trustee Carben to adjourn.  
Upon voice vote with all Ayes and no Nays the **Motion Carried.**

The meeting adjourned at 6:42 p.m.

Respectfully submitted,

*Vicki Choate*  
Vicki Choate, Recording Secretary

APPROVED:

*12-13-10*  
-Date

*Arlene Jaguszewski, President*  
Arlene Jaguszewski, President

*Alice Vilimek, Secretary*  
Alice Vilimek, Secretary



BRIDGEVIEW PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES OF THE REGULAR MEETING  
December 13, 2010

President Arlene Jaguszewski called the meeting to order at 7:00 p.m.

Upon roll call the following Trustees were present: Violet Bradley, Randy Carben, Lila Marek, Gary Lewis, Sue Kasten, Alice Vilimek and Arlene Jaguszewski. Also present: Director Rose Taylor.

President Jaguszewski led the board and audience in the Pledge of Allegiance.

**2010 - 116** Motion by Trustee Carben and seconded by Trustee Kasten to approve the agenda .  
Upon roll call vote:  
Ayes: 7 Trustees Kasten, Carben, Lewis, Marek, Vilimek, Bradley and Jaguszewski.  
Nays: 0  
**Motion Carried.**

**2010 - 117** Motion by Trustee Marek and seconded by Trustee Carben to approve the  
Regular meeting minutes of November 8, 2010.  
Upon roll call vote:  
Ayes: 7 Trustees Kasten, Carben, Lewis, Marek, Vilimek, Bradley and Jaguszewski.  
Nays: 0  
**Motion Carried.**

**2010- 118** Motion by Trustee Lewis and seconded by Trustee Marek to approve the Closed  
Session minutes of November 8, 2010.  
Upon roll call vote:  
Ayes: 7 Trustees Kasten, Carben, Lewis, Marek, Vilimek, Bradley and Jaguszewski.  
Nays: 0  
**Motion Carried.**

**2010-119** Motion by Trustee Carben and seconded by Trustee Bradley to approve the Special  
Meeting minutes of November 22, 2010.  
Upon roll call vote:  
Ayes: 7 Trustees Kasten, Carben, Lewis, Marek, Vilimek, Bradley and Jaguszewski.  
Nays: 0  
**Motion Carried.**

**2010-120** Motion by Trustee Vilimek and seconded by Trustee Kasten to approve the minutes of  
the Policy Committee meetings of November 3, 2010 and November 11, 2010.  
Upon roll call vote:  
Ayes: 7 Trustees Kasten, Carben, Lewis, Marek, Vilimek, Bradley and Jaguszewski.  
Nays: 0  
**Motion Carried.**

BRIDGEVIEW PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES OF THE REGULAR MEETING  
December 13, 2010  
Page Two

**2010 -121** Motion by Trustee Carben and seconded by Trustee Lewis to approve the minutes of the Finance Committee meeting minutes of August9, September 13, and November 8, 2010.  
Upon roll call vote:  
Ayes: 7 Trustees Kasten, Carben, Lewis, Marek, Vilimek, Bradley and Jaguszewski.  
Nays: 0  
**Motion Carried.**

**2010-122** Motion by Trustee Lewis and seconded by Trustee Bradley to approve the four consent agenda items; Approval of the Treasurer's Report dated November, 2010; Prepaid bills in the amount of \$5,630.81; Bills in the amount of \$21,455.49 and transfer of funds in the amount of \$60,000.00.  
Upon roll call vote:  
Ayes: 6 Trustees Kasten, Lewis, Marek, Vilimek, Bradley and Jaguszewski.  
Nays: 1 Trustee Carben.  
**Motion Carried.**

The Director's report was given by Director Taylor which included reports on the anticipation of fee changes; Senior Fair at the Community Center and Reading Night at Lyle School; Staff In-Service training; placement of fire extinguishers; discussions with the staff regarding library policies and potential of homebound services provided by the library.

There was no attorney's report.

Under Committee reports: The Finance committee will hold a special meeting on January 3, 2011 at 6:00 p.m. There were no new meetings of the Policy/By-Laws committee scheduled at this time.

Under Unfinished Business: The roof leaks will be discussed in closed session; staff raises will be placed on the January agenda; the 2011 budget will be placed on the January agenda; the debt certificates, including the percentage of interest and due date was discussed; land acquisition will be placed on the January agenda; quotes for flood damage will be placed on the January agenda and the director evaluation will be discussed in closed session.

Under New Business: A.) The Emergency Closing Policy was discussed.

BRIDGEVIEW PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES OF THE REGULAR MEETING

December 13, 2010

Page Three

**2010 - 123** Motion by Trustee Lewis and seconded by Trustee Carben to approve the Emergency Closing Policy with changes as noted.

Upon roll call vote:

Ayes: 7 Trustees Kasten, Carben, Lewis, Marek, Vilimek, Bradley and Jaguszewski.

Nays: 0

**Motion Carried.**

New business, cont'd: the health insurance policy regarding eligibility coverage for new employees to the first day of the month after 90 days of employment was discussed.

**2010-124** Motion by Trustee Lewis and seconded by Trustee Carben to accept #3 of the health insurance policy which is eligibility coverage for new employees to the first day of the month following 90 days of employment and eliminate the worker's compensation portion from this policy.

Upon roll call vote:

Ayes: 7 Trustees Kasten, Carben, Lewis, Marek, Vilimek, Bradley and Jaguszewski.

Nays: 0

**Motion Carried.**

New business, cont'd: time clock discussion will be placed on the January agenda; and Hickory Ridge conference on Saturday, February 26, 2011, \$125.00 per person and it is located in Lisle, IL.

**2010 - 125** Motion by Trustee Lewis and seconded by Trustee Vilimek to go into closed session for matters of personnel and litigation.

Upon roll call vote:

Ayes: 7 Trustees Kasten, Carben, Lewis, Marek, Vilimek, Bradley and Jaguszewski.

Nays: 0

**Motion Carried.**

**8:16 p.m.**

President Jaguszewski reconvened the meeting at 9:14 p.m.

BRIDGEVIEW PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES OF THE REGULAR MEETING  
December 13, 2010  
Page Four

**2010 - 126** Motion by Trustee Lewis and seconded by Trustee Carben to adjourn.  
Upon voice vote with all Ayes and no Nays the **Motion Carried.**

The meeting adjourned at 9:15 p.m.

Respectfully submitted,

Vicki Choate  
Vicki Choate, Recording Secretary

APPROVED:

1-10-11  
Date

Arlene Jaguszewski, President

Alice Vilimek  
Alice Vilimek, Secretary

BRIDGEVIEW PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES OF THE CLOSED SESSION MEETING  
December 13, 2010

President Arlene Jaguszewski called the meeting to order at 8:20 p.m.

Upon roll call the following Trustees were present: Violet Bradley, Randy Carben, Sue Kasten, Gary Lewis, Lila Marek, Alice Vilimek and Arlene Jaguszewski. Also present: Director Rose Taylor.

Attorney Zarzour was unable to attend the meeting due to illness but had sent an e-mail to Director Taylor earlier in the day. Director Taylor distributed copies of the e-mail correspondence to the Board from Attorney Zarzour regarding the roof leak litigation. Different aspects of the litigation were discussed.

The Board discussed and answered Director Taylor's questions and concerns regarding the comments given on her current evaluation.

Motion by Trustee Lewis and seconded by Trustee Carben to adjourn.  
Upon voice vote with all Ayes and no Nays the **Motion Carried.**

The meeting adjourned at 9:12 p.m.

Respectfully submitted,

Vicki Choate

Vicki Choate, Recording Secretary

APPROVED:

1-10-11

Date

Arlene Jaguszewski, President  
Arlene Jaguszewski, President

Alice Vilimek, Secretary  
Alice Vilimek, Secretary

REVIEWED 1/10/11

STAY CLOSED

stay closed  
reviewed 6/10/13

9/10/18  
closed session  
ALV

closed  
3/12/12

closed  
Reviewed  
4/11/16 ALV