

**BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
January 10, 2005**

President John Altar called the meeting to order at 7:00 p.m.

Upon roll call the following Trustees were present: John Altar, Frances Green, Violet Bradley, William Cronch, Lila Marek and Arlene Jaguszewski.

Also present were Attorney Safaa Zarzour and Acting Library Director Jane Schoen.

Due to an omission on the agenda, Approval of Bills was added prior to the Director's report.

2005 - 1 Motion by Trustee Cronch and seconded by Trustee Jaguszewski to approve the agenda.

Upon voice vote:

Ayes: 6

Nays: 0

Absent: 0

Motion carried.

2005 - 2 Motion by Trustee Bradley and seconded by Trustee Green to approve the minutes of the regular meeting of December 13, 2004.

Upon roll call vote:

Ayes: 5 Trustees Altar, Green, Bradley, Cronch, and Jaguszewski

Nays: 0

Abstain: 1 Trustee Marek

Absent: 0

Motion carried.

2005 - 3 Motion by Trustee Jaguszewski and seconded by Trustee Bradley to approve the minutes of the special meeting of December 20, 2004.

Upon roll call vote:

Ayes: 5 Trustees Altar, Green, Bradley, Cronch, and Jaguszewski

Nays: 0

Abstain: 1 Trustee Marek

Absent: 0

Motion carried.

2005 - 4 Motion by Trustee Altar and seconded by Trustee Bradley to approve the minutes of the special meeting of December 29, 2004.

Upon roll call vote:

Ayes: 6 Trustees Altar, Green, Bradley, Cronch, Marek and Jaguszewski

Nays: 0

Absent: 0

Motion carried.

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- 2005 - 5** Motion by Trustee Marek and seconded by Trustee Jaguszewski to approve the minutes of the special meeting of December 30, 2004.
Upon roll call vote:
Ayes: 5 Trustees Altar, Green, Cronch, Marek and Jaguszewski
Nays: 0
Abstain: 1 Trustee Bradley
Absent: 0
Motion carried.
- 2005 - 6** Motion by Trustee Green and seconded by Trustee Jaguszewski to accept the Treasurer's report for December, 2004.
Upon roll call vote:
Ayes: 6 Trustees Altar, Green, Bradley, Cronch, Marek and Jaguszewski
Nays: 0
Absent: 0
Motion carried.
- 2005 - 7** Motion by Trustee Jaguszewski and seconded by Trustee Marek to transfer \$40,000.00 from the Illinois funds account to Bridgeview Bank checking account for the bills numbered 29502-29540 and the payroll for January 15, 2005.
Upon roll call vote:
Ayes: 6 Trustees Altar, Green, Bradley, Cronch, Jaguszewski.
Nays: 0
Absent: 0
Motion carried.

Marek ? ↗

The Director's report that was distributed was reviewed. Discussion followed regarding notification of all board members when there is a death of a family member of an employee. There was an update on Rudy Cusay's recovery.

Trustee Green read the building expansion committee report. Discussion followed regarding the insurance claim. There is a \$1,000.00 deductible and if the claim is under that amount the claim should be withdrawn. Further discussion regarding not reading the report at each meeting due to the fact all members are provided with this report prior to the meeting. All reports should be available to the board prior to the scheduled meeting.

It was announced that Mr. Safaa Zarzour is now the attorney for the board. Attorney McDonald will provide Mr. Zarzour with the paperwork from Cable Concepts and after his review he will report back to the board.

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Therese Kourim and John Frega of Frega Associates discussed the change orders. Change orders 5, 6, 7 & 8 that were approved at the December 13, 2004 meeting and change order 9 that was approved under motion #183 at the December 20, 2004 meeting have all been combined into Change Order #5. Change order #10, the partition wall, that was approved under motion #175 at the December 13, 2005 meeting is now change order #6.

- 2005 - 8** Motion by Trustee Altar and seconded by Trustee Jaguszewski to approve Poulos payment request #8 in the amount of \$195,753.24.
Upon roll call vote:
Ayes: 6 Trustees Altar, Green, Bradley, Cronch, Marek and Jaguszewski.
Nays: 0
Absent: 0
Motion carried.

Acting Director Jane Schoen inquired and discussed the numerous phone calls being received regarding the furniture needed for the library. Jane will contact Fred and Frega Associates to discuss the needed furniture prior to requesting quotes for the furniture.

Mr. Frega reported on his discussion with Hoefflerle and Butler regarding the bids for parking, lighting, landscaping and fencing. There will be three different bid packages. One for paving and related work, lighting and fencing and one for landscaping. Mr. Frega requested a letter from the board to approve the design work for fencing, lighting and landscaping under additional work under the current contract.

- 2005 - 9** Motion by Trustee Cronch and seconded by Trustee Jaguszewski to publish bids on Monday, March 7, 2005 and open the bids on Thursday, March 24, 2005 at 3:00 p.m.
Upon voice vote:
Ayes: 6.
Nays: 0
Absent: 0
Motion carried.

Mr. Frega discussed all the issues in question in regards to extending his contract. The letters exchanged between his firm and the law firm, Odelson & Sterk were also discussed.

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- 2005 - 10** Motion by Trustee Green and seconded by Trustee Marek to pay \$59,723.40 to Frega & Associates for the extra work completed.
Upon roll call vote:
Ayes: 6 Trustees Altar, Green, Bradley, Cronch, Marek and Jaguszewski.
Nays: 0
Absent: 0
Motion carried.

The Alexander Hamilton traveling exhibition was discussed. It includes six 18' murals which would be displayed. The dome would be used for the exhibit if the Bridgeview Library was selected.

- 2005 - 11** Motion by Trustee Green and seconded by Trustee Bradley to have Acting Director Jane Schoen prepare and submit the grant prior to January 21, 2005.
Upon voice vote:
Ayes: 6
Nays: 0
Absent: 0
Motion carried.

It was suggested that a letter of appreciation be placed in George Mitchell's and Jane Schoen's file for their outstanding work.

The treasurer should set a committee for the proposed budget for fiscal year 2006. Jane Schoen, Jeff Bishop and the executive board should meet in February to discuss the budget. The proposed budget will be on the March agenda for approval.

ILA Advocacy Day 2005 will be Wednesday, April 13, 2005. All bus riders should be at Burr Ridge at 6:00 p.m. Please let Jane Schoen know if you are riding the bus.

The trustee workshop will be held Saturday, March 5, 2005.

- 2005 - 12** Motion by Trustee Marek and seconded by Trustee Green to approve the \$85.00 registration fee for all trustees and acting director to attend the trustee workshop on March 5, 2005.
Upon roll call vote:
Ayes: 6 Trustees Altar, Green, Bradley, Cronch, Marek and Jaguszewski.
Nays: 0
Absent: 0
Motion carried.

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Thank you notes were presented to the board from the job applicants.

2005 - 13 Motion by Trustee Green and seconded by Trustee Bradley to table the hiring of a new Bridgeview Public Library Director.
Upon roll call vote:
Ayes: 3 Trustees Green, Bradley, and Marek
Nays: 3 Trustees Altar, Cronch and Jaguszewski
Absent: 0
Motion failed.

2005 - 14 Motion by Trustee Jaguszewski and seconded by Trustee Cronch to hire Jane Schoen as Director of the Bridgeview Public Library.
Upon roll call vote:
Ayes: 3 Trustees Altar, Cronch, and Jaguszewski.
Nays: 3 Trustees Green, Bradley and Marek
Absent: 0
Motion failed.

2005 - 15 Motion by Trustee Altar seconded by Trustee Cronch to adjourn the meeting.
Upon voice vote: — Marek
Ayes: 6 Trustees Altar, Green, Bradley, Zarzour, Cronch, Jaguszewski.
Nays: 0
Absent: 0
Motion carried. ?

The meeting adjourned at 8:17 p.m.
Respectfully submitted,

Vicki Choate
Vicki Choate, Recording Secretary

APPROVED:

2/14/05

Date

John C. Altar
John Altar, President

Lila Marek
Lila Marek, Secretary

**BRIDGEVIEW PUBLIC LIBRARY
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MINUTES OF THE SPECIAL MEETING
February 8, 2005**

President John Altar called the meeting to order at 3:00 p.m.

Upon roll call the following Trustees were present: John Altar, Frances Green, Arlene Jaguszewski, Lila Marek, Violet Bradley, and William Cronch.

Also present:

Safaa Zarzour, Library Board Attorney

Jane Schoen, Acting Library Director

Steven M. Landek, Mayor, Village of Bridgeview

Joseph Kaput, Director of Buildings & Inspectional Services, Village of Bridgeview

William Green, Sr., Director of Special Projects, Village of Bridgeview

Stephen Kozerowitz, Bravo LLC

John Frega, Frega and Associates, Inc.

Therese Kourim, Frega and Associates, Inc.

Spero Poulos, President, Poulos Construction

Tim Curtin, Senior Project Manager, Poulos Construction

Craig Kinzel, Superintendent, Poulos Construction

Mr. Joseph Kaput addressed the board with his concerns that were stated in his report. His main concerns are in regards to the latest concrete pours which are poor in quality and workmanship. They are not up to standards for a project of this size, the concrete work was not done well. There are dips in the concrete, it is not level, rebar wasn't installed, there were not calls for inspections prior to pouring concrete and the hot loads of concrete being accepted. He put a straight edge on a cold joint and it was not level. There is a $\frac{3}{4}$ " dip between two cold joints and a $\frac{1}{4}$ " wave on another cold joint. He stated the library is not getting their money's worth on this job.

Mr. Bill Green stated he had recently found out he was the owner representative on this project and concurs with Mr. Kaput on the poor concrete work. He is also dissatisfied with the schedule, dissatisfied with the extension that was granted by the board to August 30th, does not concur with that decision. He can allow 30 days for rain, but not for incorrect steel action which puts the brick behind. The building was to be under roof by December. Information from initial interviews stated that Poulos Construction was to do the steel and concrete in house. Poulos then had RW Clark do the job.

Mr. Kaput then stated that RW Clark has just recently applied for a business license to pour concrete here. RW Clark was off the job months ago and now is back on the job and we are experiencing these problems.

Mr. Green continued by stating we are currently 84 days behind schedule and if this trend continues the projected delay will be 120 days and he also has concerns of material costs increasing in that time.

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Trustee Cronch stated that Mr. Kaput is the Village of Bridgeview Building Commissioner, but is also experienced and knowledgeable due to years in concrete work.

Mr. Tim Curtin, Project Manager, Poulos Construction stated he would address the concerns raised. He first addressed the concrete pour. He stated Mr. Kaput is correct about the pour of the hot load that was delivered and that load should not have been accepted. The acceptance of that load is a quality control issue with RW Clark and that will be addressed. That concrete was removed the next day because you cannot get a good finish on a hot load.

The second issue addressed was the levels. He stated there are the differences in levels as Mr. Kaput stated but there are remedial actions to be taken to level the floor. Various leveling products can be used on the floor. He agreed that $\frac{3}{4}$ " is an extreme level but it will be leveled prior to carpeting either by Poulos or the carpet installer. It will be taken care of as approved by the architect in accordance with the specifications.

The third issue he addressed was the missing rebar. There is a certain detail in the drawings regarding the rebar. There are 4' long pieces that span across the east west members going into the deck. They were to be 1' on center. The areas have been cut to prove the 1' on center. RW Clark cut along both of the column lines to open up the 4' wide swath which showed the rebar was not all in. The rebar is now being put in per the details provided to Frega and Associates.

Mr. Curtin stated he now feels all items have been addressed with the exception of the leveling. In regards to RW Clark's work. The hot load should not have been accepted from the truck. It should have been rejected at that point. There will be a testing agency to approve concrete deliveries and Craig Kinzel will be on the site full time. He said we are disappointed in RW Clark, they had been terminated from the project at one time but now have been brought back. RW Clark has had financial problems. Poulos has worked with RW Clark bonding company to assure that no liens will be placed on the Library. Poulos will not leave the Library without a quality project or quality product. If incorrect work is done it will be removed, if it is non-comforming work it will be removed, repaired or replaced as necessary. RW Clark will not continue to be a problem on this project under the direct supervision of Craig. Craig will also have an assistant and Craig is on site all the time.

Mr. Curtin also stated they are committed to the schedule; committed to the fixed contract in date as well in dollars. There were delays in steel. Steel prices rose 75%. The materials are available now. The basement is largely poured. The basement floor is mainly done with one section remaining to be poured. Three-quarters of the upper deck needs to be poured. Mason has begun and the areas are mainly backfilled.

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Mr. Kaput questioned if RW Clark will remain on the job. And the answer was yes they will remain. He questioned if Clark has the abilities and/or equipment to do a job of this size. He questioned the ability to fix a ¾" difference in the pour.

Mr. Frega stated corrective action will be taken. There is self leveling concrete that can be poured on top of the job. Specified by Frega. A latex epoxy that will poured on top to level.

Trustee Cronch suggested it be taken out. Mr. Frega did not feel tearing it out was the answer.

Craig Kinzel was defending the area stating the swath is only 3' wide and 20' long. That is was not the whole floor.

Mr. Frega discussed not enough supervision by Frega, Poulos, or the Village. He feels there was a break down in the job and supervision. The testing company will test the concrete. There is no structural problem and the leveling issue will be discussed as to which corrective action will be taken.

Mr. Kaput had requested the ready mix tickets and dates and none have been provided to date.

Mr. Kinzel and Mr. Curtin both responded that all the hot loads have been removed and are no longer in question.

Mr. Spero Poulos stated that Prairie was to provide concrete from the local yard and Prairie needs to take some responsibility for delivering hot loads. That concrete has been removed.

Trustee Cronch questioned why they didn't reject the loads? He stated we pay Frega, we pay Poulos to oversee this job and with all these years of experience there are too many problems. He stated he did not feel these are small problems, but major problems. The deck is unlevel, there is no knowledge of the concrete pours and how much water was added, the rebar wasn't in place. Now the concrete had to be cut resulting in repairs and layering to fix these problems. He feels this is an unacceptable job.

Mr. Kaput had requested from Frega's office, in writing, reports on cold joints, rebar spacing and he has not received that either. This will be provided by Craig Kinzel.

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Steven Landek, Mayor, Village of Bridgeview stated he has seen this project going on and on. The Village is financing this project therefore as the bank, he is very concerned about the project itself. He stated that Steve Kozerowitz will now oversee this project on behalf of the Village. He stated his concerns that the Stadium might be done before the library and that this library project should be farther along. Mr. Kozerowitz will now check files and oversee the project. Communication must be increased. Joe, Bill and Steve will help move the library along.

Mr. Frega stated the last extension granted to Poulos was it. They are going to make that date.

Mr. Kozerowitz's first issue addressed was the quality of this project and stated that the quality has to change. Excellent quality is expected. He suggested that if it were him he would tell RW Clark there will be no more money until the job is perfect. Not minimal specifications but perfect. Mr. Kozerowitz stated he and Bill Green will now be approving payments. The job needs to be fixed now.

Trustee Green questioned the projected date of completion of August 11th. Mr. Curtin stated that August 11th remains the projected completion date. August 30th is the contractual date.

Trustee Green questioned if RW Clark still on the job. Mr. Curtin replied that RW Clark is still a part of this project.

Trustee Green questioned not receiving concrete testing reports since October 22, 2004. Tim Curtin explained the testing procedure and time frame on concrete. There is no concrete out there that hasn't passed the tests. Each report states that it meets or exceeds the specifications. Mr. Frega stated his office reviews all concrete test reports and Therese Kourim provides all results to the board.

Mr. Green inquired if there are any reports on the testing of the mortar or the steel welds. Mr. Curtin will provide steel welds test reports to Mr. Green. Mr. Craig Kinzel stated there are some items that need to be addressed by the structural engineer. TSC is contracted with Frega and Associates.

Mr. Frega has been limiting their field time to not exceed the time stated in the contract. The board was concerned about time and Mr. Frega cut back their field time. Mr. Frega stated he has let his people know they will now increase their field time even if he has to eat the expense himself.

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Mr. Green requested a correction action letter from Poulos.
Attorney Zarzour stated he is to draft a letter requesting corrective action.

Mr. Frega stated the plan right now is to do all the corrective action and to proceed with the job and supervise the job more thoroughly between Steve Kozserowitz, Therese Kourim, TSC, and Mr. Kaput to prevent these problems from occurring again. Mr. Frega holds Poulos Construction responsible for the work on this project.

Mr. Kaput questioned removal of a portion of a foundation wall. Craig Kinzel explained that the excavator backed into the small planter on the north east corner and it had to be removed. It will be re inspected and repoured.

Mr. Altar questioned as to who is to be out there everyday supervising this job. Mr. Curtin replied that it would be Craig Kinzel. Mr. Kinzel stated he is back on the job and he will work with everyone to correct these problems and move forward.

Mr. Frega stated that he was glad Craig was back on the job, however, procedures must be followed. The Village, Frega and TSC must be notified of all pours. The procedures of testing and supervising must be for all trades.

Trustee Altar questioned as to who will represent the library board on the job.
Mr. Frega stated that Therese Kourim will be the library representative for the board.

Steve Kozserowitz stated the leveling process should be set aside right now. He suggested that Poulos put together a paragraph or two explaining the corrective process of the leveling of the floor.

Therese Kourim and Mr. Frega discussed the number of construction meetings. Last month meetings were every two weeks and prior to that once a week. Trustee Green suggested construction meetings should be once a week. Steve Kozserowitz will attend the construction meetings.

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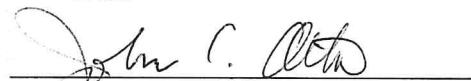
2005 - 16 Motion by Trustee Green seconded by Trustee Cronch to adjourn the meeting.
Upon voice vote:
Ayes: 6 Trustees Altar, Green, Jaguszewski, Marek, Bradley, Cronch
Nays: 0
Absent: 0
Motion carried.

The meeting adjourned at 3:50 p.m.
Respectfully submitted,


Vicki Choate, Recording Secretary

APPROVED:


Date


John Altar, President


Lila Marek, Secretary

**BRIDGEVIEW PUBLIC LIBRARY
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February 14, 2005**

President John Altar called the meeting to order at 7:00 p.m.

Upon roll call the following Trustees were present: John Altar, Frances Green, Violet Bradley, William Cronch, and Lila Marek

Trustee Arlene Jaguszewski was absent.

Also present were Attorney Safaa Zarzour and Acting Library Director Jane Schoen.

- 2005 - 17** Motion by Trustee Cronch and seconded by Trustee Green to approve the agenda.
Upon voice vote:
Ayes: 5
Nays: 0
Absent: 1
Motion carried.
- 2005 - 18** Motion by Trustee Bradley and seconded by Trustee Marek to approve the minutes of the regular meeting of January 10, 2005.
Upon voice vote:
Ayes: 5
Nays: 0
Absent: 1
Motion carried.
- 2005 - 19** Motion by Trustee Green and seconded by Trustee Bradley to accept the Treasurer's report for January, 2005.
Upon roll call vote:
Ayes: 5 Trustees Altar, Green, Bradley, Cronch and Marek
Nays: 0
Absent: 1 Trustee Jaguszewski
Motion carried.
- 2005 - 20** Motion by Trustee Altar and seconded by Trustee Cronch to transfer \$40,000.00 from the Illinois funds account to Bridgeview Bank checking account for the bills numbered 29589 - 29643 and the payroll for February 15, 2005.
Upon roll call vote:
Ayes: 5 Trustees Altar, Green, Bradley, Cronch, and Marek.
Nays: 0
Absent: 1 Trustee Jaguszewski
Motion carried.

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Director's Report:

There was no discussion regarding the Director's report.

Committee Reports:

Trustee Green reviewed the building expansion committee report.

Attorney Zarzour stated he sent correspondence to Frega and Associates regarding how the building problems are going to be remedied. The board had received a letter from Poulos on Monday, February 14, 2005, but is waiting for a response from Mr. Frega.

Trustee Cronch stated he walked the site with Mr. Joseph Kaput after the meeting of February 8, 2005 and he stated the job did not look good. He also stated it was their error and the cost of repairs should be on them. He stands by his first decision that he feels the faulty cement be removed and the job be done again. Discussion followed regarding the poor workmanship of the construction of the cement pour.

Director Search:

- 2005 – 21** Motion by Trustee Cronch and seconded by Trustee Bradley to hire Jane Schoen as Library Director with her anniversary and review date of December 31st of each year.

Upon roll call vote:

Ayes: 5 Trustees Altar, Green, Bradley, Cronch, and Marek.

Nays: 0

Absent: 1 Trustee Jaguszewski

Motion carried.

- 2005 – 22** Motion by Trustee Cronch and seconded by Trustee Green to hire Lori Knobbe as Assistant Library Director with her anniversary and review date of December 31st of each year.

Trustee Marek opened discussed regarding lowering the library's professionalism by hiring Lori Knobbe stating she does not have a degree nor experience in this position. It was stated by the other board members that the position does not require a degree; she will complete her associate's degree in May and that her hiring will not lower the professionalism of the library but enhance it. She will be reviewed on December 31st of each year.

Upon roll call vote:

Ayes: 5 Trustees Altar, Green, Bradley, Cronch, and Marek.

Nays: 0

Absent: 1 Trustee Jaguszewski

Motion carried.

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2005 - 23 Motion by Trustee Cronch and seconded by Trustee Bradley that the policy committee and the attorney prepare job descriptions for both the positions; review the policy of hiring new employees, and the by-laws related to the structure of the board officers.

Attorney Zarzour addressed the issues of by-laws and policy and suggested this matter be referred to the policy committee.

Motion withdrawn.

Unfinished Business:

Trustee Green discussed decisions regarding Morcos insurance and perhaps other insurance companies. This matter will be referred to the Executive Committee to research insurance companies and rates and report back to the officers.

Attorney Zarzour has not reviewed the Cable Concepts proposal at this time. He will review and report back to the board.

The 3 bid packages for landscaping, streets and lighting from Frega and Associates are not ready yet. He will bring them to a future meeting.

New Business:

Fred Lontek, Trustee Jaguszewski and Therese Kourim discussed the need for furniture. The planning for furniture will be an extra in Frega's bill. Others could be used for proposals for the furniture, but with Frega's drawings, they do have an idea of the needs of the library.

Trustee Cronch inquired as to what percentage of the job was completed. He feels the payments made to ABS outweighs the percentage of the job completed.

2005 - 24 Motion by Trustee Cronch and seconded by Trustee Marek to table items 10 A. ABS payment #5 and 10C. Poulos payment #9.
Upon voice vote:
Ayes: 5
Nays: 0
Absent: 1
Motion carried.

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Discussion regarding the evaluation of the acting director. A motion to evaluate the Director on December 31, 2005 has already been motioned. Attorney Zarzour suggested that the review be completed prior to the December meeting.

- 2005 – 25** Motion by Trustee Marek and seconded by Trustee Green to evaluate the newly hired Director for the Bridgeview Public Library in a six month period.
Motion withdrawn.

The Bridgeview Chamber of Commerce is hosting their professional day on April 27, 2005 at Paradise Banquets. Please let Trustee Marek know by April 15th if you will attend.

Trustee Marek reported on the new Illinois Library Law book which is available for \$12.00.

- 2005 – 26** Motion by Trustee Marek and seconded by Trustee Bradley to order IL Library Law for each trustee.
Upon roll call vote:
Ayes: 5 Trustees Altar, Green, Bradley, Cronch, and Marek.
Nays: 0
Absent: 1 Trustee Jaguszewski
Motion carried.

The names on the library door should be corrected. Those that are gone should be removed. George should remove the names. After election the names will be corrected.

Board meeting report deadlines were discussed. Minutes for the meetings must be delivered in 10 days. The Treasurer report depends on the accountant. All other reports, Director and committee reports need to be delivered on the Friday before the board meeting.

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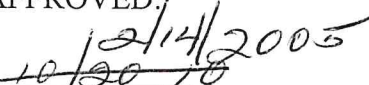
- 2005 – 27** Motion by Trustee Altar and seconded by Trustee Bradley to have treasurer's report, director's report, committee reports and all other reports in the Trustees mailbox by Friday before the Monday meeting.
Upon voice vote:
Ayes: 5
Nays: 0
Absent: 1
Motion carried.
- 2005 – 28** Motion by Trustee Altar and seconded by Trustee Cronch to adjourn the meeting.
Upon voice vote:
Ayes: 5
Nays: 0
Absent: 1
Motion carried.

The meeting adjourned at 7:50 p.m.
Respectfully submitted,




Vicki Choate, Recording Secretary

APPROVED:



Date

John Altar, President



Lila Marek, Secretary

**BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE SPECIAL MEETING
February 22, 2005**

President John Altar called the meeting to order at 2:00 p.m.

Upon roll call the following Trustees were present: John Altar, Frances Green, Violet Bradley, and William Cronch.

Trustees Lila Marek and Arlene Jaguszewski were absent.

Also present were Attorney Safaa Zarzour and Library Director Jane Schoen.

- 2005 - 29** Motion by Trustee Altar and seconded by Trustee Cronch to approve the minutes of the special meeting of February 8, 2005.
Upon voice vote:
Ayes: 4
Nays: 0
Absent: 2
Motion carried.
- 2005 - 30** Motion by Trustee Green and seconded by Trustee Altar to approve the minutes of the regular meeting of February 14, 2005, with the correction of the misspelling of Trustee Marek's name on page three, motion 2005-24.
Upon voice vote:
Ayes: 4
Nays: 0
Absent: 2
Motion carried.
- 2005 - 31** Motion by Trustee Cronch and seconded by Trustee Altar to remove from the table the pay requests for Poulos Construction and American Building Systems.
Upon voice vote:
Ayes: 4
Nays: 0
Absent: 2
Motion carried.
- 2005 - 32** Motion by Trustee Altar and seconded by Trustee Bradley to pay Poulos Construction payment #9 in the amount of \$92,824.55.
Upon roll call vote:
Ayes: 4 Trustees Altar, Green, Bradley, and Cronch.
Nays: 0
Absent: 2 Trustees Jaguszewski and Marek.
Motion carried.

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- 2005 – 33** Motion by Trustee Altar and seconded by Trustee Green to pay American Business Systems the amount of \$23, 099.00.
Upon roll call vote:
Ayes: 4 Trustees Altar, Green, Bradley, and Cronch.
Nays: 0
Absent: 2 Trustees Jaguszewski and Marek.
Motion carried.

Discussion regarding Frega Associates to prepare bid packages. Parking spaces were discussed regarding the new property purchased by the Village. Frega needs to discuss this issue with Hoefflerle and Butler.

Trustee Marek arrived at 2:12 p.m.

- 2005 – 34** Motion by Trustee Cronch and seconded by Trustee Bradley to table the authorization to have Frega prepare bid packages.
Upon voice vote:
Ayes: 5
Nays: 0
Absent: 1
Motion carried.

There was a line by line review and discussion of the proposed new fiscal year's budget. The budget revisions will be provided at the March 14, 2005 board meeting. Staff positions to be filled will be published in the local newspaper, and library web sites. Current employees were given the opportunity to increase their hours. Further staffing considerations and educational expenses were discussed and these increases will be provided in the budget revisions.

- 2005 – 35** Motion by Trustee Cronch and seconded by Trustee Marek to instruct Attorney Safaa Zarzour to research and review the salary for Head of Youth Services not to exceed \$34,000.00 on the salary for that position.
Upon roll call vote:
Ayes: 5 Trustees Altar, Green, Bradley, Cronch and Marek.
Nays: 0
Absent: 1 Trustee Jaguszewski.
Motion carried.

**BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE SPECIAL MEETING
February 22, 2005
Page Three**

- 2005 – 36** Motion by Trustee Cronch and seconded by Trustee Altar to increase the Director's salary to \$53,000.00 and review additional compensation after her December 31st performance review.
Upon roll call vote:
Ayes: 5 Trustees Altar, Green, Bradley, Cronch and Marek.
Nays: 0
Absent: 1 Trustee Jaguszewski.
Motion carried.

There was discussion of the remaining items on the proposed budget. A request was made of Director Schoen to change the format of the proposed budget to include the comparison of previous years budget.

- 2005 – 37** Motion by Trustee Cronch and seconded by Trustee Marek to adjourn the meeting.
Upon voice vote:
Ayes: 5
Nays: 0
Absent: 1
Motion carried.

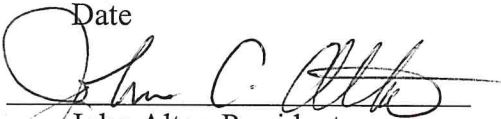
The meeting adjourned at 3:15 p.m.

Respectfully submitted,


Vicki Choate, Recording Secretary

APPROVED:

3-14-05
Date


John Altar, President


Lila Marek, Secretary

**BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
March 14, 2005**

President John Altar called the meeting to order at 7:00 p.m.

Upon roll call the following Trustees were present: John Altar, Frances Green, Violet Bradley, William Cronch, Lila Marek and Arlene Jaguszewski.

Also present were Attorney Safaa Zarzour and Director Jane Schoen.

2005 - 38 Motion by Trustee Jaguszewski and seconded by Trustee Bradley to approve the agenda.

Upon voice vote:

Ayes: 6

Nays: 0

Motion carried.

2005 - 39 Motion by Trustee Cronch and seconded by Trustee Altar to approve the minutes of the special meeting of February 22, 2005, with the correction of the money to \$92,824.55 in motion 2005-32.

Upon roll call vote:

Ayes: 4 Trustees Altar, Green, Bradley, and Cronch.

Nays: 0

Abstain: 2 Trustees Jaguszewski and Marek.

Motion carried.

2005 - 40 Motion by Trustee Altar and seconded by Trustee Jaguszewski to accept the treasurer's report of February, 2005.

Upon roll call vote:

Ayes: 6 Trustees Altar, Green, Bradley, Cronch, Marek and Jaguszewski.

Nays: 0

Motion carried.

2005 - 41 Motion by Trustee Jaguszewski and seconded by Trustee Marek to transfer \$35,000.00 from the Illinois funds account to Bridgeview Bank checking account for bills numbered 29687 – 29730, and payroll for March 15, 2005.

Upon roll call vote:

Ayes: 6 Trustees Altar, Green, Bradley, Cronch, Marek and Jaguszewski.

Nays: 0

Motion carried.

**BRIDGEVIEW PUBLIC LIBRARY
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Page Two**

The director's report and the building expansion report were distributed.

The next Executive Board committee meeting regarding insurance will be held on Monday, March 21, 2005 at 11:00 a.m.

A discussion regarding the furniture designs and that this would be extra work for Frega not already in the contract.

2005 - 42 Motion by Trustee Bradley and seconded by Trustee Marek to authorize Frega and Associates to go out for furniture and design bids.
Upon roll call vote:
Ayes: 6 Trustees Altar, Green, Bradley, Cronch, Marek and Jaguszewski.
Nays: 0
Motion carried.

2005 - 43 Motion by Trustee Cronch and seconded by Trustee Bradley to remove from table the authorization to have Frega prepare bid packages.
Upon voice vote:
Ayes: 6
Nays: 0
Motion carried.

A discussion followed regarding the parking, street, lighting and landscaping designs.

2005 - 44 Motion by Trustee Marek and seconded by Trustee Green to authorize Frega and Associates to proceed with landscaping, parking, street and lighting design bids.
Upon roll call vote:
Ayes: 6 Trustees Altar, Green, Bradley, Cronch, Marek and Jaguszewski.
Nays: 0
Motion carried.

President, Rusty Harrell and Treasurer, Ann Harrell of Damien's Place Condo Association, which sits directly east of the library addition, addressed the board regarding landscape design. This included discussion on evergreens, trees, sidewalk placement and cooperation between the library and condo association in regards to the design.

The Building Expansion committee approved the color sandstone for the window mullions.

**BRIDGEVIEW PUBLIC LIBRARY
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Page Three**

Poulos Construction was to proceed with brick pavers. Therese Kourim stated the pattern is herringbone. It was stated by board members that they were not happy with the color of the brick. A suggestion that the board visit other buildings that use this brick before they make a decision.

2005 – 45 Motion by Trustee Cronch and seconded by Trustee Bradley to table the authorization of Poulos to proceed with the brick pavers.
Upon voice vote:
Ayes: 6
Nays: 0
Motion carried.

2005 – 46 Motion by Trustee Altar and seconded by Trustee Jaguszewski to approve Poulos Construction payment #10 in the amount of \$215,272.92.
Upon roll call vote:
Ayes: 6 Trustees Altar, Green, Bradley, Cronch, Marek and Jaguszewski.
Nays: 0
Motion carried.

2005 – 47 Motion by Trustee Altar and seconded by Trustee Bradley to approve American Building systems payment #6 in the amount of \$35,100.00.
Upon roll call vote:
Ayes: 6 Trustees Altar, Green, Bradley, Cronch, Marek and Jaguszewski.
Nays: 0
Motion carried.

Trustee Cronch opened discussion regarding Ranger Electric change order #7. Building code states that metal elbows must be used if you are above 24" and Ranger Electric knew and needed to follow code. Knowing they were above 24" they should not have put in plastic elbows. The board should not have to pay for his error in using the wrong materials in the first place creating a code violation. Secondly, the directional boring showed the entry walls were below 48" below grade and needed to be rerouted. All commercial buildings are 48" below grade and again, this error should not be an issue for the board.

2005 – 48 Motion by Trustee Cronch and seconded by Trustee Jaguszewski to table Ranger Electric change order #7.
Upon roll call vote:
Ayes: 6 Trustees Altar, Green, Bradley, Cronch, Marek and Jaguszewski.
Nays: 0
Motion carried.

BRIDGEVIEW PUBLIC LIBRARY
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There was discussion regarding the storage under the stairwell. Some building codes prohibit storage under stairs. A door would have to be cut in; perhaps a sprinkler systems added as well. This may be a decision for a later time if more storage is necessary.

- 2005 – 49** Motion by Trustee Green and seconded by Trustee Marek to table items E, authorizing Frega and Associates to study empty space under stairwell and F, Poulos to project cost to utilize 18X8 space under stairwell.
Upon voice vote:
Ayes: 6
Nays: 0
Motion carried.

Frega & Associates did not have the financial information available to discuss the Poulos change order for curb at brick pavers.

- 2005 – 50** Motion by Trustee Marek and seconded by Trustee Cronch to table Poulos change order for curb at brick pavers.
Upon voice vote:
Ayes: 6
Nays: 0
Motion carried.

Frega and Associates will discuss with the Village the property at 78th Avenue recently acquired by the Village.

Mr. Don Shankel made a presentation regarding emergency parking lot light/phone, and Stardek, painting of concrete and asphalt. Literature was distributed to the board and to Mr. Frega. Mr. Frega will provide this information to Hoefflerle and Butler.

The Bridgeview Chamber of Commerce luncheon will be held April 27, 2005.

- 2005 – 51** Motion by Trustee Cronch and seconded by Trustee Bradley to approve any trustee to go to the Chamber luncheon.
Upon roll call vote:
Ayes: 5 Trustees Green, Bradley, Cronch, Marek and Jaguszewski.
Nays: 1 Trustee Altar
Motion carried.

Attorney Zarzour discussed the procedures for by-law changes and explained the wording of the proposed change. He will work on the language of the proposed change and present it to the board within the proper time frame for the first reading at the next regular board meeting.

**BRIDGEVIEW PUBLIC LIBRARY
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Trustee Green reported on the Advocacy Day in Springfield on Wednesday, April 13, 2005.

- 2005 – 52** Motion by Trustee Jaguszewski and seconded by Trustee Bradley to approve all who want to attend Advocacy Day.
Upon roll call vote:
Ayes: 5 Trustees Green, Bradley, Cronch, Marek and Jaguszewski.
Nays: 1 Trustee Altar
Motion carried.

- 2005 – 53** Motion by Trustee Cronch and seconded by Trustee Bradley to approve any Trustee who would like to attend the ALA in Chicago, in June.
Upon roll call vote:
Ayes: 5 Trustees Green, Bradley, Cronch, Marek and Jaguszewski.
Nays: 1 Trustee Altar
Motion carried.

A discussion regarding the disposition of the resumes of director's job applications. Attorney Zarzour will return the applications to the secretary of the board for filing.

- 2005 – 54** Motion by Trustee Altar and seconded by Trustee Cronch to go into closed session to discuss matters of personnel and compensation.
Upon roll call vote:
Ayes: 6 Trustees Altar, Green, Bradley, Cronch, Marek and Jaguszewski.
Nays: 0
Motion carried.

- 2005 - 55** Motion by Trustee Bradley and seconded by Trustee Jaguszewski to re-open the regular meeting.
Upon roll call vote:
Ayes: 6 Trustees Altar, Green, Bradley, Cronch, Marek and Jaguszewski.
Nays: 0
Motion carried.

The meeting re-opened at 8:48 p.m.

- 2005 – 56** Motion by Trustee Jaguszewski and seconded by Trustee Green to approve the Bridgeview Library 2005-2006 fiscal year budget for \$1,376,023.00 as proposed by the Library Director.
Upon roll call vote:
Ayes: 6 Trustees Altar, Green, Bradley, Cronch, Marek and Jaguszewski.
Nays: 0
Motion carried.

**BRIDGEVIEW PUBLIC LIBRARY
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2005 – 57 Motion by Trustee Cronch and seconded by Trustee Jaguszewski
to adjourn the meeting.
Upon voice vote:
Ayes: 6
Nays: 0
Motion carried.

The meeting adjourned at 8:50 p.m.

Respectfully submitted,

Vicki Choate
Vicki Choate, Recording Secretary

APPROVED:

3/22/05
Date

John C. Altar
John Altar, President

Lila Marek
Lila Marek, Secretary

revised 4/10/06 *ef*

**BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE CLOSED SESSION MEETING
March 14, 2005**

President John Altar called the closed session meeting to order at 8:07 p.m.

Upon roll call the following Trustees were present: John Altar, Frances Green, Violet Bradley, William Cronch, Lila Marek and Arlene Jaguszewski.

Also present was Attorney Safaa Zarzour.

Discussion regarding Assistant Director Lori Knobbe's salary commensurate with her education and current position with the library.

Library Director Jane Schoen was asked to join the meeting to clarify personnel responsibilities that are listed on the budget. After she addressed all questions from the board regarding personnel, she was dismissed from the meeting.

There was further discussion regarding the salaries of department head personnel.

2005 - 01 Motion by Trustee Marek and seconded by Trustee Bradley to adjourn the closed session meeting.
Upon roll call vote:
Ayes: 6 Trustees Altar, Green, Bradley, Cronch, Marek and Jaguszewski.
Nays: 0
Motion carried.

Meeting adjourned at 8:45 p.m.

Respectfully submitted,

Vicki Choate
Vicki Choate, Recording Secretary

APPROVED:

4/14/05

Date

John Altar
John Altar, President

Lila L Marek
Lila Marek, Secretary

**BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE SPECIAL MEETING
March 22, 2005**

President John Altar called the meeting to order at 2:00 p.m.

Upon roll call the following Trustees were present: John Altar, Frances Green, Violet Bradley, Lila Marek and Arlene Jaguszewski.

Also present was Director Jane Schoen.

Trustee Bill Cronch was absent.

2005 - 58 Motion by Trustee Altar and seconded by Trustee Jaguszewski to approve the agenda.

Upon voice vote:

Ayes: 5

Nays: 0

Absent: 1 Trustee Cronch

Motion carried.

2005 - 59 Motion by Trustee Marek and seconded by Trustee Green to approve the minutes of the regular meeting of March 14, 2005.

Upon roll call vote:

Ayes: 5 Trustees Altar, Green, Bradley, Marek and Jaguszewski.

Nays: 0

Absent: 1 Trustee Cronch

Motion carried.

2005 - 60 Motion to remove from table Ranger electric change order #7.

Upon voice vote:

Ayes: 5

Nays: 0

Absent: 1

Motion carried.

Discussion followed regarding the change order that was tabled because of numerous questions of the board. After researching the information and discussion at the construction meeting the board was in agreement with the change order.

2005 - 61 Motion by Trustee Jaguszewski and seconded by Trustee Bradley To approve change order #7 by Ranger Electric in the amount of \$12,543.05.

Upon voice vote:

Ayes: 5

Nays: 0

Absent: 1

Motion carried.

**BRIDGEVIEW PUBLIC LIBRARY
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- 2005 – 62** Motion by Trustee Jaguszewski and seconded by Trustee Marek to authorize Trustee Altar and Trustee Green to act on behalf of the board in matters of construction emergencies and time sensitive issues.

Upon voice vote:

Ayes: 5

Nays: 0

Absent: 1

Motion carried.

Director Jane Schoen discussed the property and liability insurance. Morcos cannot present a renewal until 60 days before the renewal date which is September 22, 2005. They also discussed the extension of the builders insurance which will expire in May. He will be at the next meeting to discuss these issues including the off site insurance. Two other insurance companies were contacted and will also be coming out in April to discuss the insurance with Jane Schoen. Trustee Green stated any amount of \$10,000.00 must go out for bid.

- 2005 – 63** Motion by Trustee Green and seconded by Trustee Marek to approve the purchase of the data server from TLC in the amount of \$8,931.00 plus \$400.00 shipping costs.

Upon roll call vote:

Ayes: 5 Trustees Altar, Green, Bradley, Marek and Jaguszewski.

Nays: 0

Absent: 1 Trustee Cronch

Motion carried.

- 2005 – 64** Motion by Trustee Jaguszewski and seconded by Trustee Bradley to adjourn the meeting.

Upon voice vote:

Ayes: 5

Nays: 0

Absent: 1

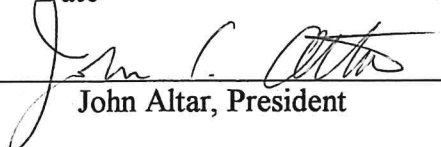
Motion carried.

Meeting adjourned at 2:31 p.m.


Vicki Choate, Recording Secretary

APPROVED:

3/22/2005
Date


John Altar, President


Lila Marek, Secretary

**BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE SPECIAL MEETING
MARCH 25, 2005**

President John Altar called the meeting to order at 3:00 p.m.

Upon roll call the following Trustees were present: John Altar, Frances Green, Lila Marek and Arlene Jaguszewski.

Also present was Assistant Director Lori Knobbe.

Trustees Violet Bradley and Bill Cronch were absent.

2005 – 65 Motion by Trustee Altar and seconded by Trustee Jaguszewski to approve the agenda.

Upon voice vote:

Ayes: 4

Nays: 0

Absent: 2

Motion carried.

Discussion regarding Poulos construction change order #8 which combines two previous change order numbers. #13 request and #14 request are now under change order #8. Mr. Tim Curtain of Poulos Construction and Therese Kourim of Frega Associates discussed and explained the changes in both these change orders including: achieving better attachment of the roof; additional blocking and framing; new drawings for a better way of attaching the building; the unique design of the building including the installation of the barrel windows; the elevator; the elevator shaft needs to be changed; the masonry of the elevator shaft. The records presented had two different money amounts which caused much confusion during this discussion. Mr. Curtain reviewed all documents and presented the correct copy to the board. Copies were made and distributed to the board so that all members were working off the same change order amounts.

Details in the design were not clear. Trustee Altar inquired if the error was in the architects drawing. Ms. Kourim stated that yes it could be. Trustee Altar inquired as to the cost to the library of the architect error. Ms. Kourim could not answer the cost of that error. Mr. Curtain and Ms. Kourim stated there have not been that many changes for a unique design such as this.

There is a need for an extension of time due to these details needing to be changed. The extension of time is included in this change order.

Trustee Green questioned the O H & P at 15% being added twice. Mr. Curtain did state it is added once for the general contractor and then the sub-contractor per contract.

**BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE SPECIAL MEETING
MARCH 25, 2005**

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- 2005 – 66** Motion by Trustee Altar and seconded by Trustee Green to approve Poulos Construction change order #8 in the amount of \$37,092.35.
Upon roll call vote:
Ayes: 4 Trustees Altar, Green, Marek and Jaguszewski.
Nays: 0
Absent: 2 Trustees Bradley and Cronch
Motion carried.
- 2005 – 67** Motion by Trustee Altar and seconded by Trustee Green to approve American Building Systems change order #4 in the amount of \$12,220.00.
Upon roll call vote:
Ayes: 4 Trustees Altar, Green, Marek and Jaguszewski.
Nays: 0
Absent: 2 Trustees Bradley and Cronch
Motion carried.
- 2005 – 68** Motion by Trustee Altar and seconded by Trustee Marek to remove from table motion **2005-45** authorizing Poulos to proceed with the brick pavers.
Upon voice vote:
Ayes: 4
Nays: 0
Absent: 2
Motion carried.
- Discussion regarding the tabling of this motion. The brick pavers were approved previously but there were questions regarding the coloring of the brick which needed to be approved prior to proceeding.
- 2005 – 69** Motion by Trustee Altar and seconded by Trustee Marek to approve the brick pavers.
Upon roll call vote:
Ayes: 4 Trustees Altar, Green, Marek and Jaguszewski.
Nays: 0
Absent: 2 Trustees Bradley and Cronch.
Motion carried.

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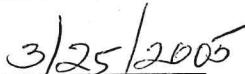
2005 – 70 Motion by Trustee Jaguszewski and seconded by Trustee Green to adjourn the meeting.
Upon voice vote:
Ayes: 4
Nays: 0
Absent: 2
Motion carried.

The meeting adjourned at 4:15 p.m.

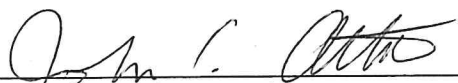


Vicki Choate, Recording Secretary

APPROVED:



Date



John Altar, President



Lila Marek, Secretary

**BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
APRIL 11, 2005**

President John Altar called the meeting to order at 7:00 p.m.

Upon roll call the following Trustees were present: John Altar, Frances Green, Violet Bradley, Bill Cronch, Lila Marek and Arlene Jaguszewski.

Also present: Attorney Safaa Zarzour and Library Director Jane Schoen.

- 2005 – 71** Motion by Trustee Bradley and seconded by Trustee Jaguszewski to approve the agenda for the regular meeting of April 11, 2005.
Upon voice vote:
Ayes: 6
Nays: 0
Motion carried.
- 2005 – 72** Motion by Trustee Cronch and seconded by Trustee Bradley to approve the minutes of the closed session of March 14, 2005.
Upon roll call vote:
Ayes: 6 Trustees Altar, Green, Bradley, Cronch, Marek and Jaguszewski.
Nays: 0
Motion carried.
- 2005 – 73** Motion by Trustee Jaguszewski and seconded by Trustee Bradley to approve the minutes of the special meeting of March 22, 2005.
Upon roll call vote:
Ayes: 5 Trustees Altar, Green, Bradley, Marek and Jaguszewski.
Nays: 0
Abstain: 1 Trustee Cronch
Motion carried.
- 2005 – 74** Motion by Trustee Green and seconded by Trustee Jaguszewski to approve the minutes of the special meeting of March 25, 2005.
Upon roll call vote:
Ayes: 5 Trustees Altar, Green, Cronch, Marek and Jaguszewski.
Nays: 0
Abstain: 1 Trustee Bradley
Motion carried.

**BRIDGEVIEW PUBLIC LIBRARY
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2005 – 75 ✓ Motion by Trustee Green and seconded by Trustee Marek to accept the financial report dated March 31, 2005.
Upon roll call vote:
Ayes: 6 Trustees Altar, Green, Bradley, Cronch, Marek and Jaguszewski.
Nays: 0
Motion carried.

2005 – 76 Motion by Trustee Jaguszewski and seconded by Trustee Marek to transfer \$35,000 from the Illinois funds account to Bridgeview Bank checking account for bills numbered 29771 – 29819.
Upon roll call vote:
Ayes: 6 Trustees Altar, Green, Bradley, Cronch, Marek and Jaguszewski.
Nays: 0
Motion carried.

The Director's report was reviewed and it was stated that circulation has been consistent through the construction.

2005 -77 Motion by Trustee Altar and seconded by Trustee Bradley to place the Director's report on file.
Upon voice vote:
Ayes: 6
Nays: 0
Motion carried.

The Building expansion report was reviewed including the funds remaining for the construction.

There was the first reading of the proposed by-law change. Attorney Zarzour explained the wording and the changes of procedure within the Board if this by-law change was accepted. Trustee Jaguszewski stated she was not in favor of this change allowing the Vice-President to step into the President position. It was stated she feels it takes away the right to vote on officers on the Board. Everyone on the board should be able to vote for the position of officers on the board. A one year term for President would be

**BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
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Page Three**

acceptable but not taking away the right to vote for officers. The vote will be taken at the next meeting.

Trustee Green stated Morcos insurance was to attend this evening's meeting and was unable to attend. Trustees Altar and Green accepted the Building Risk policy in the amount of \$8,115.00 which will extend the policy to May, 2006 with a rebate provision. The off-site storage insurance was an additional \$500.00. Attorney Zarzour requested the prorated rebate amount provision be requested in writing from the insurance company.

Director Schoen and Assistant Director Knobbe have not completed the job descriptions at this time and need more time.

- 2005 – 78** Motion by Trustee Jaguszewski and seconded by Trustee Bradley to table Job descriptions under Unfinished Business Item C.

Upon voice vote:

Ayes: 6

Nays: 0

Motion carried.

- 2005 - 79** Motion by Trustee Green and seconded by Trustee Altar to remove from table motion 2005 – 49 authorizing Frega and Associates to study the empty space under the stairwell.

Upon voice vote:

Ayes: 6

Nays: 0

Motion carried.

After further research it is not necessary to have Frega and Associates do any studies regarding the space under the stairwell.

Director Schoen discussed the idea of a White Sox Library Appreciation Night proposed for July 9, 2005.

**BRIDGEVIEW PUBLIC LIBRARY
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- 2005 – 80** Motion by Trustee Altar and seconded by Trustee Cronch to purchase tickets for employees that would like to attend the White Sox game on July 9, 2005.

Upon roll call vote:

Ayes: 6 Trustees Altar, Bradley, Cronch, Marek and Jaguszewski.

Nays: 0

Abstain: 1 Trustee Green

Motion carried.

Director Schoen presented information regarding the library computers and the need for replacements. The technology plan already in place provided continuing upgrades at 4 per year. A request for four new computers was made at this time.

- 2005 – 81** Motion by Trustee Jaguszewski and seconded by Trustee Green to purchase four (4) new computers at a cost of \$4,252.00.

Upon roll call vote:

Ayes: 6 Trustees Altar, Green, Bradley, Cronch, Marek and Jaguszewski.

Nays: 0

Motion carried.

Attorney Zarzour discussed the need to develop policy regarding disposing of old equipment.

- 2005 – 82** Motion by Trustee Altar and seconded by Trustee Cronch to authorize Attorney Zarzour to prepare a policy for disposing of old equipment.

Upon voice vote:

Ayes: 6

Nays: 0

Motion carried.

- 2005 – 83** Motion by Trustee Altar and seconded by Trustee Jaguszewski to approve Poulos Construction payment request #11 in the amount of \$241,409.81.

Upon roll call vote:

Ayes: 6 Trustees Altar, Green, Bradley, Cronch, Marek and Jaguszewski.

Nays: 0

Motion carried.

**BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
APRIL 11, 2005
Page Five**

The issue of the lien placed by the steel company was introduced. Trustee Marek asked Attorney Zarzour if he has researched the issue of board members opening mail that is not addressed to them personally. Attorney Zarzour explained that any mail addressed to the board is business mail and may be opened by others.

Attorney Zarzour discussed the lien from the steel company. It was stated that there was a miscommunication between sub-contractors and the matter has been resolved and the library has been released.

Director Schoen reported that she has received 5 resumes for the Head of Reference position. It was advertised in SLS, the library website and the *Bridgeviews*. Resumes will still be accepted until after the *Bridgeviews* are mailed.

Director Schoen will produce an employee list and update the trustee list.

Discussion regarding the budget including a building remodeling line item.

- 2005 – 84** Motion by Trustee Jaguszewski and seconded by Trustee Altar to authorize Jeff Bishop to put \$200,000.00 from general funds to the building and remodeling line item 4650.
Upon roll call vote:
Ayes: 6 Trustees Altar, Green, Bradley, Cronch, Marek and Jaguszewski.
Nays: 0
Motion carried.
- 2005 – 85** Motion by Trustee Altar and seconded by Trustee Bradley to approve the meeting schedule for fiscal year 2005 – 2006 having meetings on the second Monday of each month starting at 7:00 p.m.
Upon voice vote:
Ayes: 6
Nays: 0
Motion carried.

**BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
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Page Six**

Trustee Green discussed the bond payments to the Village which are paid twice a year, June and December and that the principal and interest are separated into two different line items.

- 2005 – 86** Motion by Trustee Green and seconded by Trustee Bradley to accept the audit report dated April 30, 2004 and place on file.

Upon roll call vote:

Ayes: 6 Trustees Altar, Green, Bradley, Cronch, Marek and Jaguszewski.

Nays: 0

Motion carried.

- 2005 – 87** Motion by Trustee Altar and seconded by Trustee Jaguszewski to adjourn the meeting.

Upon voice vote:

Ayes: 6

Nays: 0

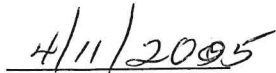
Motion carried.

The meeting adjourned at 7:58 p.m.




Vicki Choate, Recording Secretary

APPROVED:



Date


John Altar, President


Lila Marek, Secretary

**BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE SPECIAL MEETING
May 3, 2005**

President John Altar called the meeting to order at 6:00 p.m.

Upon roll call the following Trustees were present: John Altar, Frances Green, Violet Bradley, Bill Cronch, Lila Marek and Arlene Jaguszewski.

Trustee Antonette Alawad was absent.

Also present were Director Jane Schoen, Attorney Safaa Zarzour and Village of Bridgeview Project Manager Bill Green.

Discussion regarding the additional fees and charges over and above the original estimates for the library project. Bill Green distributed a financial spreadsheet and explained all fees and costs to the board. This included bond money, library fund money and expenses from the \$5,000,000.00 starting budget. There was further discussion regarding some additional costs from Frega and Associates which were going to be questioned and needed further explanations and negotiations. There were discussions regarding the landscaping, fencing, parking lot, lighting, paving, street and storm sewer correction.

Discussion regarding the fence proposal. A variety of fence samples were requested, but only one sample of fence was presented by Frega. The board wants to see other samples of fencing and property lines need to be researched. Decisions regarding where the fence will be placed needs to be discussed.

The board should keep careful watch as the building is getting closer to being complete and make notes of items that need to be corrected or do not meet your approval. Start a punch list now while items can still be corrected.

2005 - 88 Motion by Trustee Jaguszewski and seconded by Trustee Bradley to authorize Marhar to perform the storm sewer work not to exceed \$5,000.00.
Upon roll call vote:
Ayes: 5 Trustees Altar, Green, Bradley, Marek and Jaguszewski
Nays: 1 Trustee Cronch
Absent: 1 Trustee Alawad
Motion carried.

Discussion regarding the closing of the library for approximately 4 weeks to complete the interior work. Director Schoen discussed the time line other libraries have been closed to complete their interior work.

**BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE SPECIAL MEETING
May 3, 2005
Page Two**

Trustee Cronch left the meeting at 6:45 p.m.

Director Schoen discussed the furniture proposal. Frega and Associates brought in some catalogs for furniture but were not able to leave any catalogs so the whole board could see the sample furniture. Proposals would be coming from Fred for the furniture from Frega and Associates.

2005 - 89 Motion by Trustee Marek and seconded by Trustee Jaguszewski to adjourn the meeting.
Upon voice vote:
Ayes: 5 Trustees Altar, Green, Bradley, Marek and Jaguszewski
Nays: 0
Absent: 2 Trustees Alawad and Cronch
Motion carried.

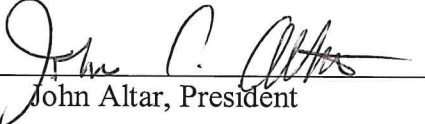
The meeting adjourned at 6:50 p.m.

Respectfully submitted,



Vicki Choate, Recording Secretary

APPROVED:

5/3/2005
Date


John Altar, President



Lila Marek, Secretary

**BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
May 9, 2005**

President John Altar called the meeting to order at 7:00 p.m.

Upon roll call the following Trustees were present: John Altar, Frances Green, Violet Bradley, Antoinette Alawad, Bill Cronch, Lila Marek and Arlene Jaguszewski.

Also present were Director Jane Schoen and Attorney Safaa Zarzour.

2005 - 90 Motion by Trustee Green and seconded by Trustee Jaguszewski to approve the agenda eliminating item 10C.
Upon voice vote:
Ayes: 7 Trustees Altar, Green, Bradley, Alawad, Cronch, Marek and Jaguszewski.
Nays: 0
Motion carried.

2005 - 91 Motion by Trustee Jaguszewski and seconded by Trustee Bradley to approve the Minutes of the April 11, 2005 Regular meeting.
Upon voice vote:
Ayes: 6 Trustees Altar, Green, Bradley, Cronch, Marek and Jaguszewski.
Abstain: 1 Trustee Alawad
Nays: 0
Motion carried.

2005 - 92 Motion by Trustee Marek and seconded by Trustee Green to approve the Treasurer's report of April 30, 2005.
Upon roll call:
Ayes: 7 Trustees Altar, Green, Bradley, Alawad, Cronch, Marek and Jaguszewski.
Nays: 0
Motion carried.

2005 - 93 Motion by Trustee Jaguszewski and seconded by Trustee Marek to approve the bills numbered 29859 – 29906 and transfer \$214,000.00 from the Illinois Funds account to Bridgeview Bank for bills for May 2005.
Upon roll call:
Ayes: 7 Trustees Altar, Green, Bradley, Alawad, Cronch, Marek and Jaguszewski.
Nays: 0
Motion carried.

The Director's report was distributed which included a report from the Illinois State Library on trustee requirements.

**BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
May 9, 2005
Page Two**

The Building expansion report was distributed.

Attorney Zarzour revised the last paragraph of the policy regarding disposal of surplus library materials.

- 2005 - 94** Motion by Trustee Altar and seconded by Trustee Bradley to adopt the revised Disposal of Surplus Library Materials policy. Upon roll call:
Ayes: 7 Trustees Altar, Green, Bradley, Alawad, Cronch, Marek and Jaguszewski.
Nays: 0
Motion carried.

If an item disposed is greater than \$100.00 (One Hundred Dollars) this item will be noted in the Director's report. Trustee Marek also requested that the policies be dated.

A discussion of the status of job descriptions. Director Jane Schoen and Assistant Director Lori Knobbe will submit their draft to the Attorney Zarzour who will review and return it to Jane and Lori who will then submit it to the board for approval.

- 2005 - 95** Motion by Trustee Jaguszewski and seconded by Trustee Bradley to approve ABS pay request #7 in the amount of \$51,457.00. Upon roll call:
Ayes: 7 Trustees Altar, Green, Bradley, Alawad, Cronch, Marek and Jaguszewski.
Nays: 0
Motion carried.

- 2005 - 96** Motion by Trustee Altar and seconded by Trustee Jaguszewski to approve Poulos pay request #12 in the amount of \$287,246.10. Upon roll call:
Ayes: 7 Trustees Altar, Green, Bradley, Alawad, Cronch, Marek and Jaguszewski.
Nays: 0
Motion carried.

Trustee Altar addressed the issue of recording closed session meetings. The opinion from the attorney was distributed. Attorney Zarzour explained that to have a trustee make an additional recording of a closed session meeting a majority vote of the board is required.

Trustee Green discussed the statement by ABS that they had stolen property from the construction site. No police report was ever filed. Attorney Zarzour suggested that the board send a letter to Poulos regarding this incident and that measures be taken to secure the site.

**BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
May 9, 2005
Page Three**

Trustee Altar explained the voting procedure for officers and opened the floor for nominations.

Trustee Bradley nominated Trustee Fran Green for President. There were no other nominations for President.

Trustee Green nominated Trustee Lila Marek for Vice-President. Trustee Altar nominated Trustee Arlene Jaguszewski for Vice-President. There were no other nominations for Vice-President.

Trustee Green nominated Trustee Violet Bradley for Treasurer. Trustee Cronch nominated Trustee John Altar for Treasurer. There were no other nominations for Treasurer.

Trustee Green nominated Trustee Bill Cronch for Secretary. Trustee Cronch declined the nomination. Trustee Altar nominated Trustee Antoinette Alawad for Secretary. There were no other nominations for Secretary.

A paper ballot was distributed for voting. After the ballots were counted, the results of the election are:

President – Fran Green
Vice-President – Lila Marek
Treasurer – Violet Bradley
Secretary – Antoinette Alawad

2005 - 97 Motion by Trustee Cronch and seconded by Trustee Jaguszewski to adjourn the meeting.
Upon voice vote:
Ayes: 7 Trustees Altar, Green, Bradley, Alawad, Cronch, Marek and Jaguszewski.
Nays: 0
Motion carried.

The meeting adjourned at 7:37 p.m.

Respectfully submitted,



Vicki Choate, Recording Secretary

APPROVED:



Date

Fran Green, President

Antoinette Alawad, Secretary

**BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
May 19, 2005**

President John Altar called the meeting to order at 7:00 p.m.

Upon roll call the following Trustees were present: John Altar, Frances Green, Violet Bradley, Antoinette Alawad, Bill Cronch, Lila Marek and Arlene Jaguszewski.

Also present were Director Jane Schoen and Attorney Safaa Zarzour.

- 2005 - 90** Motion by Trustee Green and seconded by Trustee Jaguszewski to approve the agenda eliminating item 10C.
Upon voice vote:
Ayes: 7 Trustees Altar, Green, Bradley, Alawad, Cronch, Marek and Jaguszewski.
Nays: 0
Motion carried.
- 2005 - 91** Motion by Trustee Jaguszewski and seconded by Trustee Bradley to approve the Minutes of the April 11, 2005 Regular meeting.
Upon voice vote:
Ayes: 6 Trustees Altar, Green, Bradley, Cronch, Marek and Jaguszewski.
Abstain: 1 Trustee Alawad
Nays: 0
Motion carried.
- 2005 - 92** Motion by Trustee Marek and seconded by Trustee Green to approve the Treasurer's report of April 30, 2005.
Upon roll call:
Ayes: 7 Trustees Altar, Green, Bradley, Alawad, Cronch, Marek and Jaguszewski.
Nays: 0
Motion carried.
- 2005 - 93** Motion by Trustee Jaguszewski and seconded by Trustee Marek to approve the bills numbered 29859 – 29906 and transfer \$214,000.00 from the Illinois Funds account to Bridgeview Bank for bills for May 2005.
Upon roll call:
Ayes: 7 Trustees Altar, Green, Bradley, Alawad, Cronch, Marek and Jaguszewski.
Nays: 0
Motion carried.

The Director's report was distributed which included a report from the Illinois State Library on trustee requirements.

**BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
May 19, 2005
Page Two**

The Building expansion report was distributed.

Attorney Zarzour revised the last paragraph of the policy regarding disposal of surplus library materials.

- 2005 - 94** Motion by Trustee Altar and seconded by Trustee Bradley to adopt the revised Disposal of Surplus Library Materials policy. Upon roll call:
Ayes: 7 Trustees Altar, Green, Bradley, Alawad, Cronch, Marek and Jaguszewski.
Nays: 0
Motion carried.

If an item disposed is greater than \$100.00 (One Hundred Dollars) this item will be noted in the Director's report. Trustee Marek also requested that the policies be dated.

A discussion of the status of job descriptions. Director Jane Schoen and Assistant Director Lori Knobbe will submit their draft to the Attorney Zarzour who will review and return it to Jane and Lori who will then submit it to the board for approval.

- 2005 - 95** Motion by Trustee Jaguszewski and seconded by Trustee Bradley to approve ABS pay request #7 in the amount of \$51,457.00. Upon roll call:
Ayes: 7 Trustees Altar, Green, Bradley, Alawad, Cronch, Marek and Jaguszewski.
Nays: 0
Motion carried.

- 2005 - 96** Motion by Trustee Altar and seconded by Trustee Jaguszewski to approve Poulos pay request #12 in the amount of \$287,246.10. Upon roll call:
Ayes: 7 Trustees Altar, Green, Bradley, Alawad, Cronch, Marek and Jaguszewski.
Nays: 0
Motion carried.

Trustee Altar addressed the issue of recording closed session meetings. The opinion from the attorney was distributed. Attorney Zarzour explained that to have a trustee make an additional recording of a closed session meeting a majority vote of the board is required.

Trustee Green discussed the statement by ABS that they had stolen property from the construction site. No police report was ever filed. Attorney Zarzour suggested that the board send a letter to Poulos regarding this incident and that measures be taken to secure the site.

**BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
May 19, 2005
Page Three**

Trustee Altar explained the voting procedure for officers and opened the floor for nominations.

Trustee Bradley nominated Trustee Fran Green for President. There were no other nominations for President.

Trustee Green nominated Trustee Lila Marek for Vice-President. Trustee Altar nominated Trustee Arlene Jaguszewski for Vice-President. There were no other nominations for Vice-President.

Trustee Green nominated Trustee Violet Bradley for Treasurer. Trustee Cronch nominated Trustee John Altar for Treasurer. There were no other nominations for Treasurer.

Trustee Green nominated Trustee Bill Cronch for Secretary. Trustee Cronch declined the nomination. Trustee Altar nominated Trustee Antionette Alawad for Treasurer. There were no other nominations for Treasurer.

A paper ballot was distributed for voting. After the ballots were counted the results of the election are:

President – Fran Green
Vice-President – Lila Marek
Treasurer – Violet Bradley
Secretary – Antoinette Alawad

2005 - 97 Motion by Trustee Cronch and seconded by Trustee Jaguszewski to adjourn the meeting.
Upon voice vote:
Ayes: 7 Trustees Altar, Green, Bradley, Alawad, Cronch, Marek and Jaguszewski.
Nays: 0
Motion carried.

The meeting adjourned at 7:37 p.m.

Respectfully submitted,



Vicki Choate, Recording Secretary

APPROVED:



Date

Fran Green, President

Antoinette Alawad, Secretary

**BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
JUNE 13, 2005**

President Fran Green called the meeting to order at 7:04 p.m.

Upon roll call the following Trustees were present: Violet Bradley, Arlene Jaguszewski, Lila Marek, John Altar and Fran Green.

Trustees Bill Cronch and Antoinette Alawad were absent.

Also present were Director Jane Schoen and Attorney Safaa Zarzour.

2005 – 98 Motion by Trustee Bradley and seconded by Trustee Altar to approve the agenda.

Upon voice vote:

Ayes: 5 Trustees Bradley, Jaguszewski, Altar, Marek and Green.

Nays: 0

Absent: 2 Trustees Cronch and Alawad.

Motion carried.

2005 – 99 Motion by Trustee Altar and seconded by Trustee Jaguszewski to approve the Minutes of the May 9, 2005 regular meeting.

Upon voice vote:

Ayes: 5 Trustees Bradley, Jaguszewski, Altar, Marek and Green.

Nays: 0

Absent: 2

Motion carried.

2005 – 100 Motion by Trustee Jaguszewski and seconded by Trustee Marek to approve the Treasurer's report of May 31, 2005.

Upon roll call vote:

Ayes: 5 Trustees Bradley, Jaguszewski, Altar, Marek and Green.

Nays: 0

Absent: 2

Motion carried.

2005 – 101 Motion by Trustee Altar and seconded by Trustee Marek to approve the bills numbered 29949-30001 and transfer \$80,000.00 from the Illinois Funds account to Bridgeview Bank for bills and June 15, 2005 payroll.

There were questions and discussion regarding Frega and Associates bills and utility bills.

Upon roll call vote:

Ayes: 5 Trustees Bradley, Jaguszewski, Altar, Marek and Green.

Nays: 0

Absent: 2

Motion carried.

**BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
JUNE 13, 2005
Page Two**

The Director's report was discussed including the Library Administrators Institute in Springfield; construction issues and personnel. The non-resident library card ordinance will be placed on the July agenda.

- 2005 – 102** Motion by Trustee Altar and seconded by Trustee Jaguszewski to place the Director's report on file.
Upon voice vote:
Ayes: 5 Trustees Bradley, Jaguszewski, Altar, Marek and Green.
Nays: 0
Absent: 2
Motion carried.

Under committee reports Trustee Green discussed the building expansion report. The sewer work has been done. ABS has reported the roofing materials theft. Regarding the fence near the condo building it was stated that the condo owners have not responded to the Attorney's letter. Attorney Zarzour stated he was instructed by Bill Green to hold the letter and he would instruct him when to send the letter.

The job descriptions for Director and Assistant Director/Head of Youth Services have been reviewed and approved by Safaa Zarzour and are waiting for adoption by the board. It will be placed on the July agenda. Trustee Bradley and Director Schoen have completed the Treasurer's bond form.

A discussion was begun regarding the Assistant Director's salary increase.

- 2005 – 103** Motion by Trustee Altar and seconded by Trustee Bradley to go into closed session to discuss a matter of personnel.
Upon roll call vote:
Ayes: 5 Trustees Bradley, Jaguszewski, Altar, Marek and Green.
Nays: 0
Absent: 2
Motion carried. The meeting closed at 7:30 p.m.

- 2005 – 104** Motion by Trustee Marek and Trustee Bradley to re-open the regular meeting.
Upon roll call vote:
Ayes: 5 Trustees Bradley, Jaguszewski, Altar, Marek and Green.
Nays: 0
Absent: 2
Motion carried.

The meeting reconvened at 8:00 p.m.

**BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
JUNE 13, 2005
Page Three**

Attorney Zarzour explained to Assistant Director Knobbe that the Board's discussion and decision regarding the increase in salary that was effective May 1, 2005 was calculated for both positions and the next increase would not be until her evaluation.

Director Schoen discussed transportation to the Sox game for Library Appreciation night.

- 2005 – 105** Motion by Trustee Jaguszewski and seconded by Trustee Bradley to provide transportation for the Sox ball game for Library Appreciation Night with the money to come from the Staff Development Fund.
Upon roll call vote:
Ayes: 5 Trustees Bradley, Jaguszewski, Altar, Marek and Green.
Nays: 0
Absent: 2
Motion carried.

Discussion regarding a memorial plaque for Stephanie Cichowski.

- 2005 – 106** Motion by Trustee Altar and seconded by Trustee Marek to authorize the Board President to purchase a memorial plaque for Stephanie Cichowski not to exceed \$400.00.
Upon roll call vote:
Ayes: 5 Trustees Bradley, Jaguszewski, Altar, Marek, and Green.
Nays: 0
Absent: 2
Motion carried.

Further discussion regarding relocation of the library plaques after construction was complete. There was a report on a dedication plaque that was seen at Prairie Trail's library. A discussion followed regarding approaching Frega and Associates, Inc. and/or Poulos to have them pay for the dedication plaque if they want their names on the plaque.

There was discussion regarding saving the tapes from regular meetings. Attorney Zarzour explained to the Board that after the hard copy of the minutes are approved you are not required by law to keep the tapes. Attorney Zarzour also explained that a Board may require saving tapes and this must be done by a motion by the Board.

- 2005 – 107** Motion by Trustee Bradley and seconded by Trustee Marek to purchase a new tape recorder and tapes.
Upon roll call vote:
Ayes: 5 Trustees Bradley, Jaguszewski, Altar, Marek, and Green.
Nays: 0
Absent: 2
Motion carried.

**BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
JUNE 13, 2005
Page Four**

Trustee Zarzour re-explained that in order to save the recorded minutes of the meetings it must be put on the agenda for a motion and vote by the Board. The time limit on how long they are to be saved must also be in the motion. Attorney Zarzour again stated once the hard copy of the minutes have been approved the recorded minutes do not need to be saved and he does not recommend saving the tapes.

President Green discussed the new seating arrangement and committee appointments. Lila Marek was appointed as co-chair on the construction committee and will sit in on the weekly meeting.

- 2005 – 108** Motion by Trustee Bradley and seconded by Trustee Jaguszewski that Lila Marek will replace John Altar as the person with authorization to approve change orders at the weekly construction meetings.
Upon roll call vote:
Ayes: 4 Trustees Bradley, Jaguszewski, Marek, and Green.
Nays: 1 Trustee Altar
Absent: 2
Motion carried.

There will be a pre-bid conference at 10:00 a.m. after the regular construction meeting.

- 2005 – 109** Motion by Trustee Altar and seconded by Trustee Jaguszewski to approve Poulos payment request #13 in the amount of \$188,400.70.
Upon roll call vote:
Ayes: 5 Trustees Bradley, Jaguszewski, Altar, Marek, and Green.
Nays: 0
Absent: 2
Motion carried.

- 2005 – 110** Motion by Trustee Jaguszewski and seconded by Trustee Altar to approve Poulos change order #9 in the amount of \$11,424.10.
Upon roll call vote:
Ayes: 5 Trustees Bradley, Jaguszewski, Altar, Marek, and Green.
Nays: 0
Absent: 2
Motion carried.

**BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
JUNE 13, 2005
Page Five**

- 2005 – 111** Motion by Trustee Altar and seconded by Trustee Jaguszewski to approve ABS payment request #8 in the amount of \$57,418.00.
Upon roll call vote:
Ayes: 5 Trustees Bradley, Jaguszewski, Altar, Marek, and Green.
Nays: 0
Absent: 2
Motion carried.

Director Schoen was requested to make copies of ABS change order #4 for the trustees. The meeting continued addressing the fence issues. As earlier discussed it was stated the board is waiting for a response from the condo owners regarding the fence. The bid for the landscaping included the fence. The Library survey is correct stating their fence is on library property. The condo owners wanted the library to change some of their fence at the library expense. There was further discussion regarding providing a gate for the Tippet property.

- 2005 – 112** Motion by Trustee Altar and seconded by Trustee Jaguszewski to pay and install ½ of the cost of the steel gate at the Tippet property.
Upon roll call vote:
Ayes: 4 Trustees Bradley, Jaguszewski, Altar, and Marek.
Nays: 1 Trustee Green
Absent: 2
Motion carried.

President Green requested the keys to the closed meeting box from Trustee Altar be given to Director Schoen.

The per diem and housing costs for the ALA conference were discussed.

- 2005 – 113** Motion by Trustee Bradley and seconded by Trustee Green to approve the hotel accommodations for the 3 Trustees at the ALA conference in Chicago.
Upon roll call vote:
Ayes: 4 Trustees Bradley, Jaguszewski, Marek and Green.
Nays: 1 Trustee Altar
Absent: 2
Motion carried.

**BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
JUNE 13, 2005
Page Six**

Discussion regarding the new law regarding approval of costs up to \$20,000.00 without having to go out for bid.

- 2005 – 114** Motion by Trustee Altar and seconded by Trustee Jaguszewski to change the Authority to Spend policy. The Bridgeview Public Library may spend up to the maximum amount allowed by law without completing the formal bid process.
Upon roll call vote:
Ayes: 5 Trustees Bradley, Jaguszewski, Altar, Marek, and Green.
Nays: 0
Absent: 2
Motion carried.

The library will request help from ESDA in completion of the Emergency Plan for the Per Capita grant. Marty Vilimek will be asked to address the board at the July meeting.

A date for the Installation dinner must be chosen. The board was asked to bring a list of available dates for the dinner. This issue should be readdressed at the July meeting.

- 2005 – 115** Motion by Trustee Marek and seconded by Trustee Bradley to table Item P, selecting the date for the installation dinner.
Upon voice vote:
Ayes: 5 Trustees Bradley, Jaguszewski, Marek, Altar and Green.
Nays: 0
Absent: 2
Motion carried.

There was no information regarding the library closing in August. There should be a schedule provided from the construction company by July 1st.

There was discussion regarding the bank cards. Director Schoen explained the bank will not discuss the bank card account with her because she is not a signatory on the account. Trustee Marek is to call the bank regarding the new bank cards. A new account must be opened due to new signatures.

**BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
JUNE 13, 2005
Page Seven**

The ABS change order #4 was re-addressed.

2005 – 116 Motion by Trustee Jaguszewski and seconded by Trustee Altar to approve ABS change order #4 in the amount of \$12,200.00.
Upon roll call vote:
Ayes: 5 Trustees Bradley, Jaguszewski, Altar, Marek, and Green.
Nays: 0
Absent: 2
Motion carried.

2005- 117 Motion by Trustee Marek and seconded by Trustee Jaguszewski to adjourn the meeting.
Upon voice vote:
Ayes: 4 Trustees Bradley, Jaguszewski, Marek, and Green.
Nays: 1 Trustee Altar
Absent: 2
Motion carried.

The meeting adjourned at 9:20 p.m.

Respectfully submitted,



Vicki Choate, Recording Secretary

APPROVED:



Date

Fran Green, President

Antoinette Alawad, Secretary

Opened 4/14/2008

**BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE CLOSED MEETING
JUNE 13, 2005**

*reopened
4/14/06
no release*

President Fran Green called the meeting to order at 7:35 p.m.

Upon roll call the following Trustees were present: Violet Bradley, Arlene Jaguszewski, Lila Marek, John Altar and Fran Green.

Trustees Bill Cronch and Antoinette Alawad were absent.

Also present was Attorney Safaa Zarzour.

Director Jane Schoen and Assistant Director Lori Knobbe were requested to be in attendance to address the salary increase issue.

Trustee Altar questioned the pay increase for Lori Knobbe.

Assistant Director Lori Knobbe stated it was her understanding that back in September the board approved making her Head of Youth Services and the pay increase was her hourly rate then would be turned over into a salary and she wouldn't be given any raise until the completion of College of DuPage. She has completed the College of DuPage and received her Certificate and has not received a raise for Youth Services.

Director Schoen explained that in February she was named Assistant Director and at that time she was given the salary as combined Assistant Director and Head of Youth Services and she would be reviewed in December.

Assistant Director Knobbe stated that she thought her raise was only for Assistant Director and that she was not informed that it was for both positions.

Attorney Zarzour questioned what the motion read.

Her salary at this time is \$36,000.00 and her prior salary was \$22,536.00. Which was a \$14,000.00 raise. Attorney Zarzour again questioned what the motion read.

Trustee Altar's recollection was that in closed session salaries were discussed in the budget and that her position was Assistant Director/Head of Youth Services combined.

Trustee Green assumed that when her college was complete she would get another raise.

Assistant Director Knobbe stated she is doing two positions now, the children's section is running perfect and she feels she should be given more money.

She was questioned how much time is spent on the Assistant Director position. Lori Knobbe responded that she is not spending much time at that job at this time and has not been trained yet. She has made a deposit and has gotten a payroll together. It was also stated that Director Schoen also did two positions when she was Acting Director.

**BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE CLOSED MEETING
JUNE 13, 2005
Page Two**

Trustee Marek requested that the closed session meeting's box be opened to review the closed session minutes. Director Schoen and Assistant Knobbe were asked to leave the closed session meeting.

Attorney Zarzour stated his recollection of the raise discussion. When the budget was discussed giving her the raise for Assistant still left her behind in salary of two other employees. It was further discussed to combine both positions to bring her raise up to the second highest paid at the library.

Trustee Marek read a paragraph from the closed session minutes of August, 2004. It was stated that there was a closed session in February, 2005. A closed session meeting in March, 2005 stated that her raise would be both positions combined.

Attorney Zarzour would explain to Lori Knobbe what the closed session minutes explained. That both positions were combined and that the amount of \$36,000.00 was a fair salary until her evaluation in December.

The vote was made on the budget amounts and when the open meeting reconvened the motion was made on the budget without individual explanations of salary for each position. Her raise was given for both positions. Her increase started prior to her completion of College of DuPage. The evaluations should be completed in November.

2005 – 002 Motion by Trustee Marek and seconded by Trustee Jaguszewski to adjourn the closed session meeting.

Upon voice vote:

Ayes: Trustees Bradley, Jaguszewski, Altar, Marek, and Green.

Nays: 0

Absent: 2

Motion carried.

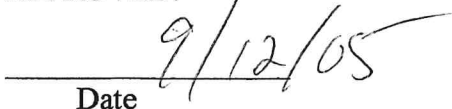
The meeting adjourned at 8:00 p.m.

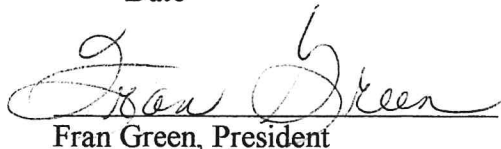
Respectfully submitted,



Vicki Choate, Recording Secretary

APPROVED:


Date


Fran Green, President


Antoinette Alawad, Secretary

**BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE SPECIAL MEETING
June 28, 2005**

President Fran Green called the meeting to order at 10:07 a.m.

Upon roll call the following Trustees were present: Violet Bradley, John Altar, Arlene Jaguszewski, Lila Marek, and Frances Green.

Trustees Bill Cronch and Antoinette Alawad were absent.

Also present were Director Jane Schoen and Attorney Safaa Zarzour.

There was no current information regarding the closing of the library and this item will be placed on the July meeting agenda.

Discussion regarding Abbey Paving, the lowest bidder, and recommended by Frega and Associates, to do the paving for the library.

Bill Green discussed the gate issue with the Tippet residence. Mr. Tippet has declined the offer to pay half the cost of the gate. Attorney Zarzour will prepare a release for the fence removal and offer in writing the 50/50 gate deal. The condo association has not responded to the board regarding the fence issue.

2005 - 118 Motion by Trustee Green and seconded by Trustee Bradley to accept Abbey Paving Co to do the paving.
Upon roll call vote:
Ayes: 5 Trustees Bradley, Altar, Jaguszewski, Marek, and Green.
Nays: 0
Absent: 2 Trustees Cronch and Alawad.
Motion carried.

Fred and Barb Lontoc of Frega and Associates presented plans and designs for the library furniture.

2005 - 119 Motion by Trustee Marek and seconded by Trustee Jaguszewski to authorize Frega and Associates to go out for bid on the library furniture with alternates for auditorium stage and seating.
Upon roll call vote:
Ayes: 4 Trustees Bradley, Jaguszewski, Marek, and Green.
Nays: 1 Trustee Altar
Absent: 2
Motion carried.

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Discussion regarding Poulos payments #12 and #13 and the delay in payment. Ms. Kourim will provide information on change order #10 regarding the plumbing/piping and manhole cover height.

2005 - 120 Motion by Trustee Marek and seconded by Trustee Bradley to require a signature from whomever accepts the invoice at the Village Hall.

Upon roll call vote:

Ayes: 4 Trustees Bradley, Jaguszewski, Marek, and Green.

Nays: 1 Trustee Altar.

Absent: 2

Motion carried.

2005 - 121 Motion by Trustee Marek and seconded by Trustee Jaguszewski to adjourn the meeting.

Upon voice vote:

Ayes: 5 Trustees Bradley, Jaguszewski, Marek, Altar, and Green.

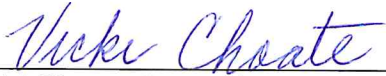
Nays: 0

Absent: 2

Motion carried.

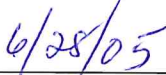
The meeting adjourned at 12:01 p.m.

Respectfully submitted,



Vicki Choate, Recording Secretary

APPROVED:



Date

Fran Green, President

Antoinette Alawad, Secretary