

**BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
January 9, 2006**

President Fran Green called the meeting to order at 7:00 p.m.

Upon roll call the following Trustees were present: Violet Bradley, Antoinette Alawad, John Altar, Arlene Jaguszewski, Lila Marek and Fran Green.

Also present: Director Jane Schoen.

Prior to the motion for approval of the agenda President Green read and distributed *Roberts Rules of Order* in regards to making motion and addressing the President before speaking on an issue. Trustee Altar then distributed his own copies of Rules for making motions as written in *Trustee Facts Book* by the Illinois Library Association.

President Green suggested adding approval of the Closed meeting minutes to the agenda; Trustee Altar suggested adding addressing committee meetings to the agenda. Attorney Zarzour discussed changing the agenda and the Open Meetings Act. An item can be added to the agenda, but no action can be taken.

- 2006 – 1** Motion by Trustee Marek and seconded by Trustee Alawad to approve the minutes of the December 12th and December 27th, 2005 meetings.
Upon roll call:
Ayes: 6
Nays: 0
Absent: 1 Trustee Cronch
Motion carried.
- 2006 – 2** Motion by Trustee Alawad and seconded by Trustee Marek to approve the agenda with the two amendments.
Upon voice vote:
Ayes: 6
Nays: 0
Absent: 1
Motion carried.
- 2006 – 3** Motion by Trustee Altar and seconded by Trustee Jaguszewski to approve the Treasurer's report for December, 2005.
Upon roll call vote:
Ayes: 6 Trustees Bradley, Alawad, Altar, Jaguszewski, Marek and Green.
Nays: 0
Absent: 1
Motion carried.

There was discussion regarding the snow plowing of the new parking lot.

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- 2006 – 4** Motion by Trustee Altar and seconded by Trustee Jaguszewski to transfer \$80,000 from the Illinois funds account to the Bridgeview Bank checking account for December bills numbered 30573 – 30626 and for the January 15, 2006 payroll.
Upon roll call vote:
Ayes: 6 Trustees Bradley, Alawad, Altar, Jaguszewski, Marek and Green.
Nays: 0
Absent: 1
Motion carried.

There was discussion regarding the signage on the 79th Street side; the signage in the building and joining SWAN.

- 2006 – 5** Motion by Trustee Altar and seconded by Trustee Jaguszewski to place the Director's report on file.
Upon voice vote:
Ayes: 6
Nays: 0
Absent: 1
Motion carried.

- 2006 – 6** Motion by Trustee Marek and seconded by Trustee Bradley to place the President's report for January, 2006 on file.
Upon voice vote:
Ayes: 5 Trustees Bradley, Alawad, Jaguszewski, Marek and Green.
Nays: 1 Trustee Altar
Absent: 1
Motion carried.

Trustee Bradley discussed the policy committee meeting regarding the policies for the meeting room. Director Schoen had provided 4 samples from other libraries. Trustee Bradley distributed the report to the Board. Attorney Zarzour discussed reviewing the waiver and indemnification.

- 2006 – 7** Motion by Trustee Altar and seconded by Trustee Marek to send the application and policy to the attorney for review.
Upon voice vote:
Ayes: 6
Nays: 0
Absent: 1
Motion carried.

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There was discussion of the evaluation sheets for Director and Assistant Director after they were distributed to the board. Items discussed were why the evaluation form was changed; having a meeting only for evaluations; and that the form should be distributed prior to the actual evaluation meeting.

- 2006 – 8** Motion by Trustee Marek and seconded by Trustee Bradley to change the evaluation form for Director Jane Schoen and Assistant Director Lori Wisner with the categories, add excellent, very good, adequate, needs improvement, and unsatisfactory.
Upon voice vote:
Ayes: 6
Nays: 0
Absent: 1
Motion carried.

After extensive discussion regarding the availability of all members for the Special Meeting to evaluate two dates were selected.

- 2006 – 9** Motion by Trustee Altar and seconded by Trustee Jaguszewski to have Director and Assistant Director evaluations on Monday, January 30, 2006 at 7:00 p.m. or Tuesday, January 31, 2006 at 10:00 a.m.
Upon roll call vote:
Ayes: 5
Nays: 1 Trustee Green
Absent: 1
Motion carried.

Under unfinished business the following items were discussed: light shields and removal of mulch from the Tippet property; the fence opening; the Thank You letters; the Hickory Ridge trustee workshop on February 25, 2006; and the Library Advocacy Day in Springfield.

- 2006 –10** Motion by Trustee Marek and seconded by Trustee Bradley to approve any trustee to attend the Illinois Trustee Workshop on February 25, 2006.
Upon roll call vote:
Ayes: 6
Nays: 0
Absent: 1
Motion carried.

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Library Advocacy Day is March 1, 2006 in Springfield, IL. Please let Director Schoen know so that she can complete the registration for all interested in attending.

Construction concerns were discussed including the atrium brick; concrete finishing at the entrance; washroom door handles; meeting room door windows too high; weather stripping on the outer door; ceiling tiles to be fixed and the fence issue.

- 2006 – 11** Motion by Trustee Jaguszewski and seconded by Trustee Marek to donate the video projector to the Senior Commission.
Upon roll call vote:
Ayes: 6
Nays: 0
Absent: 1
Motion carried.

Director Schoen discussed the vertical blinds needed and that purchase would be \$1,665.00. This purchase is going to be delayed. The delay is due to lack of funds at this time.

- 2006 – 12** Motion by Trustee Jaguszewski and seconded by Trustee Bradley to approve Poulos Construction payment #20 in the amount of \$20,000.00 pending the completion of the punch list for the project.
Upon roll call vote:
Ayes: 6
Nays: 0
Absent: 1
Motion carried.

Discussion regarding the PLA conference in Boston in March. The Director will register Trustees Marek, Green and Director Schoen.

- 2006 – 13** Motion by Trustee Bradley and seconded by Trustee Jaguszewski to include Director Jane Schoen in the PLA conference.
Upon roll call vote:
Ayes: 6
Nays: 0
Absent: 1
Motion carried.

The closed session minutes of December 12, 2005 and shelving for the children's area should be placed on the February 13, 2006 meeting's agenda.

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Director Schoen had discussed the free Library U. classes offered on line. The need for a disaster plan and contacting the Fire Department to move ahead with the disaster plan.

The disaster plan needs to be added to next meeting's agenda.

Marcos insurance suggested a discussion with Frega and Associates regarding the value of the building for insurance purposes. The thank you letter to Lila Marek for all her work for the Grand Opening should be placed on file.

Discussion regarding the Executive and Policy committee meetings were not posted. Attorney Zarzour discussed that if a committee meeting includes a quorum it must be posted.

Assistant Director Lori Wiser discussed being contacted to have a community blood drive to be held at the library 4 times a year. The board requested a written proposal from the organization and bring it back to the board at a future meeting.

- 2006 – 14** Motion by Trustee Jaguszewski and seconded by Trustee Altar to adjourn the meeting.
 Upon voice vote:
 Ayes: 6
 Nays: 0
 Absent: 1
 Motion carried.

The meeting adjourned at 8:40 p.m.

Respectfully submitted,


Vicki Choate, Recording Secretary

APPROVED:

Date

Fran Green, President

Antoinette Alawad, Secretary

**BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE SPECIAL MEETING
January 31, 2006**

President Fran Green called the meeting to order at 10:04 a.m.

Upon roll call the following Trustees were present: Antoinette Alawad, Violet Bradley, John Altar, Bill Cronch, Arlene Jaguszewski, Lila Marek and Fran Green.

Also present: Director Jane Schoen.

- 2006 – 15** Motion by Trustee Cronch and seconded by Trustee Marek to approve the agenda.
Upon voice vote:
Ayes: 7
Nays: 0
Absent: 0
Motion carried.

The change order #10 from Abbey Paving was included in the final pay request and does not need to be acted on now.

- 2006 – 16** Motion by Trustee Jaguszewski and seconded by Trustee Marek to extend the verbal contract of both the Director and Assistant Director to February 16, 2006 in order to complete the evaluations.
Upon roll call vote:
Ayes: 7 Trustees Alawad, Bradley, Altar, Cronch, Jaguszewski, Marek and Green.
Nays: 0
Absent: 0
Motion carried.

- 2006 – 17** Motion by Trustee Jaguszewski and seconded by Trustee Marek to extend the completion of the evaluations of Director and Assistant Director to one (1) week before our next meeting and return them to the President's mailbox in a sealed envelope.
Upon roll call vote:
Ayes: 5 Trustees Bradley, Alawad, Jaguszewski, Marek and Green.
Nays: 2 Trustees Altar and Cronch.
Absent: 0
Motion carried.

Prior to the vote there was discussion regarding the closed session agenda items and that by motioning to extend the evaluation time negates the closed session items on the agenda.

There was further discussion regarding the evaluations being completed today in closed session. It was stated that the regular meetings are quite lengthy now and that the special meeting was called for today for this purpose it should be done today as scheduled.

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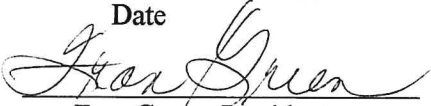
- 2006 – 18** Motion by Trustee Cronch and seconded by Trustee Jaguszewski to go into Closed Session to discuss, review and complete the evaluations.
Upon roll call vote:
Ayes: 5 Trustees Alawad, Bradley, Altar, Cronch, and Jaguszewski.
Nays: 2 Trustees Marek and Green.
Absent: 0
Motion carried. 10:15 a.m.
- 2006 – 19** Motion by Trustee Marek and seconded by Trustee Jaguszewski to reconvene the regular meeting.
Upon roll call vote:
Ayes: 6 Trustees Alawad, Bradley, Altar, Jaguszewski, Marek and Green.
Nays: 0
Absent: 1 Trustee Cronch
Motion carried. Reconvened at 11:27 a.m.
- 2006 – 20** Motion by Trustee Marek and seconded by Trustee Bradley to move the approval of the content of the contract to the February meeting.
Upon roll call vote:
Ayes: 6 Trustees Alawad, Bradley, Altar, Jaguszewski, Marek and Green.
Nays: 0
Absent: 1 Trustee Cronch.
Motion carried.
- 2006 – 21** Motion by Trustee Altar and seconded by Trustee Bradley to adjourn the meeting.
Upon voice vote:
Ayes: 6 Trustees Alawad, Bradley, Altar, Jaguszewski, Marek and Green.
Nays: 0
Absent: 1 Trustee Cronch
Motion carried.


The meeting adjourned at 11:30 a.m.

Respectfully submitted,


Vicki Choate, Recording Secretary

APPROVED:

4-10-06
Date

Fran Green, President


Antoinette Alawad, Secretary

Reviewed Apr 9 - '09
Vote to keep closed
aj

**BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE CLOSED SESSION MEETING
January 31, 2006**

President Fran Green called the closed session meeting to order at 10:15 a.m.

Upon roll call the following Trustees were present: Antoinette Alawad, Violet Bradley, John Altar, Bill Cronch, Arlene Jaguszewski, Lila Marek and Fran Green.

There were discussions regarding:

- The chain of command
- Mini management
- Goals and objectives of the Director and Assistant Director
- Preparing goals and objectives to give to the Assistant Director
- Changing the evaluation forms for the next evaluation process
- Need to provide the Director and Assistant Director with evaluation forms to allow them to know what their goals and objectives are
- The letter that was given to each board member from Assistant Director, Lori Wiser
- Lori Wiser has received her Associate's Degree, a two year degree, not an MLS degree.
- A review in person and not an evaluation form
- Salaries and raises of the Director and Assistant Director, if the budget allows
- That the construction work being done needs to be considered during these evaluations of these employees

Vice-President Marek and Secretary Alawad tabulated the results of the evaluations. President Green announced the results as follows:

<u>Director</u>		<u>Assistant Director</u>	
15 excellent		39 excellent	
55 very good		41 very good	
22 adequate		23 adequate	
14 needs improvement		1 needs improvement	
0 unsatisfactory		1 unsatisfactory	
<u>Review time - Director</u>		<u>Review time - Asst. Director</u>	
6 months	4	6 months	4
Yearly	1	Yearly	1
2 years	2	2 years	2

The results of the evaluations were satisfactory and they are going to want raises. A discussion was opened regarding the raises. Jane's salary is now \$53,000.00 and Lori's salary is now \$36,000.00. The budget does not allow for raises at this time. Lori's position was explained that her position was a two part position at the time she chose to accept or deny the position. There was much discussion regarding Jane's need to ask what her duties were during the construction of the library. Also discussed was Jane needing to speak up more at the board meetings, not just give a Director's report and giving all information to the board. Jane also needs to have more communication with the board.

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Trustee Cronch proposed, if the budget allows, to increase the Director salary to \$55,500.00 and the Assistant Director to \$43,000.00. This proposal was not well received by the board and President Green explained who needs to have an MLS degree. Trustee Altar disagreed with the statistics President Green stated.

Trustee Cronch prepared to leave and President Green asked Trustee Cronch if he was approving the contract. Trustee Cronch replied he was not. That he had not received a copy to review so therefore he could not approve it.

Trustee Cronch departed at 11:15 a.m.

President Green is to distribute the written contract so the board can review it. Trustee Altar stated the board did not approve the attorney to prepare a contract. President Green asked the attorney to prepare the contract. President Green stated she felt there was a need for a written contract and she asked the attorney to prepare one. Vice-President Marek stated she feels there should be a written contract for the Director and Assistant Director. Approval of the contract should be placed on the agenda for the next regular meeting.

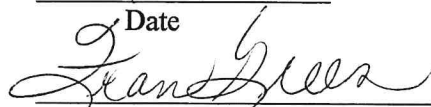
2006 – 1 Motion by Trustee Marek and seconded by Trustee Jaguszewski to adjourn the meeting.
Upon voice vote:
Ayes: 6
Nays: 0
Absent: 1 Trustee Cronch
Motion carried.

The meeting adjourned at 11:25 a.m.

Respectfully submitted,


Vicki Choate, Recording Secretary

APPROVED:

1-31-06
Date

Fran Green, President


Antoinette Alawad, Secretary

**BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
February 13, 2006**

President Fran Green called the meeting to order at 7:00 p.m.

Upon roll call the following Trustees were present: Antoinette Alawad, Violet Bradley, John Altar, Lila Marek and Fran Green. Trustees Bill Cronch and Arlene Jaguszewski were absent.

Also present: Attorney Safaa Zarzour and Director Jane Schoen.

2006 – 22 Motion by Trustee Altar and seconded by Trustee Bradley to approve the agenda with the addition of adding review of closed session minutes.
Upon voice vote:
Ayes: 5 Trustees Alawad, Bradley, Altar, Marek and Green.
Nays: 0
Absent: 2 Trustees Cronch and Jaguszewski.
Motion carried.

2006 – 23 Motion by Trustee Marek and seconded by Trustee Bradley to approve the minutes of the January 9, 2006 regular meeting and the closed session minutes of December 12, 2005.
Upon roll call vote:
Ayes: 5 Trustees Alawad, Bradley, Altar, Marek and Green.
Nays: 0
Absent: 2 Trustees Cronch and Jaguszewski.
Motion carried.

There were questions and discussion regarding items on the Treasurer's Report.

2006 – 24 Motion by Trustee Marek and seconded by Trustee Alawad to accept the Treasurer's Report for month ending January 31, 2006.
Upon roll call vote:
Ayes: 5 Trustees Alawad, Bradley, Altar, Marek and Green.
Nays: 0
Absent: 2 Trustees Cronch and Jaguszewski.
Motion carried.

There were questions and discussion regarding certain bills to be paid.
Trustee Jaguszewski arrived at 7:15 p.m.

2006 – 25 Motion by Trustee Jaguszewski and seconded by Trustee Marek to accept the January, 2006 bills and payroll which will be paid on availability of funds.
Upon roll call vote:
Ayes: 6 Trustees Alawad, Bradley, Altar, Jaguszewski, Marek and Green.
Nays: 0
Absent: 1 Trustee Cronch
Motion carried.

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Prior to the vote a discussion of limiting spending was addressed. Director Schoen explained that some of the bills that will be arriving were items that were ordered some time ago. Mice in the building and the Village's rodent abatement program were discussed.

2006 – 26 Motion by Trustee Altar and seconded by Trustee Marek to place the Director's Report on file.
Upon voice vote:
Ayes: 6 Trustees Alawad, Bradley, Altar, Jaguszewski, Marek and Green.
Nays: 0
Absent: 1 Trustee Cronch
Motion carried.

2006 – 27 Motion by Trustee Bradley and seconded by Trustee Marek to place the President's Report on file.
Upon voice vote:
Ayes: 6 Trustees Alawad, Bradley, Altar, Jaguszewski, Marek and Green.
Nays: 0
Absent: 1 Trustee Cronch
Motion carried.

Under Unfinished Business the following items were discussed:

- The proposed disaster plan;
- Need for more shelving in the Children's Services area;
- The meeting room policy including the waiver and release statement including suggestions for changes to the application and charges for the use of the room; Attorney Zarzour explained the differences in policy and application and made recommendations for changes;
- The door to the elevator is not ADA compliant; Director Schoen will review the plans to see if the door was to be ADA compliant and it was missed or not listed on the plans at all; Attorney Zarzour explained that the door needs to be ADA compliant;
- The Policy Committee will have to meet again to revise the Meeting Room Policy.

Items that still needed to be completed from the construction:

- Tippett property issues were the lights and mulch; the lights are now on timers that are turned off at 10:00 p.m.; and nothing has been done with the mulch yet.
- ABS is to check into the roof/gutter problems. The gutters do not seem to be sufficient to handle the water from the roof. Director Schoen has spoken to Frega and Associates regarding this problem and it was suggested that a letter regarding these problems should also be sent.

There is still a need for microwaves and a refrigerator downstairs;
The bathroom doors downstairs still need to be corrected; the handles are too low.
There are payments scheduled to Poulos and Frega that are not being released until these items are repaired.

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Under New Business:

A new property survey is needed now that the construction is complete.

- 2006 – 28** Motion by Trustee Marek and seconded by Trustee Alawad to have a new property survey done by Hoefflerle and Butler when funds are available.
Upon roll call vote:
Ayes: 6 Trustees Alawad, Bradley, Altar, Jaguszewski, Marek and Green.
Nays: 0
Absent: 1 Trustee Cronch
Motion carried.

Director Schoen discussed a request from Mr. Bob Welter of the Justice/Bridgeview ESDA to use the Bridgeview Library as an evacuation site instead of the Oremus Center for the Lyle Elementary School.

Director Schoen has given the new information regarding the value of the library property, without equipment, to Steve Marcos of Marcos Insurance and the construction insurance has been cancelled.

Steve Kozerowitz and Bill Green informed Trustee Marek to have Public Works hang the commemorative plaques.

- 2006 – 29** Motion by Trustee Marek and seconded by Trustee Bradley to approve Change Order #10 and final payment to Abbey Paving in the amount of \$14,904.46 to be paid when funds are available.
Upon roll call vote:
Ayes: 6 Trustees Alawad, Bradley, Altar, Jaguszewski, Marek and Green.
Nays: 0
Absent: 1 Trustee Cronch
Motion carried.

- 2006 – 30** Motion by Trustee Green and seconded by Trustee Marek to go into closed session for matters of personnel.
Upon roll call vote:
Ayes: 6 Trustees Alawad, Bradley, Altar, Jaguszewski, Marek and Green.
Nays: 0
Absent: 1 Trustee Cronch
Motion carried. 8:15 p.m.

Meeting was reconvened at 9:34 p.m.

Upon roll call the following Trustees were present: Antoinette Alawad, Violet Bradley, John Altar, Arlene Jaguszewski and Fran Green. Trustee Bill Cronch was absent

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- 2006 – 31** Motion by Trustee Green and seconded by Trustee Marek to accept the contracts for Director and Assistant Director with a start date of May 1, 2006 and ending April 30, 2007 with a salary increase of four per cent (4%).

Upon roll call vote:

Ayes: 6 Trustees Alawad, Bradley, Jaguszewski, Marek and Green.

Nays: 1 Trustee Altar.

Absent: 1 Trustee Cronch

Motion carried.

- 2006 – 32** Motion by Trustee Altar and seconded by Trustee Jaguszewski to review the closed session minutes in March and September.

Upon voice vote:

Ayes: 6

Nays: 0

Absent: 1

Motion carried.

Items that need to be added to the next agenda:

Additional handicapped parking;

Disaster plan;

Meeting room capacity; and
the budget.

Announcements:

The Chamber Luncheon is April 26, 2006.

Circus Boy will be at the Library on February 15, 2006.

- 2006 – 33** Motion by Trustee Alawad and seconded by Trustee Jaguszewski to adjourn the meeting.

Upon voice vote:

Ayes: 6

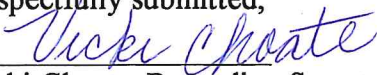
Nays: 0

Absent: 1

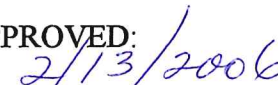
Motion carried.

The meeting adjourned at 9:45 p.m.

Respectfully submitted,


Vicki Choate, Recording Secretary

APPROVED:


Date

*opened
4/14/08
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*received
4/10/06
Discontinued
Closed*

**BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE CLOSED SESSION MEETING
February 13, 2006**

President Fran Green called the meeting to order at 8:25 p.m.

Upon roll call the following Trustees were present: Antoinette Alawad, Violet Bradley, John Altar, Lila Marek and Fran Green. Trustee Bill Cronch was absent.

Also present: Attorney Safaa Zarzour.

Under Assistant Director's scope of duties, there is no number 6 and there are two number 13's. Attorney Zarzour will fix the numbers.

Trustee Altar questioned why a written contract and why only for 6 months and who requested a written contract. Trustee Green stated she did not want another problem like they had when Kari quit.

The time length of the contract was discussed. There were many suggestions including:
Trustee Marek – March to March
Attorney Zarzour – March to December 31st
Trustee Altar – March 1, 2006 to April 30, 2007

Trustee Green reported that she had a discussion with Jeff Bishop today and he stated the cost of living increase this year was 4.1% and he recommended not to give a raise of 4.1%.

Attorney Zarzour explained that a contract protects the Director and Assistant Director and also protects the library.

Trustee Altar questioned letter J. and the wording of giving a 30 day notice for dismissal. There was discussion regarding the last paragraph that states they sign the contract within 10 days or it constitutes resignation. Attorney Zarzour explained the board can extend that time but this gives the library more protection.

Further discussion whether a written contract is needed. Trustee Jaguszewski, Trustee Marek and Trustee Green once again discussed the role of the board, mini management and control of the library. Attorney Zarzour explained that the director reports to the board and the board has the right to evaluate her whether there is a written contract or not and that the scope of duties should list measurable goals to be evaluated.

The contract dates were discussed further.

Trustee Jaguszewski questioned #7 Development and Grants on scope of duties. Trustee Green stated that Sue was hired for outreach and grants. Sue had grant experience when she was hired. Trustee Green sends the information to Jane for research.

Trustee Jaguszewski also questioned #6 and development and improvement plan. Evaluations should be based on contract goals. Director Schoen should develop an improvement plan which also can be used for evaluations.

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There was a per capita grant received in the amount of \$18,000.00, but it was unclear as to who procured this grant, Jane or Lori.

Discussion followed regarding the salary increases for Director and Assistant Director and the amount to be included in the contract. Jeff Bishop had stated at a meeting with Trustee Green earlier today, to only go for 3%. Calculations were completed for 3% and 4% increases for each employee. After much discussion Attorney Zarzour explained the differences of the percentages were \$530.00 and \$360.00 respectively. The board had a consensus on a 4% raise for Director and Assistant Director. Director salary would be \$54,590.00 and Assistant Director would be \$37,080.00 effective May 1, 2006.

George Mitchell's job title was discussed. His duties prior to construction, during construction and the training he is receiving since the completion of the library were discussed. Trustee Altar suggested Building and Grounds Director or Building and Grounds Supervisor. Attorney Zarzour questioned if there was a job description for George's position. The board also discussed changing George from hourly to salary taking into consideration that he would be losing his overtime if he is put on salary. \$36,000.00 for his salary was suggested by Trustee Altar. \$28,000.00 was suggested by Trustee Bradley giving him a \$5,000.00 raise. Attorney Zarzour stated the \$5,000.00 is justifiable by the increase in the size of the library. The board decided that with the new budget of May 1, 2006 his salary would increase to \$28,000.00. The job title of Stationary Engineer was suggested by Trustee Green. Attorney Zarzour stated that some job titles have an assumption of a degree and that Stationary Engineer might be a title that requires a degree. No decision on the job title was made at this time awaiting research on the degree status of the job title of Stationary Engineer.

2006 - 2 Motion by Trustee Marek and seconded by Trustee Jaguszewski to adjourn the meeting.
Upon voice vote:
Ayes: 6
Nays: 0
Absent: 1
Motion carried:


The meeting adjourned at 9:30 p.m.

Respectfully submitted,


Vicki Choate, Recording Secretary

APPROVED:

3/13/06
Date


Fran Green, President


Antoinette Alawad, Secretary

**BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
March 13, 2006**

President Fran Green called the meeting to order at 7:03 p.m.

Upon roll call the following Trustees were present: Antoinette Alawad, Violet Bradley, John Altar, Arlene Jaguszewski, Lila Marek and Fran Green. Trustee Bill Cronch was absent.

Also present: Attorney Safaa Zarzour and Director Jane Schoen.

Trustee Altar requested that the Library sign on the corner and the handicapped door be placed on this evening's agenda.

2006 – 34 Motion by Trustee Marek and seconded by Trustee Bradley to approve the agenda with the addition of adding the library sign and handicapped door.
Upon roll call vote:
Ayes: 6 Trustees Alawad, Bradley, Altar, Jaguszewski, Marek and Green.
Nays: 0
Absent: 1 Trustee Cronch.
Motion carried.

2006 – 35 Motion by Trustee Bradley and seconded by Trustee Marek to approve the minutes of the February 13, 2006 regular meeting.
Upon voice vote:
Ayes: 6 Trustees Alawad, Bradley, Altar, Jaguszewski, Marek and Green.
Nays: 0
Absent: 1 Trustee Cronch.
Motion carried.

Therese Kourim of Frega Associates was questioned and discussed the following items with the Board:

The door at the top of the stairs that allows access to the elevator is not ADA compliant; the downstairs bathroom doors do not have the handles positioned correctly; the warranties and record drawings were given to George; the value of the building as completed is \$7,875,000.00; there are leaks from the downspouts; the punch list involves 3 separate contracts; and Abbey Paving has been notified about the parking lot. A lengthy discussion followed regarding the flooding of the library on the previous Thursday, March 9, 2006 when the sump pump failed. Frega and Associates now suggests 2 sump pumps to be installed, one in the pit and one in the basin and also to include a back up generator. These pumps would run on alternate days. Therese stated that during construction several sump pumps had burned out. Questions as to why the same type of sump pump was used when so many had already had to be replaced. Another suggestion from Therese was to have an alarm installed on the sump pump(s). The type of back up power was discussed – battery back-up vs. diesel. Therese also stated that the sump pump that was replaced in the library after the flood is a residential sump pump, not industrial. Frega and Associates will put together a letter with suggestions addressing the flooding and sump pump issues, without any prices because prices will depend on the type of pumps selected.

**BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
March 13, 2006
Page Two**

Attorney Zarzour discussed the warranty and insurance issues regarding the flooding. Director Schoen reported that Service Masters provided over 30 fans and dehumidifiers to help dry out the library.

Therese Kourim will gather the information and report back to the Board.

- 2006 – 36** Motion by Trustee Jaguszewski and seconded by Trustee Alawad to accept the Financial Statement for the month ending February 28, 2006.
Upon roll call vote:
Ayes: 6 Trustees Alawad, Bradley, Altar, Jaguszewski, Marek and Green.
Nays: 0
Absent: 1 Trustee Cronch.
Motion carried.
- 2006 – 37** Motion by Trustee Jaguszewski and seconded by Trustee Marek to transfer \$50,000.00 from the Illinois Funds account to cover checks numbered 30797 – 30839 and the March 15th payroll.
Upon roll call vote:
Ayes: 6 Trustees Alawad, Bradley, Altar, Jaguszewski, Marek and Green.
Nays: 0
Absent: 1 Trustee Cronch
Motion carried.
- 2006 – 38** Motion by Trustee Altar and seconded by Trustee Jaguszewski to place the Director's Report on file.
Upon voice vote:
Ayes: 6 Trustees Alawad, Bradley, Altar, Jaguszewski, Marek and Green.
Nays: 0
Absent: 1 Trustee Cronch
Motion carried.
- 2006 – 39** Motion by Trustee Bradley and seconded by Trustee Marek to place the President's Report on file.
Upon voice vote:
Ayes: 5 Trustees Alawad, Bradley, Jaguszewski, Marek and Green.
Nays: 1 Trustee Altar
Absent: 1 Trustee Cronch
Motion carried.

**BRIDGEVIEW PUBLIC LIBRARY
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Unfinished business:

Trustee Jaguszewski discussed the need for handicapped parking in the old parking lot.

Director Schoen discussed the approval of the purchase of the egress drawings for the disaster plan. She can not complete the disaster plan without the drawings. She requested the approval of the purchase of the drawings. This issue was placed on hold and Director Schoen will once again talk to Frega regarding the drawings.

Trustee Marek has asked Mr. Cronch to hang the plaques. The plaques still need to be hung and Director Schoen will call Mr. Cronch and request his assistance in hanging the plaques.

A new property survey is needed; Director Schoen will call Hoefflerle & Butler for the new survey.

The new meeting room policy was discussed at length.

New business:

Director Schoen discussed the need for new releases and new audio visual items for the library.

- 2006 – 40** Motion by Trustee Altar and seconded by Trustee Jaguszewski to allow the Library Director to purchase the necessary books and audio visual materials.
Upon roll call vote:
Ayes: 5 Trustees Alawad, Bradley, Altar, Jaguszewski, and Marek.
Nays: 1 Trustee Green.
Absent: 1 Trustee Cronch.
Motion carried.

Items at the meeting of the MLS Focus Group were discussed;
A detailed report on Advocacy Day in Springfield was given by Trustee Marek;
The news release in the Des Plaines Valley News by Director Schoen was discussed;
Director Schoen will pursue the \$5,000.00 library disaster grant information;
placement of a directional sign on the street designating the entrance of the library and the budget was discussed including several individual line items.

- 2006 – 41** Motion by Trustee Bradley and seconded by Trustee Marek to approve the budget with the change of \$10,000.00 being removed from line item 4210 and adding the \$10,000.00 to line item 4110.
Upon roll call vote:
Ayes: 6 Trustees Alawad, Bradley, Altar, Jaguszewski, Marek and Green.
Nays: 0
Absent: 1 Trustee Cronch.
Motion carried.

**BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
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Page Four**

- 2006 – 42** Motion by Trustee Marek and seconded by Trustee Jaguszewski to go into closed session for matters of personnel.
No vote was taken.
9:05 p.m.

President Green reconvened the regular meeting at 9:42 p.m.

Upon roll call the following Trustees were present: Antoinette Alawad, Violet Bradley, John Altar, Arlene Jaguszewski, Lila Marek and Fran Green. Trustee Bill Cronch was absent.

- 2006 – 43** Motion by Trustee Jaguszewski and seconded by Trustee Alawad to amend the part time vacation policy, adding a category which reads from 16th - 24th year of employment, 20 days and amend 25th year of employment and up, 25 days. Full time category to read 16th - 24th year of employment, 25 days.
Upon roll call vote:
Ayes: 6 Trustees Alawad, Bradley, Altar, Jaguszewski, Marek and Green.
Nays: 0
Absent: 1 Trustee Cronch.
Motion carried.

- 2006 – 44** Motion by Trustee Marek and seconded by Trustee Bradley to give George Mitchell the title of Director of Buildings and Grounds; change his status to a salaried employee with a salary according to the budget.
Upon roll call vote:
Ayes: 6 Trustees Alawad, Bradley, Altar, Jaguszewski, Marek and Green.
Nays: 0
Absent: 1 Trustee Cronch.
Motion carried.


- 2006 – 45** Motion by Trustee Jaguszewski and seconded by Trustee Bradley to accept the salary schedule, as amended, and make it a part of the budget as approved.
Upon roll call vote:
Ayes: 6 Trustees Alawad, Bradley, Altar, Jaguszewski, Marek and Green.
Nays: 0
Absent: 1 Trustee Cronch.
Motion carried.

**BRIDGEVIEW PUBLIC LIBRARY
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- 2006 – 46** Motion by Trustee Marek and seconded by Trustee Jaguszewski to adjourn the meeting.
Upon voice vote:
Ayes: 6 Trustees Alawad, Bradley, Altar, Jaguszewski, Marek and Green.
Nays: 0
Absent: 1 Trustee Cronch.
Motion carried.

The meeting adjourned at 9:50 p.m.

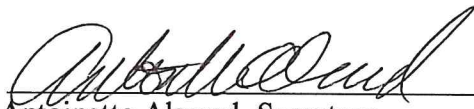
Respectfully submitted,


Vicki Choate, Recording Secretary

APPROVED:

4-10-06
Date


Fran Green, President


Antoinette Alawad, Secretary

revised
4/14/08
ec

**BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
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March 13, 2006**

move
4/10/06
Dismiss - closed

President Fran Green called the closed session meeting to order at 9:10 p.m.

Upon roll call the following Trustees were present: Antoinette Alawad, Violet Bradley, John Altar, Arlene Jaguszewski, Lila Marek and Fran Green. Trustee Bill Cronch was absent.

Also present: Attorney Safaa Zarzour.

Trustee Green opened the closed session meeting with a discussion regarding employee George Mitchell's salary, work load and title change. After review of the budget line item and discussion regarding the extra work he now has since the completion of the addition.

Trustee Altar suggested Director of Buildings and Grounds as the new title.

After much discussion regarding George's pay as an hourly employee the board was in agreement with his salary as \$32,213.25 and his title change to Director of Building and Grounds.

Trustee Altar discussed the letter from Nancy Nowilbilski who has requested that she be given 25 vacation days. She is an hourly part time employee with 25 years of service.

Director Schoen was requested to join the meeting to clarify the vacation schedule.

Discussion adding another category to complete the vacation schedule would give her the additional 5 days.

Part time would read - 16 - 24th years of employment, 20 days

25th year and up, 25 days

Full time - 16th - 24th years of employment, 25 days.

George Mitchell was requested to join the meeting to be informed of the boards decision to change his title and salary.

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March 13, 2006
Page Two**

2006 – 3 Motion by Trustee Jaguszewski and seconded by Trustee Bradley to adjourn the meeting.
Upon voice vote:
Ayes: 6 Trustees Alawad, Bradley, Altar, Jaguszewski, Marek and Green.
Nays: 0
Absent: 1 Trustee Cronch.
Motion carried.

The meeting adjourned at 9:37 p.m.

Respectfully submitted,

Vicki Choate
Vicki Choate, Recording Secretary

APPROVED:

4/10/06
Date

Fran Green
Fran Green, President

Antoinette Alawad
Antoinette Alawad, Secretary

**BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
April 10, 2006**

President Fran Green called the meeting to order at 7:06 p.m.

Upon roll call the following Trustees were present: Antoinette Alawad, Violet Bradley, John Altar, Arlene Jaguszewski, Lila Marek and Fran Green. Trustee Bill Cronch was absent.

Also present: Attorney Safaa Zarzour and Director Jane Schoen.

- 2006 – 47** Motion by Trustee Bradley and seconded by Trustee Alawad to approve the agenda.
Upon voice vote:
Ayes: 6 Trustees Alawad, Bradley, Altar, Jaguszewski, Marek and Green.
Nays: 0
Absent: 1 Trustee Cronch.
Motion carried.
- 2006 – 48** Motion by Trustee Marek and seconded by Trustee Bradley to approve the minutes of the March 13, 2006 regular meeting with corrections as stated.
Upon roll call vote:
Ayes: 6 Trustees Alawad, Bradley, Altar, Jaguszewski, Marek and Green.
Nays: 0
Absent: 1 Trustee Cronch.
Motion carried.
- 2006 – 49** Motion by Trustee Jaguszewski and seconded by Trustee Bradley to approve the January 31, 2006 special meeting minutes with corrections as stated.
Upon roll call vote:
Ayes: 6 Trustees Alawad, Bradley, Altar, Jaguszewski, Marek and Green.
Nays: 0
Absent: 1 Trustee Cronch.
Motion carried.
- 2006 – 50** Motion by Trustee Jaguszewski and seconded by Trustee Marek to accept the Financial Statements dated March 31, 2006.
Upon roll call vote:
Ayes: 6 Trustees Alawad, Bradley, Altar, Jaguszewski, Marek and Green.
Nays: 0
Absent: 1 Trustee Cronch
Motion carried.

**BRIDGEVIEW PUBLIC LIBRARY
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April 10, 2006
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2006 – 51 Motion by Trustee Marek and seconded by Trustee Alawad to transfer \$50,000.00 from the Illinois Funds account to Bridgeview Bank checking account to cover checks numbered 30896 – 30943 and the April 15th, 2006 payroll.
Upon roll call vote:
Ayes: 6 Trustees Alawad, Bradley, Altar, Jaguszewski, Marek and Green.
Nays: 0
Absent: 1 Trustee Cronch
Motion carried.

2006 – 52 Motion by Trustee Altar and seconded by Trustee Jaguszewski to place the Director's Report on file.
Upon voice vote:
Ayes: 6 Trustees Alawad, Bradley, Altar, Jaguszewski, Marek and Green.
Nays: 0
Absent: 1 Trustee Cronch
Motion carried.

2006 – 53 Motion by Trustee Marek and seconded by Trustee Bradley to place the President's Report on file.
Upon voice vote:
Ayes: 6 Trustees Alawad, Bradley, Altar, Jaguszewski, Marek and Green.
Nays: 0
Absent: 1 Trustee Cronch
Motion carried.

Director Schoen will contact Mr. Frega regarding hanging the plaques. There is a \$100,000.00 reserve that was placed into building remodeling and building maintenance line items.

2006 – 54 Motion by Trustee Bradley and seconded by Trustee Jaguszewski to accept the new Bridgeview Library Meeting Room application and policy.
Upon roll call vote:
Ayes: 6 Trustees Alawad, Bradley, Altar, Jaguszewski, Marek and Green.
Nays: 0
Absent: 1 Trustee Cronch.
Motion carried.

2006 – 55 Motion by Trustee Marek and seconded by Trustee Bradley to accept the Hoefferele/Butler Engineering proposal for the boundaries survey for \$3,000.00.
Upon roll call vote:
Ayes: 6 Trustees Alawad, Bradley, Altar, Jaguszewski, Marek and Green.
Nays: 0
Absent: 1 Trustee Cronch.
Motion carried.

BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
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- 2006 – 56** Motion by Trustee Marek and seconded by Trustee Bradley to move the item of the amended budget approval discussion into closed session.
Upon roll call vote:
Ayes: 6 Trustees Alawad, Bradley, Altar, Jaguszewski, Marek and Green.
Nays: 0
Absent: 1 Trustee Cronch.

Under unfinished business the following items were discussed:
ABS should be contacted again, by letter, regarding the leaking roof;
And purchase of the sump pumps and generator.

- 2006 – 57** Motion by Trustee Altar and seconded by Trustee Marek to contract with Maher Plumbing to install back up sump pump system for the cost of \$15,033.00; and to contract with Ranger Electric to install electrical system for the sump pump backup for the cost of \$3,699.00 and to contract with Maher Plumbing to install two concrete pads for the cost of \$790.00.
Upon roll call vote:
Ayes: 6 Trustees Alawad, Bradley, Altar, Jaguszewski, Marek and Green.
Nays: 0
Absent: 1 Trustee Cronch.
Motion carried.

Under unfinished business the following items were discussed:
Requesting quotes from other companies regarding property liability insurance;
Distributed contracts to the Director and Assistant Director and copies to the board members; handicapped parking spaces or special senior parking signs in the original library parking lot.

- 2006 – 58** Motion by Trustee Jaguszewski and seconded by Trustee Bradley to approve the Bridgeview Public Library Board of Trustees regular meeting schedule, which is the second Monday of each month, FY 2006 – 2007, as stated.
Upon voice vote:
Ayes: 6 Trustees Alawad, Bradley, Altar, Jaguszewski, Marek and Green.
Nays: 0
Absent: 1 Trustee Cronch.
Motion carried.

**BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
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Page Four**

Under new business the following items were discussed:

Updating the Freedom of Information Policy; cancellation of the trip to New Orleans to attend the ALA conference; Assistant Director Wiser will seek available literacy grants; Director Schoen will send a thank you letter to the Village of Bridgeview Public Works Department for the use of their generator; and President Green will contact Dr. Frank Stout at Argo Community High School regarding art students to paint a mural on the lower level wall.

- 2006 – 59** Motion by Trustee Alawad and seconded by Trustee Jaguszewski to approve the closed session minutes of January 31, 2006 with one correction on page 1, 3rd paragraph, 4th line, switching the 1 to 14 from Assistant Director to Director.
Upon roll call vote:
Ayes: 6 Trustees Alawad, Bradley, Altar, Jaguszewski, Marek and Green.
Nays: 0
Absent: 1 Trustee Cronch.
Motion carried.
- 2006 – 60** Motion by Trustee Marek and seconded by Trustee Bradley to approve the closed session minutes of February 13, 2006.
Upon roll call vote:
Ayes: 6 Trustees Alawad, Bradley, Altar, Jaguszewski, Marek and Green.
Nays: 0
Absent: 1 Trustee Cronch.
Motion carried.
- 2006 – 61** Motion by Trustee Jaguszewski and seconded by Trustee Marek to approve the closed session minutes of March 13, 2006.
Upon roll call vote:
Ayes: 6 Trustees Alawad, Bradley, Altar, Jaguszewski, Marek and Green.
Nays: 0
Absent: 1 Trustee Cronch.
Motion carried.
- 2006 – 62** Motion by Trustee Marek and seconded by Trustee Jaguszewski to go into closed session to review closed session minutes and salaries.
Upon roll call vote:
Ayes: 6 Trustees Alawad, Bradley, Altar, Jaguszewski, Marek and Green.
Nays: 0
Absent: 1 Trustee Cronch.
Motion carried. 8:50 p.m.

**BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
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- 2005 – 63** Motion by Trustee Marek and seconded by Trustee Bradley to reconvene the regular meeting.
Upon roll call vote:
Ayes: 6 Trustees Alawad, Bradley, Altar, Jaguszewski, Marek and Green.
Nays: 0
Absent: 1 Trustee Cronch.
Motion carried.
- The meeting reconvened at 9:52 p.m.
- 2006 – 64** Motion by Trustee Altar and seconded by Trustee Alawad to pass the budget for fiscal year 2006 – 2007, as amended by the Director.
Upon roll call vote:
Ayes: 6 Trustees Alawad, Bradley, Altar, Jaguszewski, Marek and Green.
Nays: 0
Absent: 1 Trustee Cronch.
Motion carried.
- 2006 – 65** Motion by Trustee Alawad and seconded by Trustee Jaguszewski to open the closed session minutes for the following meetings:
March 14, 2005; October 13, 2003; August 12, 2003; April 21, 2003; January 29, 2003; December 9, 2003; December 9, 2002; December 9, 2002; May 14, 2002; May 8, 2000; March 22, 2000; June 12, 2000; July 10, 2000; June 12, 2000; March 11, 2002 and December 12, 2005.
Upon roll call vote:
Ayes: 6 Trustees Alawad, Bradley, Altar, Jaguszewski, Marek and Green.
Nays: 0
Absent: 1 Trustee Cronch.
Motion carried.
- 2006 – 66** Motion by Trustee Alawad and seconded by Trustee Bradley to not release the closed session minutes of the following meetings:
July 12, 2004; August 9, 2004; June 13, 2005; February 13, 2006; and March 13, 2006.
Upon roll call vote:
Ayes: 6 Trustees Alawad, Bradley, Altar, Jaguszewski, Marek and Green.
Nays: 0
Absent: 1 Trustee Cronch.
Motion carried.

**BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
April 10, 2006
Page Six**

Under announcements the following items were discussed:

The Bridgeview Chamber of Commerce Scholarship fund; Business to Business meeting; the LACONI conference in Lisle; and the Chamber luncheon at Mama Luigi's for Administrative Assistant's Day.

- 2006 – 67** Motion by Trustee Alawad and seconded by Trustee Jaguszewskito adjourn the meeting.
Upon voice vote:
Ayes: 6 Trustees Alawad, Bradley, Altar, Jaguszewski, Marek and Green.
Nays: 0
Absent: 1 Trustee Cronch.
Motion carried.

The meeting adjourned at 10:06 p.m.

Respectfully submitted,


Vicki Choate, Recording Secretary

APPROVED:

4-10-06
Date


Fran Green, President


Antoinette Alawad, Secretary

Apr 9, 2007
Voted Open

BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE CLOSED SESSION MEETING
April 10, 2006

President Fran Green called the meeting to order at 8:52 p.m.

Upon roll call the following Trustees were present: Antoinette Alawad, Violet Bradley, John Altar, Arlene Jaguszewski, Lila Marek and Fran Green. Trustee Bill Cronch was absent.

Also present: Attorney Safaa Zarzour.

There was discussion regarding the salary schedule of the Director and Assistant Director and the impact on the proposed amended budget.

Reviewed the closed session meeting minutes of December 12, 2005; March 11, 2002; June 12, 2000; July 10, 2000; March 22, 2000; May 8, 2000; May 14, 2002; December 9, 2002; a second set of minutes for December 9, 2002; January 29, 2003; April 21, 2003; August 12, 2003; October 13, 2003; August 9, 2004; March 14, 2005; June 13, 2005; July 12, 2005; February 13, 2006 and March 13, 2006.
Discussed which minutes were to be released and held.

The meeting closed at 9:50 p.m.

Respectfully submitted,

Vicki Choate
Vicki Choate, Recording Secretary

APPROVED:

6/13/06 Choate
Date
Lila Marek
Lila Marek, President

Arlene M Jaguszewski
Arlene Jaguszewski, Secretary

**BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
May 8, 2006**

President Fran Green called the meeting to order at 7:00 p.m.

Upon roll call the following Trustees were present: Antoinette Alawad, Violet Bradley, John Altar, Arlene Jaguszewski, Lila Marek and Fran Green. Trustee Bill Cronch was absent.

Also present: Attorney Safaa Zarzour and Director Jane Schoen.

- 2006 – 68** Motion by Trustee Bradley and seconded by Trustee Jaguszewski to approve the agenda.
Upon roll call vote:
Ayes: 6 Trustees Alawad, Bradley, Altar, Jaguszewski, Marek and Green.
Nays: 0
Absent: 1 Trustee Cronch.
Motion carried.
- 2006 – 69** Motion by Trustee Jaguszewski and seconded by Trustee Bradley to approve the minutes of the April 10, 2006 regular meeting.
Upon roll call vote:
Ayes: 5 Trustees Alawad, Bradley, Altar, Jaguszewski, and Green.
Nays: 1 Trustee Marek
Absent: 1 Trustee Cronch.
Motion carried.
- 2006 – 70** Motion by Trustee Marek seconded by Trustee Jaguszewski to approve the Financial Statement dated April 30, 2006.
Upon roll call vote:
Ayes: 6 Trustees Alawad, Bradley, Altar, Jaguszewski, Marek and Green.
Nays: 0
Absent: 1 Trustee Cronch.
Motion carried.
- 2006 – 71** Motion by Trustee Jaguszewski and seconded by Trustee Bradley to transfer \$175,000.00 from the Illinois Funds account to the Bridgeview Bank checking account to cover checks #30999 – 31046.
Upon roll call vote:
Ayes: 6 Trustees Alawad, Bradley, Altar, Jaguszewski, Marek and Green.
Nays: 0
Absent: 1 Trustee Cronch
Motion carried.

BRIDGEVIEW PUBLIC LIBRARY
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2006 – 72 Motion by Trustee Bradley and seconded by Trustee Jaguszewski to place the Director's report on file.
Upon voice vote:
Ayes: 6 Trustees Alawad, Bradley, Altar, Jaguszewski, Marek and Green.
Nays: 0
Absent: 1 Trustee Cronch
Motion carried.

2006 – 73 Motion by Trustee Bradley and seconded by Trustee Alawad to place the President's report on file.
Upon voice vote:
Ayes: 6 Trustees Alawad, Bradley, Altar, Jaguszewski, Marek and Green.
Nays: 0
Absent: 1 Trustee Cronch
Motion carried.

2006 – 74 Motion by Trustee Marek and seconded by Trustee Bradley to advance all items on the agenda related to Frega and Associates to this point on the agenda.
Upon voice vote:
Ayes: 6 Trustees Alawad, Bradley, Altar, Jaguszewski, Marek and Green.
Nays: 0
Absent: 1 Trustee Cronch
Motion carried.

Therese Kourim, of Frega and Associates, discussed the following items:
Hanging of the plaques; the sprinkler lines leaking; roof warranty; occupancy certificate; exhaust fan repair; the punch list; base board replacement; staff room faucet leak; and landscaping issues.

2006 – 75 Motion by Trustee Jaguszewski and seconded by Trustee Marek to accept the proposal of Inland Mechanical Service in the amount of \$2,213.00.
Upon roll call vote:
Ayes: 6 Trustees Alawad, Bradley, Altar, Jaguszewski, Marek and Green.
Nays: 0
Absent: 1 Trustee Cronch.
Motion carried.

Threse Kourim continued with discussion on the following:
disater plan map; snow guards installed on the downspouts; employee entrance to have new gutters and downspouts installed;

**BRIDGEVIEW PUBLIC LIBRARY
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May 8, 2006
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Prior to discussion regarding the administrator's contracts Director Schoen was questioned as to her accepting a position as Director at the Cicero library. Director Schoen responded that she did accept the position and that she would be leaving in 30 days.

The contracts were questioned and Attorney Zarzour stated that all items in question were corrected.

- 2006 – 76** Motion by Trustee Alawad and seconded by Trustee Marek to approve the purchase of a bike rack from Bike Security Racks Co. Inc., not to exceed \$1,000.00.
Upon roll call vote:
Ayes: 6 Trustees Alawad, Bradley, Altar, Jaguszewski, Marek and Green.
Nays: 0
Absent: 1 Trustee Cronch.
Motion carried.

- 2006 – 77** Motion by Trustee Altar and seconded by Trustee Bradley to allow Relay for Life to use the stage.
Upon voice vote:
Ayes: 5 Trustees Alawad, Bradley, Altar, Jaguszewski, and Green.
Nays: 1 Trustee Marek
Absent: 1 Trustee Cronch.

Under new business:
Director Schoen will check with the employees to see how many are interested in attending the Chicago Fire Library Appreciation Night.

Attorney Zarzour suggested that Director Schoen call the Village building department to request an occupancy permit.

The Bridgeview Chamber of Commerce has requested a donation for the scholarship fund.

Attorney Zarzour explained the fiscal year change.

Nominations for election of officers were as follows:
President Green nominated Lila Marek for President, seconded by trustee Bradley, there were no further nominations for President, nominations were closed.
Trustee Bradley nominated Fran Green for Vice-President, seconded by Trustee Marek, there were no further nomination for Vice-President, nominations were closed.
Trustee Alawad nominated Arlene Jaguszewski for Secretary, seconded by Trustee Altar, there were no further nominations for Secretary, nominations were closed.

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Trustee Alawad nominated Violet Bradley for Treasurer, seconded by President Green, there were no further nominations for Treasurer, nominations were closed.

Nominations were closed.

- 2006 – 78** Motion by Trustee Marek and seconded by Trustee Bradley to accept the slate of officers as presented, President, Lila Marek; Vice-President, Fran Green; Secretary, Arlene Jaguszewski; and Treasurer, Violet Bradley.
Upon voice vote:
Ayes: 5 Trustees Alawad, Bradley, Jaguszewski, Marek and Green.
Nays: 1 Trustee Altar
Absent: 1 Trustee Cronch.
Motion carried.
- 2006 – 79** Motion by Trustee Marek and seconded by Trustee Alawad to have the installation dinner on Saturday, June 10, 2006, at 5:00 p.m. at Whitney's Restaurant.
Upon roll call vote:
Ayes: 6 Trustees Alawad, Bradley, Altar, Jaguszewski, Marek and Green.
Nays: 0
Absent: 1 Trustee Cronch.
Motion carried.
- 2006 – 80** Motion by Trustee Marek and seconded by Trustee Bradley to go into closed session to discuss matters of personnel.
Upon voice vote:
Ayes: 6 Trustees Alawad, Bradley, Altar, Jaguszewski, Marek and Green.
Nays: 0
Absent: 1 Trustee Cronch.
Motion carried. 8:37p.m.
- 2006 – 81** Motion by Trustee Marek and seconded by Trustee Bradley to reconvene the meeting.
Upon voice vote:
Ayes: 6 Trustees Alawad, Bradley, Altar, Jaguszewski, Marek and Green.
Nays: 0
Absent: 1 Trustee Cronch.
Motion carried.

Upon roll call the following Trustees were present: Antoinette Alawad, Violet Bradley, John Altar, Arlene Jaguszewski, Lila Marek and Fran Green. Trustee Bill Cronch was absent.

The meeting reconvened at 9:07 p.m.

**BRIDGEVIEW PUBLIC LIBRARY
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May 8, 2006
Page Five**

Items for the next agenda:

Employee count for the Chicago Fire game; on-line minutes for 3/13/06 need to be corrected.

- 2006 – 81** Motion by Trustee Marek and seconded by Trustee Bradley to start the process for an interim director and the board President to start the process for a Director.
Upon roll call vote:
Ayes: 6 Trustees Alawad, Bradley, Altar, Jaguszewski, Marek and Green.
Nays: 0
Absent: 1 Trustee Cronch.
Motion carried.
- 2006 – 82** Motion by Trustee Jaguszewski and seconded by Trustee Bradley to adjourn the meeting.
Upon voice vote:
Ayes: 6 Trustees Alawad, Bradley, Altar, Jaguszewski, Marek and Green.
Nays: 0
Absent: 1 Trustee Cronch.
Motion carried.

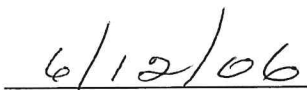
The meeting adjourned at 9:15 p.m.

Respectfully submitted,




Vicki Choate, Recording Secretary

APPROVED:



Date


Lila Marek, President


Arlene Jaguszewski, Secretary

Apr 9, '07
Open

**BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE CLOSED SESSION MEETING
May 8, 2006**

President Fran Green called the meeting to order at 8:45 p.m.

Upon roll call the following Trustees were present: Antoinette Alawad, Violet Bradley, John Altar, Arlene Jaguszewski, Lila Marek and Fran Green. Trustee Bill Cronch was absent.

Also present: Attorney Safaa Zarzour.

The board discussed:

Director Schoen's resignation; an accounting of her vacation days; her last day is June 7, 2006, which honored her contract.

It was suggested that the board re-group and find out why 3 directors have left.

The process of hiring, the search and process of hiring an interim director.

Lori, as assistant director, can be the acting Director as long as the one person in the library with the MLS degree stays on staff.

Alice Calabrese, of MLS, can supply the list of interim directors.

There could be a morale problem amongst employees if Lori is named as acting director.

The executive board should interview prospects of interim directors.

There was discussion regarding Jane not training Lori and Lori was not interested in learning the director's duties.

There must be better communication within the board.

President Green will contact MLS for a list of interim directors and the executive board will interview. Special meetings can be called for the interview process.

Lori will remain Assistant Director not Acting Director.

The advertising and recruitment for a new Director should be started.

2006 - 4 Motion by Trustee Marek and seconded by Trustee Jaguszewski to go back into the regular session.

Upon voice vote:

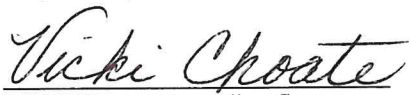
Ayes: 6 Trustees Alawad, Bradley, Altar, Jaguszewski, Marek and Green.

Nays: 0

Absent: 1 Trustee Cronch.

Motion carried. The meeting closed at 9:06 p.m.

Respectfully submitted,


Vicki Choate, Recording Secretary

APPROVED:

6-12-06

Date


Lila Marek, President


Arlene Jaguszewski, Secretary

**BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE SPECIAL MEETING
May 31, 2006**

President Fran Green called the meeting to order at 10:00 a.m.

Upon roll call the following Trustees were present: Antoinette Alawad, Violet Bradley, John Altar, Arlene Jaguszewski, Lila Marek and Fran Green. Trustee Bill Cronch was absent.

Also present: Attorney Safaa Zarzour and Director Jane Schoen.

- 2006 – 83** Motion by Trustee Marek and seconded by Trustee Bradley to approve the agenda of May 31, 2006.
Upon voice vote:
Ayes: 6 Trustees Alawad, Bradley, Altar, Jaguszewski, Marek and Green.
Nays: 0
Absent: 1 Trustee Cronch.
Motion carried.

There was discussion regarding communication with the media. The library by-laws clearly state that only the President and Director are allowed to talk to the media.

The library finances were discussed in detail. It was stated that the board has overspent in all areas of construction, furniture and equipment. The accountant, treasurer and director were all at fault for not being more aware of the finances and bringing these issues to the full board.

Items that may have to be readdressed are: the bike rack at \$550.00; the disaster plan at \$800.00; the sump pump at \$19,522.00; the exhaust fan \$2,213.00; the boundary survey at \$3,000.00; the attorney bill at \$5,321.00; and the access billing from Frega and Associates.

The disaster plan maps have been supplied by Frega and Associates. The exhaust fan repair expense is necessary to satisfy a code violation.

The attorney's bill was discussed including his hourly rate and the length of the board meetings. Attorney Zarzour stated he will discuss deferring his payment until the tax money comes in. It was further discussed that perhaps the attorney is not required to be at every meeting.

Assistant Director, Lori Wiser, discussed the upcoming summer programs. 6 programs have been scheduled, 5 have contracts and one has a cancellation fee. The total cost of \$2,695.00.

The board discussed the potential of reduction of staff. The director will present a list of potential lay offs at the next regular board meeting.

**BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE SPECIAL MEETING
May 31, 2006
Page Two**

Frega and Associates still has a \$40,000.00 outstanding bill to be paid. Attorney Zarzour questioned a cap total for Frega that was discussed and passed at a past meeting.

ABS has a final bill of approximately \$16,000.00. Attorney Zarzour suggested holding off that payment at this time.

The library is closed on Sunday's during the summer and it might be necessary to be closed on Sunday's during the school year.

There may be a need for outside funding. A special meeting to include Jeffrey Bishop might be in order.

A further review of canceling programs; closing the library on Sundays; deferring the attorney's payment; looking into Frega's agreement; staffing issues; and placing a hold on unnecessary spending.

Jeff Bishop is to be invited to the next board meeting. It was stated the Mr. Bishop recommended looking into funding from outside sources.

The water damage was discussed, but these expenses are not out of the budget; these bills go to the insurance company.

MLS has been contacted regarding the interim director position. There are 2 perspective employees.

There was further discussion whether the board should be searching for a director and not wasting time on an interim director.

2006 – 84 Motion by Trustee Marek and seconded by Trustee Green to go into closed session to discuss personnel.

Upon roll call vote:

Ayes: 2 Trustees Marek and Green.

Nays: 4 Trustees Alawad, Bradley, Altar and Jaguszewski.

Absent: 1 Trustee Cronch.

Motion failed.

Further discussion ensued regarding the Assistant Director's duties.

**BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE SPECIAL MEETING
May 31, 2006
Page Three**

- 2006 – 85** Motion by Trustee Altar and seconded by Trustee Jaguszewski to cancel the installation dinner scheduled on June 10, 2006.
Upon roll call vote:
Ayes: 3 Trustees Alawad, Altar, and Jaguszewski.
Nays: 3 Trustees Bradley, Marek and Green.
Absent: 1 Trustee Cronch.
Motion failed.
- 2006 – 86** Motion by Trustee Bradley and seconded by Trustee Alawad to postpone the installation dinner until funds are available.
Upon roll call vote:
Ayes: 5 Trustees Alawad, Bradley, Jaguszewski, Marek and Green.
Nays: 1 Trustee Altar
Absent: 1 Trustee Cronch
Motion carried.
- 2006 – 87** Motion by Trustee Marek and seconded by Trustee Jaguszewski to adjourn the meeting.
Upon voice vote:
Ayes: 6 Trustees Alawad, Bradley, Altar, Jaguszewski, Marek and Green.
Nays: 0
Absent: 1 Trustee Cronch.
Motion carried.

The meeting adjourned at 11:20 a.m..

Respectfully submitted,

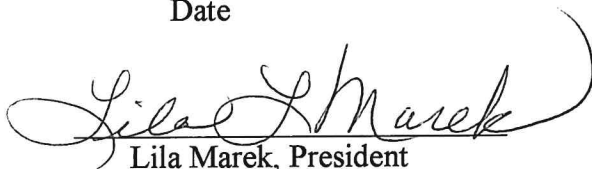


Vicki Choate, Recording Secretary

APPROVED:

6-12-06

Date


Lila Marek, President


Arlene Jaguszewski, Secretary

**BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
June 12, 2006**

President Lila Marek called the meeting to order at 7:05 p.m.

Upon roll call the following Trustees were present: Arlene Jaguszewski, Violet Bradley, John Altar, Antoinette Alawad, Fran Green and Lila Marek. Trustee Bill Cronch was absent.

Also present: Attorney Safaa Zarzour and Assistant Director Lori Wiser.

President Marek read a thank you letter from her to the board and also distributed the board's by-laws and Roberts Rules of Order which will be followed at all meetings. President Marek also reviewed the duties of all officers and stated that it will be the duty of the board secretary to take the closed session meetings.

2006 – 88 Motion by Trustee Green and seconded by Trustee Bradley to approve the agenda moving item 11A, Address Financial Situation, before the Treasurer's Report.

Upon roll call vote:

Ayes: 6 Trustees Jaguszewski, Bradley, Altar, Alawad, Green and Marek.

Nays: 0

Absent: 1 Trustee Cronch.

Motion carried.

2006 – 89 Motion by Trustee Green and seconded by Trustee Bradley to approve the regular meeting minutes of May 8, 2006.

Upon roll call vote:

Ayes: 6 Trustees Jaguszewski, Bradley, Altar, Alawad, Green and Marek.

Nays: 0

Absent: 1 Trustee Cronch.

Motion carried.

2006 – 90 Motion by Trustee Green and seconded by Trustee Alawad to approve the closed session meeting minutes of April 10, 2006 and May 8, 2006.

Upon roll call vote:

Ayes: 6 Trustees Jaguszewski, Bradley, Altar, Alawad, Green and Marek.

Nays: 0

Absent: 1 Trustee Cronch.

Motion carried.

2006 – 91 Motion by Trustee Jaguszewski and seconded by Trustee Green to approve the special meeting minutes of May 31, 2006.

Upon roll call vote:

Ayes: 6 Trustees Jaguszewski, Bradley, Altar, Alawad, Green and Marek.

Nays: 0

Absent: 1 Trustee Cronch.

Motion carried.

Jeff Bishop was called upon to explain the financial statement of May 31, 2006; outstanding construction costs; the library budget; and the current cash shortfall. Items discussed were tax anticipation warrants; tax revenue shortfalls; timing of tax revenue payments; and government funding.

BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
June 12, 2006
Page Two

Trustee Altar questioned if this would be the time, under financial situation, to discuss the items presented by the Assistant Director. Per direction of the board at the previous meeting, Assistant Director Lori Wiser, had distributed the staff ideas of money saving ideas. There was board discussion whether this should be addressed at this time or reviewed in a closed session meeting.

- 2006 – 92** Motion by Trustee Green and seconded by Trustee Bradley to table this item to a special meeting of the Executive Board.
Upon roll call vote:
Ayes: 5 Trustees Jaguszewski, Bradley, Alawad, Green and Marek.
Nays: 1 Trustee Altar.
Absent: 1 Trustee Cronch.
Motion carried.

Trustee Bradley read the Treasurer's Report of May 31, 2006.

- 2006 – 93** Motion by Trustee Jaguszewski and seconded by Trustee Green to accept the Financial Statement dated May 31, 2006.
Upon roll call vote:
Ayes: 6 Trustees Jaguszewski, Bradley, Altar, Alawad, Green and Marek.
Nays: 0
Absent: 1 Trustee Cronch.
Motion carried.

- 2006 – 94** Motion by Trustee Green and seconded by Trustee Jaguszewski to transfer \$40,000.00 from the Illinois Funds account to Bridgeview Bank checking account to cover checks numbered 31099 – 31136 and the June 15, 2006 payroll.
Upon roll call vote:
Ayes: 6 Trustees Jaguszewski, Bradley, Altar, Alawad, Green and Marek.
Nays: 0
Absent: 1 Trustee Cronch.
Motion carried.

The Director's report was discussed.

Teen Librarian, Toni Hotzfield, was selected as Wal-Mart's Teacher of the Year.

The Board President report was distributed including her 2006 – 2007 committee appointments. A copy is attached and made part of these minutes.

Delivery of the molding for downstairs was discussed. The company is not responding to phone calls and Assistant Director Lori Wiser was directed to send a letter and to follow up with a phone call.

**BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
June 12, 2006
Page Three**

The interim director position was discussed and it was decided that the Executive Board will interview candidates. Attorney Zarzour distributed an MLS guideline for the Executive Board to follow while interviewing for the Interim Director position.

- 2006 – 95** Motion by Trustee Green and seconded by Trustee Bradley to adopt the 2006 Annual Ordinance authorizing public non-resident library cards.
Upon roll call vote:
Ayes: 6 Trustees Jaguszewski, Bradley, Altar, Alawad, Green and Marek.
Nays: 0
Absent: 1 Trustee Cronch.
Motion carried.

- 2006 – 96** Motion by Trustee Jaguszewski and seconded by Trustee Alawad to renew the Illinois State Library OCLC membership in the amount of \$2,000.00.
Upon roll call vote:
Ayes: 6 Trustees Jaguszewski, Bradley, Altar, Alawad, Green and Marek.
Nays: 0
Absent: 1 Trustee Cronch.
Motion carried.

It was reported that there are 170 registered at this time for the summer reading program. Assistant Director Wiser reported that all summer programs were cancelled after the last special meeting, per the direction of past Director Schoen. The board was in discussion regarding the possibility of canceling summer programs but no direction to cancel any programs at this time was made.

- 2006 – 97** Motion by Trustee Jaguszewski and seconded by Trustee Bradley authorizing Assistant Director Lori Wiser to re-instate the six programs for the children's summer reading program.
Upon roll call vote:
Ayes: 5 Trustees Jaguszewski, Bradley, Alawad, Green and Marek.
Nays: 1 Trustee Altar.
Absent: 1 Trustee Cronch.
Motion carried.

Assistant Director Lori Wiser requested permission to leave the library from 2 – 3 p.m. for the Universal School summer Outreach reading program if another employee is not available.

**BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
June 12, 2006
Page Four**

2006 – 98 Motion by Trustee Green and seconded by Trustee Bradley to approve ABS change order #6 in the amount of \$1,460.00 and ABS pay request #11 in the amount of \$17,827.00.

Upon roll call vote:

Ayes: 6 Trustees Jaguszewski, Bradley, Altar, Alawad, Green and Marek.

Nays: 0

Absent: 1 Trustee Cronch.

Motion carried.

George Mitchell was directed by the Board to remove past Director Schoen's name from the front of the building; and Lori Wiser was directed to remove past Director Schoen's name from the Home Depot and Menard's accounts.

Attorney Zarzour will check into the Hartford Steam Boiler claim status.

Items for the next agenda:

Insurance

Announcements:

Trustee Jaguszewski thanked everyone for the flowers that were sent for her brother.

2006 – 99 Motion by Trustee Jaguszewski and seconded by Trustee Bradley to adjourn the meeting.

Upon roll call vote:

Ayes: 6 Trustees Jaguszewski, Bradley, Altar, Alawad, Green and Marek.

Nays: 0

Absent: 1 Trustee Cronch.

Motion carried.

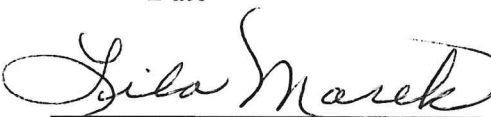
The meeting adjourned at 9:22 p.m.

Respectfully submitted,


Vicki Choate, Recording Secretary

APPROVED:


Date


Lila Marek, President

Arlene Jaguszewski, Secretary

**BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE SPECIAL MEETING
June 22, 2006**

President Lila Marek called the meeting to order at 6:30 p.m.

Upon roll call the following Trustees were present: Arlene Jaguszewski, John Altar, Antoinette Alawad, Fran Green and Lila Marek. Trustees Bill Cronch and Violet Bradley were absent. Also present: Attorney Safaa Zarzour and Assistant Director Lori Wiser.

The only item on the agenda was to discuss and pass a resolution regarding approval and submission on a short term loan for the library.

Attorney Zarzour discussed his research regarding tax warrants and other funding programs for local governments. His research resulted in a loan program offered through the Illinois Treasurer's office. He discussed the Illinois Local Government short term loan program including the application procedure, the available banks, the resolution needed, the rates, deadline dates and approval timeline.


2006 – 100 Motion by Trustee Green and seconded by Trustee Jaguszewski to direct Attorney Zarzour to complete and submit the application for the short term loan.
Upon roll call vote:
Ayes: 5 Trustees Jaguszewski, Altar, Alawad, Green and Marek.
Nays: 0
Absent: 2 Trustees Cronch, and Bradley.
Motion carried.

2006 – 101 Motion by Trustee Marek and seconded by Trustee Jaguszewski to pass the Resolution Approving Submission of Loan to the Illinois Funds-Local Government Short Term Program for the Benefit of Bridgeview Public Library.
Upon roll call vote:
Ayes: 5 Trustees Jaguszewski, Altar, Alawad, Green and Marek.
Nays: 0
Absent: 2 Trustees Cronch and Bradley.
Motion carried.

2006 – 102 Motion by Trustee Alawad and seconded by Trustee Jaguszewski to adjourn the meeting.
Upon voice vote:
Ayes: 5 Trustees Jaguszewski, Altar, Alawad, Green and Marek.
Nays: 0
Absent: 2 Trustees Cronch and Bradley.
Motion carried.

The meeting adjourned at 6:50 p.m.

Respectfully submitted,



Vicki Choate, Recording Secretary

APPROVED:



Date

Lila Marek, President

Arlene Jaguszewski, Secretary

**BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
July 10, 2006**

President Lila Marek called the meeting to order at 7:00 p.m.

Upon roll call the following Trustees were present: Violet Bradley, John Altar, Fran Green and Lila Marek. Trustees Arlene Jaguszewski and Antionette Alawad were absent with notification. Trustee Bill Cronch was absent without notification.

Also present: Assistant Director Lori Wiser.

2006 – 100 Motion by Trustee Green and seconded by Trustee Bradley to approve the agenda.
Upon roll call vote:
Ayes: 4 Trustees Bradley, Altar, Green and Marek.
Nays: 0
Absent: 3 Trustees Jaguszewski, Cronch and Alawad.
Motion carried.

2006 – 101 Motion by Trustee Green and seconded by Trustee Bradley to approve the regular meeting minutes of June 12, 2006.
Upon roll call vote:
Ayes: 4 Trustees Bradley, Altar, Green and Marek.
Nays: 0
Absent: 3 Trustees Jaguszewski, Cronch and Alawad.
Motion carried.

2006 – 102 Motion by Trustee Green and seconded by Trustee Altar to approve the special meeting minutes of June 22, 2006.
Upon roll call vote:
Ayes: 3 Trustees Altar, Green and Marek.
Nays: 0
Abstain: 1 Trustee Bradley.
Absent: 3 Trustees Jaguszewski, Cronch and Alawad.
Motion carried.

Trustee Bradley read the Treasurer's Report dated June 30, 2006.

2006 – 103 Motion by Trustee Green and seconded by Trustee Bradley to accept the Treasurer's Report dated June 30, 2006.
Upon roll call vote:
Ayes: 4 Trustees Bradley, Altar, Green and Marek.
Nays: 0
Absent: 3 Trustees Jaguszewski, Cronch and Alawad.
Motion carried.

**BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
July 10, 2006
Page Two**

There were questions and discussion regarding several items on the July 2006 bill report. The ABS final payment will not be paid at this time.

- 2006 – 104** Motion by Trustee Green and seconded by Trustee Bradley to transfer \$50,000.00 from the Illinois Funds Account to the Bridgeview Bank checking account to cover checks numbered 31195 – 31226 and the July 15, 2006 payroll of \$15,000.00.
Upon roll call vote:
Ayes: 4 Trustees Bradley, Altar, Green and Marek.
Nays: 0
Absent: 3 Trustees Jaguszewski, Cronch and Alawad.
Motion carried.

President Marek distributed and read aloud the President's report.

- 2006 – 105** Motion by Trustee Bradley and seconded by Trustee Green to place the President's Report on file.
Upon voice vote:
Ayes: 4 Trustees Bradley, Altar, Green and Marek.
Nays: 0
Absent: 3 Trustees Jaguszewski, Cronch and Alawad.
Motion carried.

Assistant Director Lori Wiser discussed the items on the Assistant Director's report including the air conditioner problems; the stage was returned damaged; the Chicago Fire will be coming to the library in a couple of weeks.

- 2006 – 106** Motion by Trustee Green and seconded by Trustee Bradley to place the Assistant Director's Report on file.
Upon voice vote:
Ayes: 4 Trustees Bradley, Altar, Green and Marek.
Nays: 0
Absent: 3 Trustees Jaguszewski, Cronch and Alawad.
Motion carried.

Committee reports:

Executive committee: reported that 2 candidates were interviewed for the Interim Director's position. A part of the report was read aloud, with the remainder to be discussed in closed session.

Finance committee: No report.

**BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
July 10, 2006
Page Three**

Building Expansion: report was distributed and read aloud. The punch list was discussed.

Policy committee: the first reading of the policy committee's changes and/or amendments to the library internet policy and circulation policy was completed. President Marek will check with Attorney Zarzour to determine if these changes are procedures or policies, determining the need for three readings before the board can implement these changes. The first reading of the Freedom of Information policy was completed.

By-Laws committee: No report.

- 2006 – 107** Motion by Trustee Green and seconded by Trustee Bradley to approve the ADT sump pump quote of \$585.00.
Upon roll call vote:
Ayes: 4 Trustees Bradley, Altar, Green and Marek.
Nays: 0
Absent: 3 Trustees Jaguszewski, Cronch and Alawad.
Motion carried.

The quote for molding replacement will be presented to the insurance company.

After discussion regarding the Ranger Electric \$5,065.00 quote from December, 2005 for the additional needed electric outlets, etc. it was stated that prices have gone up since that quote. Each item was discussed to determine the need for all these changes at this time.

- 2006 – 108** Motion by Trustee Altar and seconded by Trustee Bradley to table the Ranger Electric estimate until next meeting.
Upon voice vote:
Ayes: 4 Trustees Bradley, Altar, Green and Marek.
Nays: 0
Absent: 3 Trustees Jaguszewski, Cronch and Alawad.
Motion carried.
- 2006 – 109** Motion by Trustee Bradley and seconded by Trustee Green to send whoever wants to go to the ILA conference in October.
Upon roll call vote:
Ayes: 3 Trustees Bradley, Green and Marek.
Nays: 1 Trustee Altar.
Absent: 3 Trustees Jaguszewski, Cronch and Alawad.
Motion carried.

**BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
July 10, 2006
Page Four**

Under new business the following items were also discussed: information required by accountants Crowe, Chizek; Chamber of Commerce dues; Home Depot credit card; the hiring freeze; a new Ranger Electric quote; Brookfield Zoo passes and Marcos insurance quotes.

- 2006 – 110** Motion by Trustee Altar and seconded by Trustee Green to place an official hiring freeze at the Bridgeview Public Library until further notice.
Upon roll call vote:
Ayes: 4 Trustees Bradley, Altar, Green and Marek.
Nays: 0
Absent: 3 Trustees Jaguszewski, Cronch and Alawad.
Motion carried.

- 2006 – 111** Motion by Trustee Altar and seconded by Trustee Bradley to approve the Brookfield Zoo library pass program rules.
Upon voice vote:
Ayes: 4 Trustees Bradley, Altar, Green and Marek.
Nays: 0
Absent: 3 Trustees Jaguszewski, Cronch and Alawad.
Motion carried.

Mr. Marcos of Marcos Insurance distributed and discussed his proposed insurance quotes.

Other insurance proposals to be reviewed by next month's meeting have been received from Utica, Hartford and Traveler's insurance companies.

- 2006 – 112** Motion by Trustee Altar and seconded by Trustee Green to table Maher Plumbing until the August meeting.
Upon voice vote:
Ayes: 4 Trustees Bradley, Altar, Green and Marek.
Nays: 0
Absent: 3 Trustees Jaguszewski, Cronch and Alawad.
Motion carried.
- 2006 – 113** Motion by Trustee Green and seconded by Trustee Bradley to go into closed session.
Upon voice vote:
Ayes: 4 Trustees Bradley, Altar, Green and Marek.
Nays: 0
Absent: 3 Trustees Jaguszewski, Cronch and Alawad.
Motion carried. 9:02 p.m.

**BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
July 10, 2006
Page Five**

2006 – 114 Motion by Trustee Bradley and seconded by Trustee Altar to return to regular session.

No vote was taken. 9:35 p.m.

2006 – 115 Motion by Trustee Altar and seconded by Trustee Bradley to direct President Marek to sign a contract with consultant, Miriam Pollack, for the Director search.

Upon roll call vote:

Ayes: 3 Trustees Bradley, Altar, and Marek.

Nays: 0

Abstain: 1 Trustee Green.

Absent: 3 Trustees Jaguszewski, Cronch and Alawad.

Motion carried.


Mr. Bob Welter is requesting that the Bridgeview Library be an evacuation location for Lyle School.

President Marek requested that Trustee Green, per library policy, select a book in memory of her brother.

2006 – 116 Motion by Trustee Green and seconded by Trustee Altar to adjourn the meeting.
No vote was taken.

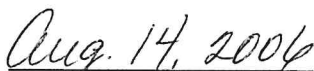
The meeting adjourned at 9:40 p.m.

Respectfully submitted,



Vicki Choate, Recording Secretary

APPROVED:



Date



Lila Marek, President

Arlene Jaguszewski, Secretary

**BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
August 14, 2006**

President Lila Marek called the meeting to order at 7:00 p.m.

Upon roll call the following Trustees were present: Violet Bradley, John Altar, Antionette Alawad and Lila Marek. Trustees Arlene Jaguszewski, Bill Cronch and Fran Green were absent.

Also present: Assistant Director Lori Wiser and Attorney Safaa Zarzour.

2006 – 117 Motion by Trustee Altar and seconded by Trustee Bradley to approve the agenda with modifications.

Upon voice vote:

Ayes: 4 Trustees Bradley, Altar, Alawad and Marek.

Nays: 0

Absent: 3 Trustees Jaguszewski, Cronch and Green.

Motion carried.

2006 – 118 Motion by Trustee Bradley and seconded by Trustee Alawad to approve the regular meeting minutes of July 10, 2006.

Upon roll call vote:

Ayes: 4 Trustees Bradley, Altar, Alawad and Marek.

Nays: 0

Absent: 3 Trustees Jaguszewski, Cronch and Green.

Motion carried.

2006 – 119 Motion by Trustee Bradley and seconded by Trustee Alawad to approve the Closed Session minutes of July 10, 2006.

Upon roll call vote:

Ayes: 4 Trustees Bradley, Altar, Alawad and Marek.

Nays: 0

Absent: 3 Trustees Jaguszewski, Cronch and Green.

Motion carried.

Discussion regarding the Treasurer's Report dated July 31, 2006. The finance committee will schedule a meeting with accountant, Jeff Bishop.

2006 – 120 Motion by Trustee Bradley and seconded by Trustee Alawad to accept the Financial Statement dated July 31, 2006.

Upon roll call vote:

Ayes: 4 Trustees Bradley, Altar, Alawad and Marek.

Nays: 0

Absent: 3 Trustees Jaguszewski, Cronch and Green.

Motion carried.

**BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
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Page Two**

- 2006 – 121** Motion by Trustee Alawad and seconded by Trustee Bradley to transfer \$65,000.00 from the Illinois Funds Account to the Bridgeview Bank checking account to cover checks numbered 31273 – 31306 and the August 15, 2006 payroll.
Upon roll call vote:
Ayes: 4 Trustees Bradley, Altar, Alawad and Marek.
Nays: 0
Absent: 3 Trustees Jaguszewski, Cronch and Green.
Motion carried.

President's report was distributed.

- 2006 – 122** Motion by Trustee Bradley and seconded by Trustee Alawad to place the President's Report on file.
Upon voice vote:
Ayes: 4 Trustees Bradley, Altar, Alawad and Marek.
Nays: 0
Absent: 3 Trustees Jaguszewski, Cronch and Green.
Motion carried.

Assistant Director Lori Wiser discussed the items on the Assistant Director's report.

- 2006 – 123** Motion by Trustee Alawad and seconded by Trustee Bradley to place the Assistant Director's Report on file.
Upon voice vote:
Ayes: 4 Trustees Bradley, Altar, Alawad and Marek.
Nays: 0
Absent: 3 Trustees Jaguszewski, Cronch and Green.
Motion carried.

The Executive committee had minutes of the July 19th and July 25th, 2006 meetings.

- 2006 – 124** Motion by Trustee Alawad and seconded by Trustee Bradley to accept the Executive meeting minutes of July 19, 2006.
Upon roll call vote:
Ayes: 3 Trustees Bradley, Alawad, and Marek.
Nays: 0
Absent: 3 Trustees Jaguszewski, Cronch and Green.
Abstain: 1 Trustee Altar.
Motion carried.

**BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
August 14, 2006
Page Three**

- 2006 – 125** Motion by Trustee Bradley and seconded by Trustee Alawad to accept the Executive meeting minutes of July 25, 2006.
Upon roll call vote:
Ayes: 3 Trustees Bradley, Alawad, and Marek.
Nays: 0
Absent: 3 Trustees Jaguszewski, Cronch and Green.
Abstain: 1 Trustee Altar.
Motion carried.

Finance committee: No report.

A building expansion report was distributed.

- 2006 – 126** Motion by Trustee Bradley and seconded by Trustee Alawad to place the building expansion report on file.
Upon roll call vote:
Ayes: 3 Trustees Bradley, Alawad and Marek.
Nays: 1 Trustee Altar.
Absent: 3 Trustees Jaguszewski, Cronch and Green.
Motion carried.

The Policy Committee presented the minutes and reported on their recommended changes to the borrowing policy regarding fees and eligibility to borrow.

- 2006 – 127** Motion by Trustee Altar and seconded by Trustee Alawad to approve the Borrowing Policy and eligibility to Borrow Policy.
Upon roll call vote:
Ayes: 4 Trustees Bradley, Altar, Alawad and Marek.
Nays: 0
Absent: 3 Trustees Jaguszewski, Cronch and Green.
Motion carried.

- 2006 – 128** Motion by Trustee Altar and seconded by Trustee Bradley to approve the Amended Holiday Display Policy.
Upon roll call vote:
Ayes: 4 Trustees Bradley, Altar, Alawad and Marek.
Nays: 0
Absent: 3 Trustees Jaguszewski, Cronch and Green.
Motion carried.

**BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
August 14, 2006
Page Four**

Discussion regarding the portable stage policy.

- 2006 – 129** Motion by Trustee Alawad and seconded by Trustee Bradley pending the approval of the Equipment Use Policy, no library equipment may be loaned out. Upon roll call vote:
Ayes: 4 Trustees Bradley, Altar, Alawad and Marek.
Nays: 0
Absent: 3 Trustees Jaguszewski, Cronch and Green.
Motion carried.

There was discussion regarding the employees questioning “at will” employment; the need of an employee handbook; employees to be provided with copies of all policies. There was discussion regarding amendments to the by-laws in reference to policies. Trustee Alawad will chair the By-Laws Committee meeting regarding the by-laws and amendments.

There was discussion regarding Architect Frega’s bill, Odelson & Sterk bill and Ranger Electric’s bill.

- 2006 – 130** Motion by Trustee Altar and seconded by Trustee Alawad to approve the new Ranger quotes items #1 and #4 in the amount of \$2,299.00 and the elimination of item B. Upon roll call vote:
Ayes: 4 Trustees Bradley, Altar, Alawad and Marek.
Nays: 0
Absent: 3 Trustees Jaguszewski, Cronch and Green.
Motion carried.

- 2006 – 131** Motion by Trustee Altar to approve the Odelson & Sterk April bill in the amount of \$5,321.25.
For lack of a second, the **Motion failed.**

- 2006 – 132** Motion by Trustee Marek and seconded by Trustee Bradley to place the Odelson & Sterk invoice on the September agenda.
Motion withdrawn.

New business:

There was discussion regarding Sunday hours; purchase of items for individual departments within the library; insurance quotes.

The Board of Trustees authorized Assistant Director Wiser to spend \$3,000.00 to purchase new items for the library to be split between the 3 departments.

**BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
August 14, 2006
Page Five**

- 2006 – 133** Motion by Trustee Altar and seconded by Trustee Alawad to table the insurance quotes to the September meeting.
Upon voice vote:
Ayes: 4 Trustees Bradley, Altar, Alawad and Marek.
Nays: 0
Absent: 3 Trustees Jaguszewski, Cronch and Green.
Motion carried.

Finance committee to discuss the insurance quotes during their meeting.

- 2006 – 134** Motion by Trustee Altar and seconded by Trustee Bradley to approve the Inland Mechanical Service quote of repairs in the amount of \$813.78.
Upon roll call vote:
Ayes: 4 Trustees Bradley, Altar, Alawad and Marek.
Nays: 0
Absent: 3 Trustees Jaguszewski, Cronch and Green.
Motion carried.

The boundary survey quote and bike rack discussion will be placed on the September agenda.

The flag pole and lack of an American flag was discussed. Assistant Lori Wiser will get an American flag. The eagle on top of the pole rips the flags therefore the eagle needs to be replaced with a ball.

The HVAC system is now working. The damaged compressor was repaired.

- 2006 – 135** Motion by Trustee Altar and seconded by Trustee Bradley to ratify payment to Falcon in the amount of \$5,290.00.
Upon roll call vote:
Ayes: 4 Trustees Bradley, Altar, Alawad and Marek.
Nays: 0
Absent: 3 Trustees Jaguszewski, Cronch and Green.
Motion carried.

Attorney Zarzour will negotiate with Frega due to the error of too long a stretch for the HVAC unit that was not included in the design.

Assistant Director Lori Wiser was authorized to spend \$150.00 for the 25th anniversary of employment for Nancy Nowobielski.

Discussion regarding the reduced tax income.

**BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
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August 14, 2006

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- 2006 – 136** Motion by Trustee Alawad and seconded by Trustee Altar to adjourn the meeting.
Upon voice vote:
Ayes: 4 Trustees Bradley, Altar, Alawad and Marek.
Nays: 0
Absent: 3 Trustees Jaguszewski, Cronch and Green.
Motion carried.

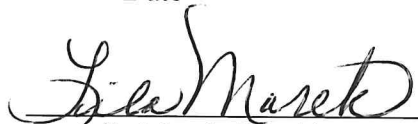
The meeting adjourned at 10:14 p.m.

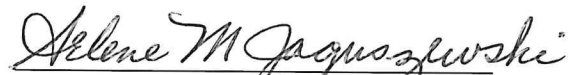
Respectfully submitted,


Vicki Choate, Recording Secretary

APPROVED:


Date


Lila Marek, President


Arlene Jaguszewski, Secretary

**BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE SPECIAL MEETING
September 5, 2006**

President Lila Marek called the meeting to order at 10:55 a.m.

Upon roll call the following Trustees were present: Violet Bradley, Arlene Jaguszewski, John Altar, and Lila Marek. Trustees Bill Cronch, Antionette Alawad and Fran Green were absent.

Also present: Assistant Director Lori Wiser.

Chairman on the Finance Committee, Violet Bradley, distributed the minutes of the Finance Committee meeting of August 25, 2006. After review of the minutes, Mr. Guy Blaszak, of Heil & Heil Insurance Agency, Inc. presented the insurance quotes from Utica National Insurance Group and The Hartford Insurance Group.

Trustee Antionette Alawad arrived at 11:16 a.m.

Trustee Fran Green arrived at 11:30 a.m.

After Mr. Blaszak's departure the board discussed the proposals from Utica and Hartford and the proposal from Marcos insurance, which had been presented at an earlier board meeting.

Selection of the insurance company will be placed on the September 11, 2006 agenda.

2006 – 137 Motion by Trustee Jaguszewski and seconded by Trustee Bradley to adjourn the meeting.

Upon voice vote:

Ayes: 6 Trustees Bradley, Jaguszewski, Altar, Alawad, Green and Marek.

Nays: 0

Absent: 1 Trustee Cronch.

Motion carried.

The meeting adjourned at 11:50 a.m.

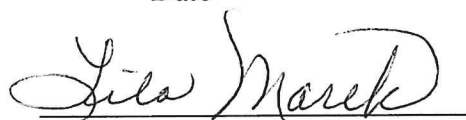
Respectfully submitted,



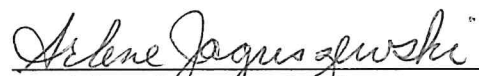
Vicki Choate, Recording Secretary

APPROVED:

9/11/06
Date



Lila Marek, President



Arlene Jaguszewski, Secretary

**BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
September 11, 2006**

President Lila Marek called the meeting to order at 7:00 p.m.

Upon roll call the following Trustees were present: Arlene Jaguszewski Antionette Alawad, John Altar, and Lila Marek. Trustees Violet Bradley, Bill Cronch, and Fran Green were absent.

Also present: Attorney Safaa Zarzour and Assistant Director Lori Wiser.

- 2006 – 138** Motion by Trustee Altar and seconded by Trustee Jaguszewski to approve the agenda with the addition of adding discussion of Department of Labor prevailing wage and deleting 10. B. under Unfinished Business, addressing the director search. Future agendas will add attorney's report.

Upon voice vote:

Ayes: 4 Trustees Jaguszewski, Altar, Alawad, and Marek.

Nays: 0

Absent: 3 Trustee Bradley, Cronch and Green.

Motion carried.

- 2006 – 139** Motion by Trustee Altar and seconded by Trustee Jaguszewski to approve the regular meeting minutes of August 14, 2006.

Upon roll call vote:

Ayes: 4 Trustees Jaguszewski, Altar, Alawad, and Marek.

Nays: 0

Absent: 3 Trustee Bradley, Cronch and Green.

Motion carried.

- 2006 – 140** Motion by Trustee Altar and seconded by Trustee Jaguszewski to approve the special meeting minutes of September 5, 2006.

Upon roll call vote:

Ayes: 4 Trustees Jaguszewski, Altar, Alawad, and Marek.

Nays: 0

Absent: 3 Trustee Bradley, Cronch and Green.

Motion carried.

The treasurer's report was discussed.

- 2006 – 141** Motion by Trustee Altar and seconded by Trustee Jaguszewski to accept the Treasurer's report of August, 2006.

Upon roll call vote:

Ayes: 4 Trustees Jaguszewski, Altar, Alawad, and Marek.

Nays: 0

Absent: 3 Trustee Bradley, Cronch and Green.

Motion carried.

There was discussion of the Servicemaster bill and the Frega bill.

BRIDGEVIEW PUBLIC LIBRARY
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- 2006 – 142** Motion by Trustee Altar and seconded by Trustee Jaguszewski to withhold payment for Frega and Associates, number 31385 and send it to the attorney for review; and the check to Servicemaster, number 31395 will be paid in the amount of \$11,155.61; and to transfer \$72,000 from the Illinois funds account to Bridgeview Bank checking account for 31351 – 31396 and the September 15th payroll.

Upon roll call vote:

Ayes: 4 Trustees Jaguszewski, Altar, Alawad, and Marek.

Nays: 0

Absent: 3 Trustee Bradley, Cronch and Green.

Motion carried.

- 2006 – 143** Motion by Trustee Alawad and seconded by Trustee Altar to place the President's report on file.

Upon voice vote:

Ayes: 4 Trustees Jaguszewski, Altar, Alawad, and Marek.

Nays: 0

Absent: 3 Trustee Bradley, Cronch and Green.

Motion carried.

- 2006 – 144** Motion by Trustee Altar and seconded by Trustee Alawad to place the Assistant Director's report on file.

Upon voice vote:

Ayes: 4 Trustees Jaguszewski, Altar, Alawad, and Marek.

Nays: 0

Absent: 3 Trustee Bradley, Cronch and Green.

Motion carried.

The financial committee will meet with Jeff Bishop to discuss the fiscal year and the new fiscal year budget.

Under the by-laws committee report, the first reading of the by law amendment was read.

- 2006 – 145** Motion by Trustee Altar and seconded by Trustee Jaguszewski to approve the Utica insurance package in the amount of \$9,462.00.

Upon roll call vote:

Ayes: 4 Trustees Jaguszewski, Altar, Alawad, and Marek.

Nays: 0

Absent: 3 Trustee Bradley, Cronch and Green.

Motion carried.

Discussion regarding the Hoefflerle/Butler survey quote.

**BRIDGEVIEW PUBLIC LIBRARY
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- 2006 – 146** Motion by Trustee Altar and seconded by Trustee Alawad to approve the Hoefflerle/Butler survey quote of \$3000.00 with a 10% margin.
Upon roll call vote:
Ayes: 4 Trustees Jaguszewski, Altar, Alawad, and Marek.
Nays: 0
Absent: 3 Trustee Bradley, Cronch and Green.
Motion carried.

Discussion regarding the bike rack purchase. The board recommended postponing purchasing a bike rack at this time and suggested putting up a sign to direct patrons to the bike rack on the north side of the building.

Landscaping, fencing, the punch list and the Odelson & Sterk bill was discussed.

- 2006 – 147** Motion by Trustee Altar and Trustee Jaguszewski to approve payment of the Odelson & Sterk bills. Invoice #5069 dated May 12, 2006 in the amount of \$5,321.25 and invoice #5235 dated September 2, 2006 in the amount of \$6,352.50, totaling \$11,673.75.
Upon roll call vote:
Ayes: 4 Trustees Jaguszewski, Altar, Alawad, and Marek.
Nays: 0
Absent: 3 Trustee Bradley, Cronch and Green.
Motion carried.

Discussion regarding snow plowing and salting by Stanton Services.

- 2006 – 148** Motion by Trustee Jaguszewski and seconded by Trustee Altar to accept Stanton Services proposal for 2006 – 2007 at \$225.00 for plowing and \$225.00 salting per snow.
Upon roll call vote:
Ayes: 4 Trustees Jaguszewski, Altar, Alawad, and Marek.
Nays: 0
Absent: 3 Trustee Bradley, Cronch and Green.
Motion carried.

There was discussion regarding the fiscal year and prevailing wage issues.

- 2006 – 149** Motion by Trustee Altar and seconded by Trustee Alawad to go into closed session regarding a matter of personnel.
Upon roll call vote:
Ayes: 4 Trustees Jaguszewski, Altar, Alawad, and Marek.
Nays: 0
Absent: 3 Trustee Bradley, Cronch and Green.
Motion carried. 8:25 p.m.

**BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
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- 2006 – 150** Motion by Trustee Altar and seconded by Trustee Jaguszewski to reconvene the regular meeting.
Upon roll call vote:
Ayes: 4 Trustees Jaguszewski, Altar, Alawad, and Marek.
Nays: 0
Absent: 3 Trustee Bradley, Cronch and Green.
Motion carried.

Meeting reconvened at 8:59 p.m.

- 2006 – 151** Motion by Trustee Altar and seconded by Trustee Jaguszewski to approve the use of comp time by Therese Hildebrande on September 22, October 27 and November 17th.
Upon roll call vote:
Ayes: 4 Trustees Jaguszewski, Altar, Alawad, and Marek.
Nays: 0
Absent: 3 Trustee Bradley, Cronch and Green.
Motion carried.

There was discussion regarding the accumulation of comp time; timekeeping procedures and pay rates.

- 2006 – 152** Motion by Trustee Altar and Seconded by Trustee Alawad to adjourn the meeting.
Upon voice vote:
Ayes: 4 Trustees Jaguszewski, Altar, Alawad, and Marek.
Nays: 0
Absent: 3 Trustee Bradley, Cronch and Green.
Motion carried.

The meeting adjourned at 9:28 p.m.

Respectfully submitted,


Vicki Choate, Recording Secretary

APPROVED:

Oct 9, 2006.
Date


Tila Marek President


Arlene Jaguszewski Secretary

**BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
October 9, 2006**

President Lila Marek called the meeting to order at 7:00 p.m.

Upon roll call the following Trustees were present: Arlene Jaguszewski, John Altar, Fran Green and Lila Marek. Trustees Violet Bradley, Bill Cronch, and Antionette Alawad were absent.

Also present: Attorney Safaa Zarzour and Assistant Director Lori Wiser.

- 2006 – 153** Motion by Trustee Altar and seconded by Trustee Jaguszewski to approve the agenda as presented.
Upon voice vote:
Ayes: 4 Trustees Jaguszewski, Altar, Green and Marek.
Nays: 0
Absent: 3 Trustee Bradley, Cronch and Alawad.
Motion carried.

- 2006 – 154** Motion by Trustee Altar and seconded by Trustee Jaguszewski to approve the regular meeting minutes of September 11, 2006.
Upon roll call vote:
Ayes: 3 Trustees Jaguszewski, Altar, and Marek.
Nays: 0
Abstain: 1 Trustee Green.
Absent: 3 Trustee Bradley, Cronch and Alawad.
Motion carried.

The approval of closed session meeting minutes of September 11, 2006 will be placed on next meeting's agenda.

- 2006 – 155** Motion by Trustee Jaguszewski and seconded by Trustee Green to accept the financial statement of September, 2006.
Upon roll call vote:
Ayes: 4 Trustees Jaguszewski, Altar, Green, and Marek.
Nays: 0
Absent: 3 Trustee Bradley, Cronch and Alawad.
Motion carried.

The treasurer's report was discussed. A letter to ADT will be sent regarding their installation of the wrong probes on their equipment. Copy machine lease status was discussed.

Trustee Antionette Alawad arrived at 7:18 p.m.

BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
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- 2006 – 156** Motion by Trustee Jaguszewski and seconded by Trustee Green to transfer \$47,260.11 from the Illinois funds account to the Bridgeview Bank checking account to cover checks listed 31447-31485, excluding #'s 31478 and 31482, and the October 15, 2006 payroll.
Upon roll call vote:
Ayes: 4 Trustees Jaguszewski, Alawad, Green, and Marek.
Nays: 1 Trustee Altar.
Absent: 2 Trustee Bradley and Cronch.
Motion carried.

Under New Business: Mr. Bill Green addressed the flooding issues that the library has been experiencing. It was suggested that the library install more pumps on the south side for free air pumping into the street. When there is that much rain in a short time, the storm sewers fill and can't handle the water that is trying to be pumped into the storm sewers. The library downspouts are also tied into the storm sewers. The water the library is experiencing is ground water. More sump pumps are needed; hiring an independent company to look at the current system and make suggestions to remedy the flooding problem was also discussed.

Warranty issues were discussed. The warranties are up on November 14, 2006. Items need to be separated into warranty items and punch list items. ABS needs to be called regarding the roof leaks and there should be notification to all companies that need to make repairs prior to the warranty expiration date.

Attorney Zarzour stated that any job over \$20,000.00 needs to go through the bid process. An emergency repair can go through a special vote without a bid process. Assistant Director Wiser will call Maher Plumbing and Airys Plumbing to get estimates and specifications for what would be needed to correct this problem.

The President's report was read aloud by President Marek and an information packet on the Director applicants was distributed to each Trustee. On Monday, October 16, 2006, two personal interviews will be conducted for the position of Library Director.

There was no discussion regarding the Assistant Library Director's report.

Attorney Zarzour discussed Freedom of Information request; Prevailing Wage Act; letter to Department of Labor regarding whether the library has an ordinance regarding the Prevailing Wage Act; Abbey Paving contract signature page and overtime pay issues. Attorney Zarzour recommended that the Policy Committee meet to discuss the overtime policy.

**BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
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The Executive Committee meeting minutes of September 21, 2006 and October 3, 2006 were distributed and discussed.

The Building Expansion Committee reported that the library needs to get copies of all warranties. Therese of Frega and Associates is in charge of contacting all companies for a meeting regarding completing all warranty work.

The Policy Committee had distributed minutes from the September 19, 2006 and discussed the policy updates. Sick leave remained the same; Jury duty remained the same; Holiday Pay policy was updated under the Christmas Day line *employees who do not report to work on the day prior to or the day immediately following the holiday will not be paid for the holiday*. The Compensation time due policy has been updated. Any accumulated time due must be used prior to December 31, 2006. Any compensation time due earned after October 9, 2006 must be used within 2 pay periods of earning time due.

- 2006 – 157** Motion by Trustee Altar and seconded by Trustee Jaguszewski to approve the sick leave policy, and jury duty policy of September 19, 2006 and the hours of operation policy and time due and compensation policies of October 9, 2006 adding, in the second paragraph of the compensation policy, the words “*an exempt salaried person under FLSA*”.

Upon roll call vote:

Ayes: 5 Trustees Jaguszewski, Altar, Alawad, Green and Marek.

Nays: 0

Absent: 2 Trustee Bradley, and Cronch.

Motion carried.

- 2006 – 158** Motion by Trustee Altar and seconded by Trustee Alawad to accept the amendment Section V of the by-laws to be adopted October 9, 2006, which reads: Amendments to these by-laws may be proposed at any meeting of the board. The amendment will be voted upon at the following regular meeting and will become effective if and as adopted by a majority of those members present providing they represent a quorum.

Upon roll call vote:

Ayes: 4 Trustees Jaguszewski, Altar, Alawad, and Marek.

Nays: 0

Abstain: 1 Trustee Green

Absent: 2 Trustee Bradley, and Cronch.

Motion carried.

**BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
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President Marek discussed the Disaster Plan that is necessary for the per capita grant and appointed a special committee. Trustee Altar as Chair; Trustee Alawad; Building Superintendent, George Mitchell and Assistant Director Wisser.

- 2006 – 159** Motion by Trustee Marek and seconded by Trustee Green to attend the ALA Conference in Seattle to fulfill our obligation on being on two committees for ALA.
Upon roll call vote:
Ayes: 3 Trustees Alawad, Green and Marek.
Nays: 1 Trustee Altar.
Abstain: 1 Trustee Jaguszewski.
Absent: 2 Trustee Bradley, and Cronch.
Motion carried.
- 2006 – 160** Motion by Trustee Green and seconded by Trustee Jaguszewski to move Item C, under New Business, Address Downspout Proposals to a committee meeting.
Upon voice vote:
Ayes: 5 Trustees Jaguszewski, Altar, Alawad, Green and Marek.
Nays: 0
Absent: 2 Trustees Bradley and Cronch.
- 2006 – 161** Motion by Trustee Jaguszewski and Seconded by Trustee Marek to adjourn the meeting.
Upon voice vote:
Ayes: 5 Trustees Jaguszewski, Altar, Alawad, Green and Marek.
Nays: 0
Absent: 2 Trustees Bradley and Cronch.
Motion carried.

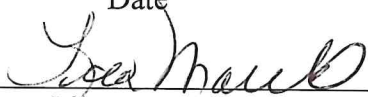
The meeting adjourned at 8:40 p.m.

Respectfully submitted,




Vicki Choate, Recording Secretary

APPROVED:

10/2006
Date


Lila Marek, President



Arlene Jaguszewski, Secretary

**BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
November 13, 2006**

President Lila Marek called the meeting to order at 7:00 p.m.

Upon roll call the following Trustees were present: Arlene Jaguszewski, Violet Bradley, John Altar, Antionette Alawad, Fran Green and Lila Marek. Trustee Bill Cronch was absent.

Also present: Attorney Safaa Zarzour and Assistant Director Lori Wiser.

2006 – 162 Motion by Trustee Green and seconded by Trustee Jaguszewski to approve the agenda as presented.

Upon voice vote:

Ayes: 6 Trustees Jaguszewski, Bradley, Altar, Alawad, Green and Marek.

Nays: 0

Absent: 1 Trustee Cronch.

Motion carried.

2006 – 163 Motion by Trustee Jaguszewski and seconded by Trustee Alawad to approve the regular meeting minutes of October 9, 2006.

Upon roll call vote:

Ayes: 5 Trustees Jaguszewski, Altar, Alawad, Green and Marek.

Abstain: 1 Trustee Bradley

Nays: 0

Absent: 1 Trustee Cronch.

Motion carried.

2006 – 164 Motion by Trustee Alawad and seconded by Trustee Jaguszewski to approve the closed session minutes of September 11, 2006.

Upon roll call vote:

Ayes: 5 Trustees Jaguszewski, Altar, Alawad, Green and Marek.

Abstain: 1 Trustee Bradley

Nays: 0

Absent: 1 Trustee Cronch.

Motion carried.

2006 – 165 Motion by Trustee Alawad and seconded by Trustee Green to approve the special meeting minutes of October 16, 2006.

Upon roll call vote:

Ayes: 4 Trustees Jaguszewski, Alawad, Green and Marek.

Abstain: 2 Trustees Bradley and Altar.

Nays: 0

Absent: 1 Trustee Cronch.

Motion carried.

The Treasurer's Report was discussed.

**BRIDGEVIEW PUBLIC LIBRARY
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- 2006 – 166** Motion by Trustee Green and seconded by Trustee Bradley to accept the financial statement of October, 2006.
Upon roll call vote:
Ayes: 6 Trustees Jaguszewski, Bradley, Altar, Alawad, Green and Marek.
Nays: 0
Absent: 1 Trustee Cronch.
Motion carried.
- 2006 - 167** Motion by Trustee Jaguszewski and seconded by Trustee Green to transfer \$58,260.11 from the Illinois Funds account to the Bridgeview Bank checking account to cover checks listed 31530 – 31576 and check number 31599 and the November 15th payroll.
Upon roll call vote:
Ayes: 6 Trustees Jaguszewski, Bradley, Altar, Alawad, Green and Marek.
Nays: 0
Absent: 1 Trustee Cronch.
Motion carried.

The President's report was read.

- 2006 – 168** Motion by Trustee Jaguszewski and seconded by Trustee Bradley to place the President's report on file.
Upon voice vote:
Ayes: 6 Trustees Jaguszewski, Bradley, Altar, Alawad, Green and Marek.
Nays: 0
Absent: 1 Trustee Cronch.
Motion carried.
- 2006 – 169** Motion by Trustee Green and seconded by Trustee Bradley to allow Assistant Director Lori Wise to attend Keys to Excellence at the Disney Institute at Moraine Valley Community College on March 29, 2007.
Upon roll call vote:
Ayes: 6 Trustees Jaguszewski, Bradley, Altar, Alawad, Green and Marek.
Nays: 0
Absent: 1 Trustee Cronch.
Motion carried.

The Assistant Director's report was discussed including the final walk through with Tim Curtain of Poulos; Insurance benefit forms for the new director; the insurance adjuster's concerns regarding the drywall; ordering new denim shirts for the staff.

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- 2006 – 170** Motion by Trustee Bradley and seconded by Trustee Jaguszewski to place the Assistant Director's report on file.
Upon voice vote:
Ayes: 6 Trustees Jaguszewski, Bradley, Altar, Alawad, Green and Marek.
Nays: 0
Absent: 1 Trustee Cronch.
Motion carried.

Attorney's Report: Attorney Zarzour discussed his contact with Frega and Associates regarding his accounting for the money owed by the library; flooding issues; Abbey Paving and the Dept. of Labor inquiries; and the 2001 – 2003 tax objection process.

Committee reports: Trustee Green read the building expansion report.

- 2006 – 171** Motion by Trustee Bradley and seconded by Trustee Alawad to place the Building Expansion committee report on file.
Upon voice vote:
Ayes: 5 Trustees Jaguszewski, Bradley, Alawad, Green and Marek.
Nays: 1 Trustee Altar.
Absent: 1 Trustee Cronch.
Motion carried.

Trustee Altar read the Policy Committee report.

- 2006 – 172** Motion by Trustee Altar and seconded by Trustee Jaguszewski to approve the meeting room use policy and the amended meeting room application.
Upon voice vote:
Ayes: 6 Trustees Jaguszewski, Bradley, Altar, Alawad, Green and Marek.
Nays: 0
Absent: 1 Trustee Cronch.
Motion carried.

- 2006 – 173** Motion by Trustee Altar and seconded by Trustee Jaguszewski to table the bulletin board and free material policy until the December meeting.
Upon voice vote:
Ayes: 6 Trustees Jaguszewski, Bradley, Altar, Alawad, Green and Marek.
Nays: 0
Absent: 1 Trustee Cronch.
Motion carried.

**BRIDGEVIEW PUBLIC LIBRARY
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- 2006 – 174** Motion by Trustee Altar and seconded by Trustee Jaguszewski to accept the compensation time policy as presented.
Upon voice vote:
Ayes: 6 Trustees Jaguszewski, Bradley, Altar, Alawad, Green and Marek.
Nays: 0
Absent: 1 Trustee Cronch.
Motion carried.

Under Unfinished Business:
Franklin Insurance adjustor's report of Oct. 24, 2006 was discussed.

Under New Business:
Assistant Director Lori Wiser discussed acknowledging Toni Hotzfield as being named Teacher of the Year by Wal-Mart.

Inland Mechanical quote for maintaining the new and old HVAC system was discussed.

- 2006 – 175** Motion by Trustee Altar and seconded by Trustee Jaguszewski to accept the Inland Mechanical service quote of \$1,418.00 per quarter.
Upon roll call vote:
Ayes: 6 Trustees Jaguszewski, Bradley, Altar, Alawad, Green and Marek.
Nays: 0
Absent: 1 Trustee Cronch.
Motion carried.

There was discussion regarding the health insurance quotes from Aetna, Destiny, Humana, Starmark and BC/BS.

- 2006 – 176** Motion by Trustee Altar and seconded by Trustee Green to accept the Blue Cross/Blue Shield H12 & 42323 policies as recommended.
Upon roll call vote:
Ayes: 6 Trustees Jaguszewski, Bradley, Altar, Alawad, Green and Marek.
Nays: 0
Absent: 1 Trustee Cronch.
Motion carried.

The pumping system proposal by Frega and Associates was discussed.

**BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
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- 2006 – 177** Motion by Trustee Green and seconded by Trustee Bradley to authorize up to \$20,000 for the proposed changes to the storm water discharge system as proposed by Frega and Associates pending exact proposals.

Upon roll call vote:

Ayes: 6 Trustees Jaguszewski, Bradley, Altar, Alawad, Green and Marek.

Nays: 0

Absent: 1 Trustee Cronch.

Motion carried.

- 2006 – 178** Motion by Trustee Marek and seconded by Trustee Jaguszewski to go into closed session.

Upon roll call vote:

Ayes: 6 Trustees Jaguszewski, Bradley, Altar, Alawad, Green and Marek.

Nays: 0

Absent: 1 Trustee Cronch.

Motion carried. 8:55 p.m.

President Marek called the regular session back to order at 9:15 p.m.

Upon roll call the following Trustees were present: Arlene Jaguszewski, Violet Bradley, John Altar, Antionette Alawad, Fran Green and Lila Marek. Trustee Bill Cronch was absent.

Also present: Attorney Safaa Zarzour and Assistant Director Lori Wiser.

- 2006 – 179** Motion by Trustee Altar and seconded by Trustee Green to approve a \$2,500.00 bonus to be paid on November 27, 2006, for Assistant Director Lori Wiser for her excellent service for the past six months.

Upon roll call vote:

Ayes: 6 Trustees Jaguszewski, Bradley, Altar, Alawad, Green and Marek.

Nays: 0

Absent: 1 Trustee Cronch

Items for the next agenda: Budget, Bond payment to the Village.

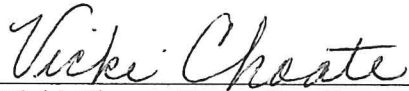
There will be a Welcome/Appreciation dinner at Whitney's in Oak Lawn, on December 2, 2006 at 6:00 p.m.

**BRIDGEVIEW PUBLIC LIBRARY
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2006 – 180 Motion by Trustee Jaguszewski and seconded by Trustee Bradley to adjourn the meeting.
Upon voice vote:
Ayes: 6 Trustees Jaguszewski, Bradley, Altar, Alawad, Green and Marek.
Nays: 0
Absent: 1 Trustee Cronch.
Motion carried.

The meeting adjourned at 9:30 p.m.

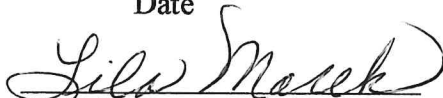
Respectfully submitted,

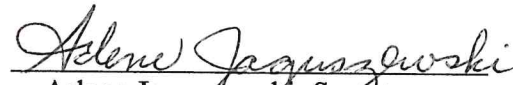


Vicki Choate, Recording Secretary

APPROVED:


Date


Lila Marek, President


Arlene Jaguszewski, Secretary

Reviewed 4/14/2008

kept closed. K.

Apr 9, 2007

Reviewed 10/20/08 Date to Keep Closed
aj

Minutes of Closed Session Meeting November 13, 2006

Lori Wiser for the last six months has been working as Acting Director. She has been a steady & hard working person of our community.

The Board feels Lori should be compensated for all the extra work she has done.

After a Board discussion the consensus of opinion was that we would present her with a check for \$2,500.00 to show our appreciation of all she has accomplished.

Minutes taken by Arlene M Jaguszewski
Secretary Bridgview Library Board of Trustees

We returned to our regular meeting at 9:15 PM.

Board members present at closed session:

Arlene Jaguszewski

John Setar

Antoinette Alawad

Fran Green

Lila Marek

**BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
December 11, 2006**

President Lila Marek called the meeting to order at 7:00 p.m.

Upon roll call the following Trustees were present: Violet Bradley, John Altar, Antionette Alawad, Fran Green and Lila Marek. Trustees Arlene Jaguszewski and Bill Cronch were absent.

Also present: Attorney Safaa Zarzour, Director Rose Taylor and Assistant Director Lori Wisner.

- 2006 – 181** Motion by Trustee Altar and seconded by Trustee Bradley to approve the agenda with two additions, approval of the meeting dates and a matter of personnel under closed session.

Upon voice vote:

Ayes: 5 Trustees Bradley, Altar, Alawad, Green and Marek.

Nays: 0

Absent: 2 Trustees Jaguszewski and Cronch.

Motion carried.

- 2006 – 182** Motion by Trustee Green and seconded by Trustee Alawad to approve the regular meeting minutes of November 13, 2006.

Upon roll call vote:

Ayes: 5 Trustees Bradley, Altar, Alawad, Green and Marek.

Nays: 0

Absent: 2 Trustees Jaguszewski and Cronch.

Motion carried.

The Treasurer's Report was discussed.

- 2006 – 183** Motion by Trustee Bradley and seconded by Trustee Green to accept the Treasurer's report dated November, 2006.

Upon roll call vote:

Ayes: 5 Trustees Bradley, Altar, Alawad, Green and Marek.

Nays: 0

Absent: 2 Trustees Jaguszewski and Cronch.

Motion carried.

Discussion regarding the late fees charged by the bank and interest payments on the loan. The late fees were waived for the past two months and the bank will not waive any other late fees. Suggestions of automatic withdrawal or a double payment for this next month were discussed. Also discussed were five of the bills listed to be paid.

- 2006 – 184** Motion by Trustee Green and seconded by Trustee Bradley to transfer \$67,000.00 from the Illinois Funds account to the Bridgeview Bank checking account to cover checks numbered 31627 - 31679 and checks 31706 and 31708 and to cover the December 15th payroll.

Upon roll call vote:

Ayes: 5 Trustees Bradley, Altar, Alawad, Green and Marek.

Nays: 0

Absent: 2 Trustees Jaguszewski and Cronch.

Motion carried.

**BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
December 11, 2006
Page Two**

- 2006 – 185** Motion by Trustee Green and seconded by Trustee Bradley to authorize Director Taylor to execute all papers to authorize Bridgeview Bank to set up automatic withdrawal deduction each month for the loan payment.
Upon roll call vote:
Ayes: 5 Trustees Bradley, Altar, Alawad, Green and Marek.
Nays: 0
Absent: 2 Trustees Jaguszewski and Cronch.
Motion carried.

President Marek read the President's report.

- 2006 – 186** Motion by Trustee Bradley and seconded by Trustee Alawad to place the President's report on file.
Upon voice vote:
Ayes: 5 Trustees Bradley, Altar, Alawad, Green and Marek.
Nays: 0
Absent: 2 Trustees Jaguszewski and Cronch.
Motion carried.

Under the Director's report, Director Rose Taylor discussed: the water problem and discussion with Steve Kozierowicz; computer services and costs; listing of who has keys to the library; department head meeting and would like board approval of in-service training dates; MLS quarterly meeting; budget; library surplus line item to be changed to working cash; requested a new chair; George to carry his vacation until April 1, 2007 and has requested reports from department heads for the board.

- 2006 – 187** Motion by Trustee Green and seconded by Trustee Bradley to accept and place the Director's report on file.
Upon voice vote:
Ayes: 5 Trustees Bradley, Altar, Alawad, Green and Marek.
Nays: 0
Absent: 2 Trustees Jaguszewski and Cronch.
Motion carried.

Under the attorney's report, Attorney Zarzour discussed the reduction of Frega's bill. He has reviewed the bill and Bill Green and Steve Kozierowicz have approved Frega's bill.

Approval of Frega's bill will be placed on the January agenda.

Under unfinished business: The bulletin board policy will be placed on the January agenda. The employee health insurance and Christmas gifts for the staff was discussed.

- 2006 – 188** Motion by Trustee Altar and seconded by Trustee Bradley to approve the purchase of \$25.00 Visa gift cards for the staff for Christmas gifts.
Upon roll call vote:
Ayes: 5 Trustees Bradley, Altar, Alawad, Green and Marek.
Nays: 0
Absent: 2 Trustees Jaguszewski and Cronch.
Motion carried.

BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
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Under new business: Discussion regarding the new budget; additional shelving is needed in the children's department; the item of shelving will be placed on the January agenda; 2 new phones are needed at the circulation desk; the Seattle trip has been cancelled; Steve Kozerowitz will be requested to attend the January meeting to discuss the natural gas generator; quotes are needed for the library water damage repair to prepare the bid process; the 2007 holiday policy was approved at the October 9, 2006 meeting; and the sonic wall upgrade.

- 2006 – 189** Motion by Trustee Altar and seconded by Trustee Bradley to close the library on Tuesday, December 26, 2006 and Tuesday, January 2, 2007 to compensate for the Christmas Eve and New Year's Eve holidays which fall on Sundays.

Upon roll call vote:

Ayes: 5 Trustees Bradley, Altar, Alawad, Green and Marek.

Nays: 0

Absent: 2 Trustees Jaguszewski and Cronch.

Motion carried.

- 2006 – 190** Motion by Trustee Green and seconded by Trustee Alawad to accept the \$2,300.00 bid for the Sonic Wall.

Upon roll call vote:

Ayes: 5 Trustees Bradley, Altar, Alawad, Green and Marek.

Nays: 0

Absent: 2 Trustees Jaguszewski and Cronch.

Motion carried.

- 2006 – 191** Motion by Trustee Altar and seconded by Trustee Alawad to approve the regular meeting schedule for the year 2007, second Monday of each month at 7:00 p.m.

Upon voice vote:

Ayes: 5 Trustees Bradley, Altar, Alawad, Green and Marek.

Nays: 0

Absent: 2 Trustees Jaguszewski and Cronch.

Motion carried.

- 2006 – 192** Motion by Trustee Bradley and seconded by Trustee Alawad to go into closed session regarding a matter of personnel.

Upon roll call vote:

Ayes: 5 Trustees Bradley, Altar, Alawad, Green and Marek.

Nays: 0

Absent: 2 Trustees Jaguszewski and Cronch.

Motion carried. 9:00 p.m.

**BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
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December 11, 2006
Page Four**

- 2006 – 193** Motion by Trustee Marek and seconded by Trustee Bradley to reconvene the regular meeting.
Upon roll call vote:
Ayes: 5 Trustees Bradley, Altar, Alawad, Green and Marek.
Nays: 0
Absent: 2 Trustees Jaguszewski and Cronch.
Motion carried. 9:56 p.m.

President Marek called the regular session back to order at 9:56 p.m.

Upon roll call the following Trustees were present: Violet Bradley, John Altar, Antionette Alawad, Fran Green and Lila Marek. Trustees Arlene Jaguszewski and Bill Cronch were absent. Also present: Attorney Safaa Zarzour, Director Rose Taylor and Assistant Director Lori Wiser.

- 2006 – 194** Motion by Trustee Altar and seconded by Trustee Green to accept the budget as presented with a salary increase review in six (6) months.
Upon roll call vote:
Ayes: 5 Trustees Bradley, Altar, Alawad, Green and Marek.
Nays: 0
Absent: 2 Trustees Jaguszewski and Cronch.
Motion carried.

Trustee Green presented the board a flag from Congressman Dan Lipinski's office that was flown over the U.S. Capitol building.

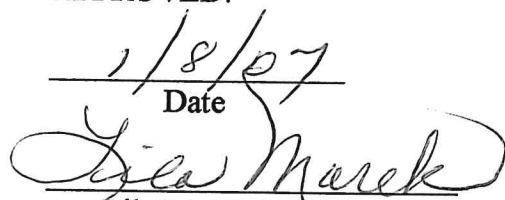
- 2006 – 195** Motion by Trustee Bradley and seconded by Trustee Alawad to adjourn the meeting.
Upon voice vote:
Ayes: 5 Trustees Bradley, Altar, Alawad, Green and Marek.
Nays: 0
Absent: 2 Trustees Jaguszewski and Cronch.
Motion carried.


The meeting adjourned at 10:01 p.m.

Respectfully submitted,


Vicki Choate, Recording Secretary

APPROVED:


Date
Lila Marek, President


Arlene Jaguszewski, Secretary

Opened 4/14/2008.

Keep Closed till
we hear from Zarzour
4-9-07

Minutes of Closed Meeting of Bridgview Public Library December 11, 2006

Altho' the tape of this meeting by VP Green was not understandable, we will ask Mrs Green to share her hand notes, so I can write the minutes of the meeting. At March 12 mtg Atty Zarzour offered to give his understanding of the mtg. Defective tape will be kept as evidence.

Bridgeview Public Library
Closed Session minutes for
December 11, 2006

President Marek took roll. Upon a roll call the following trustees were in the closed session: Bradley, Altar, Alawad, Green, and Marek. Also in attendance was attorney Zarzour.

President Marek informed board members that in order for us to approve the budget we must discuss proposed 4% increase in salary in the budget to various staff members. A discussion ensued regarding the performance and job functions of several employees as well as the library's ability to give any increases regardless of performance in light of our budget difficulties. Trustee Altar indicated that a new law raising minimum wage was going to go into effect so we will need the 4% increase to be ready for that.

After further discussion a consensus was reached that the board will adopt the budget as presented and to review the salaries in six months.

Prepared by : Attorney Safaa Zarzour _____