

**BRIDGEVIEW PUBLIC LIBRARY**  
**BOARD OF TRUSTEES**  
**MINUTES OF THE REGULAR MEETING**  
**July 8, 2024**

President Alice Porfirio called the meeting to order at 7:03 p.m.

**Upon roll call the following Trustees were present:** Alice Porfirio, Alice Vilimek, Anna Ziaja-Castillo, Marwan Al Safadi and Nick Lamnatos

**Absent:** Betty Martinez & Randy Carben

**Attendees:** Director Chris Sebuck & Assistant Director

President Alice Porfirio led the Board and audience in the Pledge of Allegiance

**2024-030** Motion by Trustee Al Safadi and seconded by Trustee Vilimek to approve the Agenda.

Upon roll call vote:

Ayes: 5 Porfirio, Vilimek, Al Safadi, Castillo and Lamnatos

Nay:

Absent: 2 Carben & Martinez

***Motion Carried***

**2024-031** Motion by Trustee Al Safadi and seconded by Trustee Vilimek to approve Open Session meeting minutes from June 10, 2024.

Upon roll call vote:

Ayes: 5 Porfirio, Vilimek, Al Safadi, Castillo and Lamnatos

Nay:

Absent: 2 Carben & Martinez

***Motion Carried***

**2024 - 032** Motion by Trustee Al Safadi and seconded by Trustee Vilimek to approve the three consent Agenda Items as Listed:

a. Approval of Treasurer's June 2024

b. Prepaid Bills in the Amount of \$52,431.51

c. Bills in the Amount of \$19,988.83

Upon roll call vote:

Ayes: 5 Porfirio, Vilimek, Al Safadi, Castillo and Lamnatos

Nay:

Absent: 2 Carben & Martinez

***Motion Carried***

○ **Directors Report & Updates:** A few highlights from Director Sebuck's report:  
Financial audit is now completed. Direct Sebuck reached out to multiple engineering services however, no consideration/interest in providing topographic survey & draining investigation to ensure competitive quote. Carrier came in to service the adult area unit. Director requested to have an in-service day in August. Director updated the Trustees on the homeless individual camping out in the area with a dog.

○ **Attorney Report:** Attorney Zarzour – not in attendance

○ **Committee Report:**

➤ Finance – no updates

· Policy/By-Laws – 3<sup>rd</sup> review of trial period policy for new hire(s)

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○ **Unfinished Business**

- Library Property with House Discussion and Action
- NSS Exteriors Skylight removal and replacement discussion and action
- NSS Exteriors Skylight removal and Aluminum Roof replacement discussion and action
- Employee Handbook Trial Period Policy Update discussion and action (3<sup>rd</sup> Review)
- Topographic Survey & Drainage Investigation – Novotny Engineering proposal discussion and action

○ **New Business**

- None

**2024-033** Motion by Trustee Lamnatos and seconded by Trustee Vilimek to accept the revise the handbook trial period policy update to 90days.

Upon roll call vote:

Ayes: 5 Porfirio, Vilimek, Al Safadi, Castillo and Lamnatos

Nay:

Absent: 2 Carben & Martinez

***Motion Carried***

**2024-034** Motion by Trustee Al Safadi and seconded by Trustee Vilimek to accept Topographic Survey & Drainage Novotny Engineering proposal in the amount not to exceed of ~~\$~~ \$11,450.

Upon roll call vote:

Ayes: 5 Porfirio, Vilimek, Al Safadi, Castillo and Lamnatos

Nay:

Absent: 2 Carben & Martinez

***Motion Carried***

**2024- 035** Motion by President Porfirio to adjourn.

Upon voice vote with all Trustees ayes and no nays:

**Motion Carried.**

Meeting adjourned at 7:54 p.m.

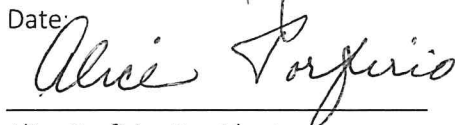
Respectfully Submitted,

  
Jalilah N. Ahmad, Recording Secretary

Approved:

08/12/2024

Date:

  
Alice Porfirio, President  
Alice Vilimek, Secretary