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**BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
May 13, 2024**

President Alice Porfirio called the meeting to order at 7:01p.m.

Upon roll call the following Trustees were present: Alice Porfirio, Alice Vilimek, Anna Ziaja-Castillo, Marwan Al Safadi and Randy Carben, Nick Lamnatos and Betty Martinez (Arrived after roll call 7:04pm)

Absent: All present

Attendees: Director Chris Sebuck, Assistant Director Kate Blessman and Attorney Safaa Zarzour

President Alice Porfirio led the Board and audience in the Pledge of Allegiance

2024-022 Motion by Trustee Al Safadi and seconded by Trustee Vilimek to approve the Agenda.
Upon roll call vote:

Ayes: 6 Porfirio, Vilimek, Al Safadi, Castillo, Lamnatos and Carben

Nay:

Absent: 1 Martinez

Motion Carried

2024-023 Motion by Trustee Carben and seconded by Trustee Al Safadi to approve Open Session meeting minutes from April 8, 2024.

Upon roll call vote:

Ayes: 5 Porfirio, Vilimek, Al Safadi, Castillo and Carben

Nay:

Abstain: 1 Lamnatos

Absent: 1 Martinez

Motion Carried

2024 - 024 Motion by Trustee Lamnatos and seconded by Trustee Carben to approve the three consent Agenda Items as Listed:

- a. Approval of Treasurer's April 2024
- b. Prepaid Bills in the Amount of \$91,730.13
- c. Bills in the Amount of \$83,659.68

Ayes: 6 Porfirio, Vilimek, Al Safadi, Castillo, Lamnatos, Carben and Martinez

Nay:

Absent: 0

Motion Carried

Trustees' request follow-ups on the following ~~up~~: Operating unemployment expense on the report, request LK Construction itemized invoice detail. Trustee also noted the University stated how well organized the Bridgeview Library was when they utilized the area.

Directors Report & Updates: A few highlights from Director Sebuck's report:

- Audit is ongoing. Auditors were onsite for 2.5 days. They are now wrapping up report.
- Director is working on a FEMA grant.

○ **Attorney Report:** Attorney Zarzour is working on a staffing matter.

○ **Committee Report:**

- Finance – no updates

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Policy/By-Laws – reviewed trial period policy for new hire

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- **Unfinished Business**
 - Discuss Library Property with House Discussion and Action
 - Discuss NSS Exteriors Skylight removal and replacement discussion and action
 - Discuss NSS Exteriors Skylight removal and Aluminum Roof replacement discussion and action
- **New Business**
 - Employee Handbook Trial Period Policy Update discussion and action

2024- 025 Motion by President Porfirio to adjourn.
Upon voice vote with all Trustees ayes and no nays:
Motion Carried.
Meeting adjourned at 7:34p.m.

Respectfully Submitted,

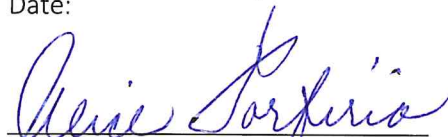


Jalilah N. Ahmad, Recording Secretary

Approved:

05/10/2024

Date:



Alice Porfirio, President



Alice Vilimek, Secretary