

6

**BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
November 11, 2024**

President Alice Porfirio called the meeting to order at 7:01 p.m.

Upon roll call the following Trustees were present: Alice Porfirio, Alice Vilimek, Betty Martinez, Anna Ziaja-Castillo, Marwan Al Safadi, Nick Lamnatos and Randy Carben

Absent: All present

Attendees: Director Chris Sebuck and Attorney Zarzour

President Alice Porfirio led the Board and audience in the Pledge of Allegiance

2024-047 Motion by Trustee Al Safadi and seconded by Trustee Carben to approve the Agenda.

Upon roll call vote:

Ayes: 7 Porfirio, Vilimek, Castillo, Al Safadi, Martinez, Lamnatos and Carben

Nay:

Absent: 0 All present

Motion Carried

LK Construction Stan & Julien recapped the roof assessment after determining the leak in the attic space came from the roof. Julien and Stan presented video and pictures of current roof state. LK Construction have taken preventative measures by sealing and fixing vents to ensure roof leaks do not continue during Winter season. The pictures LK Construction provided reflect a poorly executed job by the roof project. Domain Roof failed to execute and complete the roof project up to standards.

2024-048 Motion by Trustee Al Safadi and seconded by Trustee Vilimek to approve Open Session meeting minutes from October 14, 2024.

Upon roll call vote:

Ayes: 7 Porfirio, Vilimek, Castillo, Al Safadi, Martinez, Lamnatos and Carben

Nay:

Absent: 0 All present

Motion Carried

2024 - 049 Motion by Trustee Al Safadi and seconded by Trustee Carben to approve the three consent Agenda Items as Listed:

a. Approval of Treasurer's Report – October 2024

b. Prepaid Bills in the Amount of \$13,390.79

c. Bills in the Amount of \$22,127.36

Upon roll call vote:

Ayes: 7 Porfirio, Vilimek, Castillo, Al Safadi, Martinez, Lamnatos and Carben

Nay:

Absent: 0 All present

Motion Carried

- o Directors Report & Updates: A few highlights from Director Sebuck's report: Fire panel update: Under the advisement of Ryan, we will not move forward with the fire panel upgrade. Digital LED Signage board temporally out. Reesha Printing & Signs came in earlier today to address issue.
- o **Attorney Report:** Attorney Zarzour – no report
- o **Committee Report:**
 - Finance – reviewed budget with minor changes to discuss
 - Policy/By-Laws – read revised Patron policy handbook. (3rd Reading)

BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
November 11, 2024
Page 2

○ **Unfinished Business**

- Library Property with House Discussion and Action (awaiting tenant to leave property)
- NSS Exteriors Skylight removal and replacement discussion and action (no update)
- NSS Exteriors Skylight removal and Aluminum Roof replacement discussion and action (no update)
- Patron Policy Handbook Revision/Update Discussion and Action (2nd reading of revisions)
- Kamm Insurance Renewal Discussion and Action
- 2025 Salary Budget Discussion and Action
- 2025 Committed Funds Discussion and Action
- 2025 Operating Budget Discussion and Action

2024-050 Motion by Trustee Al Safadi and seconded by Trustee Vilimek to approve Patron Policy Handbook Revision/Update.

Upon roll call vote:

Ayes: 7 Porfirio, Vilimek, Castillo, Al Safadi, Martinez, Lamnatos and Carben

Nay:

Absent: 0 All present

Motion Carried

2024-051 Motion by Trustee Carben and seconded by Trustee Al Safadi to approve 2025 Salary Budget as presented by the Director and amended by Finance committee.

Upon roll call vote:

Ayes: 7 Porfirio, Vilimek, Castillo, Al Safadi, Martinez, Lamnatos and Carben

Nay:

Absent: 0 All present

Motion Carried

2024-052 Motion by Trustee Al Safadi and seconded by Trustee Carben to approve 2025 Committed Funds Resolution for \$350,000 for completing upgrades of the Bridgeview Library in the year of 2025.

Upon roll call vote:

Ayes: 7 Porfirio, Vilimek, Castillo, Al Safadi, Martinez, Lamnatos and Carben

Nay:

Absent: 0 All present

Motion Carried

2024-053 Motion by Trustee Al Safadi and seconded by Trustee Carben to approve the 2025 Operating Budget.

Upon roll call vote:

Ayes: 7 Porfirio, Vilimek, Castillo, Al Safadi, Martinez, Lamnatos and Carben

Nay:

Absent: 0 All present

Motion Carried

○ **New Business**

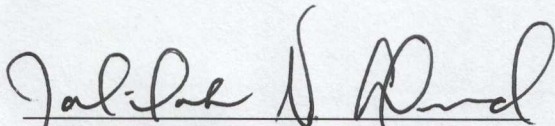
- None

BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
November 11, 2024
Page 3

- **Items for Next Agenda**
 - Surveillance/Video system
- **Board Member Comments**
 - President Porfirio and Trustee Carben shared pictures of veterans in honor of Veterans Day.

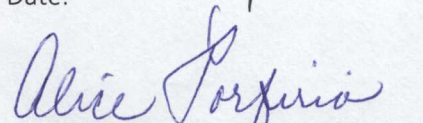
2024- 054 Motion by President Porfirio to adjourn.
Upon voice vote with all Trustees ayes and no nays:
Motion Carried.
Meeting adjourned at 8:16p.m.

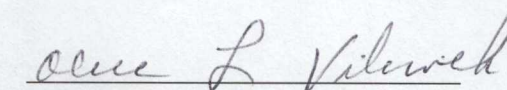
Respectfully Submitted,


Jalilah N. Ahmad, Recording Secretary

Approved:

12/09/2024
Date:


Alice Porfirio, President


Alice Vilimek, Secretary