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**BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
October 14, 2024**

President Alice Porfirio called the meeting to order at 7:01 p.m.

Upon roll call the following Trustees were present: Alice Porfirio, Alice Vilimek, Betty Martinez, Marwan Al Safadi, Nick Lamnatos and Randy Carben

Absent: Anna Ziaja-Castillo

Attendees: Director Chris Sebuck, Assistant Director and Attorney Zarzour

President Alice Porfirio led the Board and audience in the Pledge of Allegiance

2024-043 Motion by Trustee Al Safadi and seconded by Trustee Vilimek to approve the Agenda.

Upon roll call vote:

Ayes: 6 Porfirio, Vilimek, Al Safadi, Martinez, Lamnatos and Carben

Nay:

Absent: 1 Castillo

Motion Carried

2024-044 Motion by Trustee Al Safadi and seconded by Trustee Carben to approve Open Session meeting minutes from September 9, 2024.

Ayes: 6 Porfirio, Vilimek, Al Safadi, Martinez, Lamnatos and Carben

Nay:

Absent: 1 Castillo

Motion Carried

2024 - 045 Motion by Trustee Al Safadi and seconded by Trustee Vilimek to approve the three consent Agenda Items as Listed:

- a. Approval of Treasurer's September 2024
- b. Prepaid Bills in the Amount of \$46,775.89
- c. Bills in the Amount of \$50,752.68

Ayes: 6 Porfirio, Vilimek, Al Safadi, Martinez, Lamnatos and Carben

Nay:

Absent: 1 Castillo

Motion Carried

- **Directors Report & Updates:** A few highlights from Director Sebuck's report:
Director Sebuck reported an arrest occurred at the Bridgeview Library. Which required her to go the Bridgeview Police Station.
The Library has a potential leak damage in the attic. Astoria cleaned reading room carpet due to potential condensation and/or water leak from the vents. Director Sebuck requested video of the attic area.
Digital LED Signage board repaired on October 14th after being out a week.
The Library had the following inspection Fire & Backflow annual testing. The fire extinguisher inspection (passed), back flow inspection (one deficiency and one strobe lights) Carrier will be out to address the boiler. The Library worked with Braden about new printer/copiers.
- **Attorney Report:** Attorney Zarzour – no report
- **Committee Report:**
 - Finance – no updates (will meet on Monday, November 11th)
 - Policy/By-Laws – read revised Patron policy handbook. (2nd Reading)

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- **Unfinished Business**
 - Library Property with House Discussion and Action (awaiting tenant to leave property)
 - NSS Exteriors Skylight removal and replacement discussion and action (no update)
 - NSS Exteriors Skylight removal and Aluminum Roof replacement discussion and action (no update)
 - Patron Policy Handbook Revision/Update Discussion and Action (2nd reading of revisions)
 - Kamm Insurance Renewal Discussion and Action
 - 2025 Salary Budget Discussion and Action (Finance committee will review on 11/10)
 - 2025 Committed Funds Discussion and Action (Finance committee will review on 11/10)
 - 2025 Operating Budget Discussion and Action (Finance committee will review on 11/10)
- **New Business**
 - None
- **Items for Next Agenda**
 - None
- **Board Member Comments**
 - Trustee Carben thanked the Trustees for their understanding of joining via conference call as work prevented him from being in person.
 - President Porfirio suggested in honor of Veterans Day, November 11th we share photos of members serving/served.

2024- 046 Motion by Trustee Carben to adjourn.
 Upon voice vote with all Trustees ayes and no nays:
 Motion Carried.
 Meeting adjourned at 7:46p.m.

Respectfully Submitted,


Jalilah N. Ahmad, Recording Secretary

Approved:

11/11/2024
Date:


Alice Porfirio, President


Alice Vilimek, Secretary