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**BRIDGEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
September 9, 2024**

Trustees Marwan Al Safadi and President Alice Porfirio called the meeting to order at 7:02 p.m.

Upon roll call the following Trustees were present: Alice Porfirio, Alice Vilimek, Anna Ziaja-Castillo, Betty Martinez, Marwan Al Safadi, Nick Lamnatos and Randy Carben (via conference call)

Absent: All Present

Attendees: Director Chris Sebuck, Assistant Director and Katie Blessman Assistant Director

President Alice Porfirio led the Board and audience in the Pledge of Allegiance

2024-038 Motion by Trustee Lamnatos and seconded by Trustee Al Safadi to approve the Agenda.
Upon roll call vote:

Ayes: 7 Porfirio, Vilimek, Al Safadi, Castillo, Martinez, Lamnatos and Carben

Nay:

Absent: 0

Motion Carried

2024-039 Motion by Trustee Carben and seconded by Trustee Al Safadi to approve Open Session meeting minutes from August 12, 2024.

Ayes: 7 Porfirio, Vilimek, Al Safadi, Castillo, Martinez, Lamnatos and Carben

Nay:

Absent: 0

Motion Carried

2024 - 040 Motion by Trustee Carben and seconded by Trustee Vilimek to approve the three consent Agenda Items as Listed:

- a. Approval of Treasurer's August 2024
- b. Prepaid Bills in the Amount of \$52,244.61
- c. Bills in the Amount of \$16,349.44

Ayes: 7 Porfirio, Vilimek, Al Safadi, Castillo, Martinez, Lamnatos and Carben

Nay:

Absent: 0

Motion Carried

Jeff Bishop from CDK Accounting provided a recap on the financial audit. The Bridgeview Library had a favorable year. Overall, the Library stay on track with the budget. Jeff advised Board of Trustees revisiting CD's terms.

- **Directors Report & Updates:** A few highlights from Director Sebuck's report:
 - Director and Assistant have been working on the budget in addition to reviewing the Patron Policy handbook for Policy committee to review.
- **Attorney Report:** Attorney Zarzour – not in attendance
- **Committee Report:**
 - Finance – no updates
 - Policy/By-Laws – discussed and read revised Patron policy handbook.

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2024- 41 Motion by Trustee Carben and seconded by Trustee Lamnatos to approve Kamm Insurance renewal policy for \$26,141.

Ayes: 7 Porfirio, Vilimek, Al Safadi, Castillo, Martinez, Lamnatos and Carben

Nay:

Absent: 0

Motion Carried

○ **Unfinished Business**

- Library Property with House Discussion and Action (awaiting tenant to leave property)
- NSS Exteriors Skylight removal and replacement discussion and action (no update)
- NSS Exteriors Skylight removal and Aluminum Roof replacement discussion and action (no update)

○ **New Business**

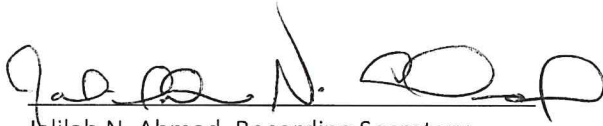
- Patron Policy Handbook Revision/Update Discussion and Action (*read 1st reading of revisions)
- Kamm Insurance Renewal Discussion and Action
- 2025 Salary Budget Discussion and Action (*tabled for next month)
- 2025 Committed Funds Discussion and Action (*tabled for next month)
- 2025 Operating Budget Discussion and Action (*tabled for next month)

2024- 042 Motion by Trustee Vilimek and seconded by Trustee Castillo to adjourn.
Upon voice vote with all Trustees ayes and no nays:

Motion Carried.

Meeting adjourned at 8:14 p.m.

Respectfully Submitted,

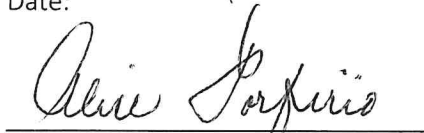


Jalilah N. Ahmad, Recording Secretary

Approved:

10/14/2024

Date:



Alice Porfirio, President



Alice Vilimek, Secretary